



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JANUARY 14, 2021**

- 1. Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited. Clerk Oliver read the meeting notification.
- 2. Roll call.** Chairman Ray Heidtke, Supervisors Joe Kufahl, Paul Huettl, Robert Hartwig and Marcy Bishop were present. Also present was Deputy Andrew Meier, Building Inspector/Zoning Administrator Jim Micech and Clerk Julia Oliver.
- 3. Approval of the agenda.** Motion by Huettl, seconded by Hartwig to approve the agenda. Motion carried.
- 4. Approval of the minutes.** Motion by Huettl, seconded Bishop to approve the minutes of the December 10, 2020 Regular Town Board meeting. Motion carried.
- 5. Resident comment on any agenda item.** K. Eickstedt, 3645 Division Road commented on item 8.
- 6. Dawson donation to town in honor of Gordon Hoffmann.** Heidtke reported he has spoken with Hans Dawson at Lannon Stone and he would like to donate in the range of \$2,000 to \$2,500 in honor of Gordon Hoffmann's service to the Town of Jackson. Dawson mentioned he would like the plaque to have a photo of Hoffmann and a verse; the balance of the money can be used as the town board chooses. Motion by Huettl, seconded by Hartwig to accept the monetary donation from Lannon Stone to be used for a plaque honoring Gordon Hoffmann. Motion carried without a negative vote.
- 7. Town Hall remodeling.** Heidtke reported the ceiling tiles have been installed, the floor repair and the carpet installation has been completed. Kufahl asked if the demolition of the bar room has been started because residents have asked him if the town board has a plan for the room, noting they would like the demolition to wait until an approved plan is in place. Heidtke stated no demolition has started.
- 8. Dead-end Cedar Creek Road bridge project.** In response to the resident comment made earlier, Heidtke provided a brief summary as to why the bridge is being replaced including the current condition, and the federal and county funds that are available to assist with the cost of the project. Heidtke stated the town is working with MSA Professional Services for design engineering. Currently the town needs to purchase right-of-way and Heidtke has chosen Steve Mann from the DOT approved listing to assist with the appraisal and purchase of the right of way. Mann estimated his work on the project will cost approximately \$1,500. Motion by Kufahl, seconded by Bishop approving the expenditure of town funds for the appraisal services and purchase of right-of-way for the dead-end Cedar Creek Road project. Motion carried without a negative vote.
- 9. Washington County Sheriff's Department report – Liaison Deputy Andrew Meier.** Deputy Meier provided a written incident report for the period covering 12/1/2020 – 12/31/2020 and noted that calls were down a bit which is typical in December. Meier reported there are currently three offenders at the house on CTH NN and a new one is scheduled to be placed in the house. Meier stated the only other item of note was the multiple calls regarding fireworks on New Year's Eve.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
JANUARY 14, 2021
PAGE 2**

- 10. Washington County Board report.** County Supervisors Hartwig and Bishop reported on the recognition given to several enforcement officers and detectives related to the recent missing person investigation. They noted the biennial budget process was approved, and the county is going to use approximately \$1.5 million in grant funds for ADA upgrades throughout many of the county buildings.
- 11. Building Inspection/Zoning Administration report – Jim Micech.** Micech stated there were 485 permits issued in 2020, and approximately 194 of those were for roofing. Micech stated he responds to 5-6 calls per day for zoning questions and recently several of the calls have to do with separating parcels. Micech mentioned a potential item that will come before the Park and Planning Commission related to “barn venue” located near the corner of CTH NN and Maple Road; Micech noted in his experience noise, headlights and parking are the biggest concerns related to this type of project.
- 12. Treasurer’s report – December 2020.** Treasurer Eilbes will have the December report available at the February meeting; he has been very busy with the tax collection process.
- 13. Chairman’s report.** Chairman Heidtke reported there was an approximate \$74,000 grant available to the town through the “Roads to Recovery” effort in 2020 however the town was unable to take advantage of the grant due to timing. Washington County Executive Joshua Schoemann asked Heidtke to turn over the unused funds to Washington County and Heidtke agreed. Heidtke also reported that many residents are pushing snow across roads when clearing their property; Heidtke noted if this continues the town will have to start enforcement to stop these actions.
- 14. Buildings report.** Supervisor Kufahl had nothing additional to report. Heidtke reported the town hall sustained wind damage near the apartment entrance which required repair to the railings. Lee Carter added brackets which attach to the buildings to support the railings. Additionally, one of the plow drivers hit an electrical box located on the north end of the building. The box provided 3 phase service to the building, which is no longer used and therefore the damaged box was removed, and the service eliminated. Oliver reminded the board that WE Energies has noted there are supposed to be protective barriers located in front of the exterior electrical service boxes.
- 15. Transfer Station report.** Supervisor Huettl had nothing additional to report. Heidtke asked Supervisor Huettl to get the facility cleaned up, specifically citing safety concerns.
- 16. Highway Department report.** Chairman Heidtke summarized the highway activity and briefly reported on snow plowing which unfortunately seems to occur primarily overnight and on holidays.
- 17. Clerk’s report.** Oliver reported she continues to have problems with the phones at the town hall and has been weighing the two solutions available; replacement of the phone service with cellular devices or a system using voice over internet. Input received from Pros 4 Technology was not positive for the VOIP service because of the affect it will have on the internet service.
- 18. Communications and announcements.** Heidtke reported the town received a thank you note from Marlene Hoffmann for the flowers that were sent.
- 19. Review of Bills and Authorization for Payment.** Motion by Huettl, seconded by Kufahl to approve the vouchers as presented. Motion carried.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
JANUARY 14, 2021
PAGE 3**

20. Adjournment. Motion by Hartwig, seconded by Huettl to adjourn. Motion carried and the meeting was adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-21-001 Next Ordinance Number: J-21-001
