



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JANUARY 30, 2013**

I. Call Meeting to Order - The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.

A. Official Meeting Notification – The official meeting notice was read into the record by Gordon Hoffmann.

B. Roll Call - Members present: John Bales, Diane Behm, Dan Kufahl, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver. Everett Russell was excused.

C. Approval of Agenda – Motion Steffen, seconded by Heidtke to approve the agenda. Motion carried without a negative vote.

D. Approval of Minutes – Motion by Kufahl, seconded by Bales to approve the minutes of the November 28, 2012 meeting. Motion carried without a negative vote.

II. Public Hearing – 7:00 PM

A. Conditional Use Permit for the Operation of a Horse Boarding Facility per Section 4.05(J) of the Zoning Ordinance, Inclusive of Shows, Clinics and Related Activities – 4737 Jackson Drive – Charlene Anderson, Proposed Buyer/Ryan Remich, Present Owner – The Notice of Public Hearing on Application for Conditional Use Permit was read into the record by Hoffmann. Hoffmann also noted that Charlene Anderson had contacted a majority of the neighboring properties and all were amenable to the Conditional Use. Anderson addressed the Plan Commission and stated the planned use of the property was for horse boarding, shows, clinics and potentially for medical convalescence of horses. Neighbor Ralph Hensel stated he did not have any objections but cautioned Ms. Anderson to be cognizant of the property lines. Attorney David Jennings representing the Remich estate spoke in support of the proposed use.

B. Close Public Hearing – Motion by Klug, seconded by Steffen to Close the Public Hearing. Motion carried without a negative vote.

III. Business

A. Any Town Citizen Comment on an Agenda Item – There were no comments.

B. Conditional Use Permit for the Operation of a Horse Boarding Facility per Section 4.05(J) – 4737 Jackson Drive – Charlene Anderson, Proposed Buyer/Ryan Remich, Present Owner – Motion by Bales, seconded by Behm to approve Conditional Use Permit J-13-001 for Charlene Anderson. Motion carried without a negative vote.

C. Move Existing House to Parcel in Section 5 – Review and Action – Don Renner – Mr. Renner addressed the Plan Commission and explained the house is currently located at the intersection of

**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
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PAGE 2**

Jackson Drive and Cty. Hwy. NN, Town of Trenton, and he would like to move the house across Cty. Hwy. NN into the Town of Jackson. Motion by Bales, seconded by Heidtke approving the move of the existing house to a parcel in Section 5 of the Town of Jackson by Don Renner. Motion carried without a negative vote.

D. Change of Use for Conditional Use Permit – Discussion – 649 Hwy. 60 – Cedarburg Creek Farm/Country Aire Rides LLC – Hoffmann explained he received correspondence from Robert and Dawn Hartwig and Shawn and Jessica Maney notifying him that they would like to amend or replace Conditional Use Permit J-10-002. Maney addressed the Commission members explaining that they would like to hold annual or semiannual consignment auctions, operate a pumpkin farm/haunted corn maze or haunted hayride, live nativity, Christmas tree sales and continue to sell seasonal produce and supplies. Hoffmann reiterated that only one auction every five years is allowed per code and that if the Hartwig/Maney’s wanted to pursue the auction approval there would have to be a change to the code. The property acreage, the need for lighting and parking, hours of operation and specifics of the proposed operation were discussed.

E. Notice of Noncompliance Order J-2012-002 – 1125 Western Avenue – Further Discussion – Hoffmann explained that Mr. Borchardt and his associates were requesting clarification of what he “can and cannot do” at the 1125 Western Avenue property. One of Mr. Borchardt’s associates addressed the commission members and requested the opportunity to meet with Mr. Hoffmann to understand the problems and assist Mr. Borchardt in addressing the issues. Hoffmann responded the parcel does not have the flexibility to operate as a business, specifically as the resale shop that Mr. Borchardt currently operates at the location. The property is unable to meet the requirements for parking, sanitary systems or building safety.

F. Zoning Administrator’s Report – Hoffmann explained complaints received about opening burning by Eric Seatz at his property, 3323 Country Aire Drive; Mr. Seatz was notified. Hoffmann read the response correspondence sent by Mr. Seatz. Hoffmann will notify Mr. Seatz that there should be no more open burning. Hoffmann updated the commission members on the Sigmund lawsuit.

G. Building Inspector’s Annual Report – Hoffmann provided the commission members with the detailed report of building permits issued in 2012.

H. Correspondence – Hoffmann had nothing additional. Vogel reported he received information from Joint Parks and Recreation Director Kelly Valentino about the February 2, 2013 Monte Carlo Night that is being held at the Community Center and also that he was copied on the letter from Eric Seatz.

Due to several commission members having scheduling conflicts the next Park and Planning Commission meeting will be held on February 20, 2013 at 7:00 PM at the Town Hall.

III. Adjournment – Motion by Heidtke, seconded by Klug to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk