



**MINUTES OF THE JOINT MEETING OF THE PARK AND PLANNING COMMISSION
AND THE TOWN BOARD
JANUARY 27, 2021**

1. **Call Meeting to Order, Pledge of Allegiance and announcement of meeting notice** – The meeting was called to order at 7:00 PM by Vice-Chairman Arlyn Johnson. The Pledge of Allegiance was recited, and Clerk Julia Oliver confirmed the meeting notice. Town Chairman Ray Heidtke read the meeting notice for the special town board meeting into the record.
2. **Roll Call – Park and Planning Commission members.** Members present: John Bales, Chad Johnson, Joe Kufahl, Paul Huettl, Arlyn Johnson, Randy Vogel, Ray Heidtke and Richard Deming were present. David Klug was excused.
3. **Roll Call – Town Board members.** Members present: Ray Heidtke, Marcy Bishop, Robert Hartwig, Paul Huettl and Joe Kufahl.

Also present were Zoning Administrator Jim Micech, Town Attorney Tim Andringa and Clerk Julia Oliver.
4. **Approval of agenda** – Motion by Vogel, seconded by Bales to approve the agenda. Motion carried.
5. **Approval of minutes** – Motion by Huettl and seconded by Deming to approve the minutes of the December 9, 2020 Park and Planning Commission meeting. Motion carried.
6. **Comments from Ben McKay, SEWRPC – Comprehensive Plan 2050.** Vice-chairman Johnson thanked McKay for his assistance with the updates to the new Comprehensive Plan 2050 and facilitating the process of separating the Joint Village of Jackson/Town of Jackson Comprehensive Plan 2035 into individual plans for each municipality. Johnson also thanked the Park and Planning subcommittee of Chad Johnson, David Klug and Randy Vogel who tediously reviewed every detail of the updated document. McKay asked if the commission would like him to provide a synopsis of the steps taken to complete the update and Johnson stated it would not be necessary given the amount of time the commission has been working on the project.
7. **Open Public Hearing on the Comprehensive Plan 2050, and Resolution and Ordinance regarding Comprehensive Plan 2050.** Motion by C. Johnson, seconded by Huettl to open the Public hearing. Motion carried. S. Maney, 3138 Country Aire Drive commented.
8. **Close Public Hearing.** Motion by C. Johnson, seconded by Huettl to close the public hearing.

**MINUTES OF THE JOINT MEETING OF THE PARK AND PLANNING
COMMISSION AND THE TOWN BOARD
JANUARY 27, 2021
PAGE 2**

9. **Discussion and action regarding Resolution J-21-001, Comprehensive Plan 2050.** Discussion and comments from the commission members included the following: it is a plan and is not written in stone, most of the original information is still included in the document and the updates were made primarily to separate the joint plan into individual plans, the review and update removed the village information as much as possible, the plan has a mandatory 10 year update, and the plan was not changed, just updated. After discussion, motion by C. Johnson, seconded by Huettl to approve Resolution J-21-001, Comprehensive Plan 2050. Motion carried without a negative vote.

Chairman Heidtke called for the approval of the agenda for the Town Board portion of the Joint meeting. Motion by Huettl, seconded by Bishop to approve the Town Board agenda. Motion carried. **Chairman Heidtke asked if the Town Board had any comments on the Comprehensive Plan 2050?** Bishop thanked Ben McKay and the Park and Planning Commission subcommittee for their efforts and assistance with the Plan update. **Motion by Huettl, seconded by Bishop to adopt Ordinance J-21-001, Comprehensive Plan 2050.** Motion carried without a negative vote.

10. **Zoning Administrator's report.** Jim Micech reported the Gerald Peters donkeys have been moved to the new location on Western Avenue, and Micech has reminded Mr. Peters he needs to pull permits for work being done at the new location. Micech reported a party is looking at the northeast corner of CTH P and Pleasant Valley Road as a potential location for senior housing; rezoning may be involved. The Board of Appeals has a hearing on February 18th for an accessory structure exceeding the 15-foot maximum height; Micech expects to have four more hearings related to the height restriction soon. Micech stated it may be time to consider a change to the town ordinance due to changes in the roof pitches in new housing styles. Micech reported he has several land divisions being discussed, and noted a property at 1098 STH 60 and a property located at the Maple Road and Pleasant Valley Road intersection, Micech stated he receives approximately 5 to 6 calls a day for zoning information. Micech also noted two parcels located along CTH NN are being considered for a wedding venue.
11. **Correspondence and announcements.** Nothing additional.
12. **Adjournment.** Motion by Bales, seconded by Huettl to adjourn. Motion carried, meeting adjourned.

**MINUTES OF THE JOINT MEETING OF THE PARK AND PLANNING
COMMISSION AND THE TOWN BOARD
JANUARY 27, 2021
PAGE 3**

Chairman Heidtke called for the adjournment of the Town Board. Motion by Huettl, seconded by Bishop to adjourn. Motion carried.

Respectfully submitted,

Jim Micech, Zoning Administrator

Julia Oliver, Town Clerk