



**MINUTES OF THE SPECIAL MEETING OF THE  
TOWN OF JACKSON AND VILLAGE OF JACKSON AD-HOC  
JOINT PARKS AND RECREATION BUDGET OVERSIGHT COMMITTEE  
JANUARY 24, 2013**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Town Chairman Ray Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
  - B. Roll Call** – Town members Ray Heidtke and Everett Russell, Village members Mike Kufahl and Don Olson, Joint Parks and Recreation Director Kelly Valentino and Town Clerk Julia Oliver were present.
  - C. Approval of the Agenda** – Motion by Kufahl, seconded by Olson to approve the agenda. Motion carried without a negative vote.
- II. Business**
- A. Any Town or Village Citizen Comment on an Agenda Item** – There were no comments.
  - B. Discussion and Possible Action – Ad-Hoc Committee Chairman** – Motion by Kufahl, seconded by Olson nominating Everett Russell as committee chairman. Motion carried without a negative vote.
  - C. Discussion and Possible Action – Detailed Review of the 2013 Budget - Joint Park and Recreation Department and the Jackson Area Community Center** – Valentino provided the committee members with reports detailing three years of actuals, three years of budgets, budget line item description information and the 2012 year-end report. The committee reviewed the information and discussed various points including the Boys and Girls Club contract, staffing levels, building operating expenses, use by certain groups and the use of volunteers to operate. Also it was noted that it takes contributions from both the Village and the Town to operate the Parks and Recreation department; and the Town should have a voice in the cost to operate the Community Center facility and the Parks and Recreation department.

The members will continue the discussion at the next meeting, Thursday, February 28, 2013 at 7:00 PM at the Community Center. Future agenda items include: 1. Amount of the budget line item for the Town's contribution, 2. the Community Center Agreement, 3. the formula on how the costs are shared (between the Town and Village) and clarification on what costs should be shared, 4. Review the programming to see what opportunities exist to increase the use of the Town facilities and park.

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- III. Announcements** – Valentino reminded everyone of the Monte Carlo event which will be held on February 2, 2013 at the Community Center.
- IV. Adjournment** – Motion by Heidtke, seconded by Kufahl to adjourn. Motion carried without a negative vote.

Respectfully submitted,

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Julia Oliver  
Town Clerk

Minutes approved: \_\_\_\_\_