



**MINUTES OF THE REGULAR TOWN BOARD MEETING
APRIL 9, 2020**

- 1. Call meeting to order, Pledge of Allegiance.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- 2. Roll call.** Chairman Ray Heidtke, Supervisors Joe Kufahl, Paul Huettl, Robert Hartwig and Marcy Bishop were present. Also present was Park and Planning Commission Chairman Dave Klug, Sheriff's Deputy Andrew Meier and Town Clerk Julia Oliver.
- 3. Approval of the agenda.** Motion by Huettl, seconded by Hartwig to approve the agenda. Motion carried.
- 4. Approval of the minutes.** The minutes from the March 12, 2020 meeting were not available for approval.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. Certified Survey Map - Dorothy Shumway, 548 Pioneer Road.** Heidtke summarized the request from Shumway. Klug stated that the initial appearance at a Park and Planning Commission meeting occurred in 2019 and at the time the members did not have strong objections to the division but needed the certified survey map complete with soil borings in order to do a complete review and make a recommendation. Heidtke stated Zoning Administrator Hoffmann had forwarded the CSM directly to the Town Board at Shumway's request because time is of the essence. After discussion which included concern about the driveway location in relation to the property line and the odd "jog" of the property line around the pond, motion by Huettl, seconded by Bishop approving the Certified Survey Map for Dorothy Shumway contingent on confirmation that the driveway is located 6' off of the property line. Motion carried without a negative vote.
- 7. Certified Survey Map – Brian Behrens, Lot 1, Prairie Meadow Estates.** Heidtke summarized the request from Behrens. Bishop expressed her concern over the remaining unplatted land which is located adjacent to the subdivision green space/common land. Klug confirmed that Behrens appeared at two Park and Planning Commission meetings and fulfilled all changes requested by the members. Heidtke confirmed the Park and Planning Commission has recommended approval. Motion by Huettl, seconded by Kufahl recommending approval of the Certified Survey Map for Brian Behrens, Lot 1, Prairie Meadow Estates. Motion carried with Hartwig, Heidtke, Huettl and Kufahl voting yes and Bishop voting no.
- 8. Emergency declaration in the Town of Jackson related to COVID-19.** Heidtke stated he has been participating in a county-wide emergency management/COVID-19 phone conference every Friday. Information related to emergency funding is relayed during the phone calls and it was noted that it would be beneficial for individual municipalities to adopt emergency declarations because it will assist during the reimbursement submission process. Heidtke has made an emergency declaration and he is asking the Town Board to ratify his declaration. Motion by Bishop, seconded by Hartwig to adopt Resolution J-20-001, *Resolution in Support of Municipal Emergency Declaration*. Motion carried without a negative vote.

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9. 2020 Road Projects:

- a. **Cedar Creek Road – bids for finish course.** Heidtke stated he spoke with the Village about Cedar Creek Road and they would like to road work completed prior to the effected annexation in January 2021. Motion by Bishop, seconded by Huettl to re-bid Cedar Creek Road from CTH P to the railroad tracks, final course continuous lay of asphalt, bid in both a 2 inch thickness and a 1 ½ inch thickness. Motion carried without a negative vote.
- b. **STH 60 road closure/related local road weight limit posting.** Road Supervisor Eickstedt confirmed he has ordered the weight limit signs and will install them when they arrive; one sign at Sherman Road and CTH G intersection on the east bound side and two at the Maple Road and Sherman Road intersection on both the east bound and west bound sides. Hartwig reported he has been asked by one of the STH 60 contractors to place a rock crushing machine on his pumpkin farm located west of the Strawberry Glen subdivision on the south side of STH 60. Also the same contractor would like to haul excess fill to a property located on Church Road. Hartwig will make sure Zoning Administrator Hoffmann has been contacted.
- c. **Additional road work to be completed in 2020.** Motion by Huettl, seconded by Hartwig to request bids for the pulverizing and a 2 ½” binder course of asphalt on Church Road from Western Avenue (CTH T) to Spring Valley Road. Motion carried without a negative vote. Motion by Hartwig, seconded by Huettl to request bids for \$20,000 of crack filling. Motion carried without a negative vote. Eickstedt noted the El Camino subdivision should be chip sealed; Heidtke responded the residents in subdivisions do not want chip sealing, a fact supported by the many complaints received every time subdivision roads are chip sealed.

10. Rescheduling of Annual Town Meeting and Board of Review. Oliver shared the response from Attorney Andringa when he was asked for his opinion about moving forward with both meetings. After discussion it was the consensus of the board that the Annual Town meeting will be held as scheduled on April 21st, and the meeting will be held upstairs in the dining room to allow for social distancing, and no refreshments will be served. The consensus of the board is to hold Board of Review on May 7, 2020 as scheduled; the clerk is directed to notice the meeting as required.

11. Treasurer’s report – March 2020. The March Treasurer’s report was not available.

12. Chairman’s report. Heidtke reported on his weekly emergency management (COVID-19 pandemic) telephone conference calls.

13. Clerk’s report. Oliver congratulated Supervisor Hartwig and Supervisor Kufahl on their reelection and gave a summary of the activity on Election Day. Oliver thanked all of the poll workers, the residents who volunteered at the last minute to assist, the Washington County Land Conservation department employees who assisted, and the young man from the National Guard who was assigned to the Town polling location – it took many hands to make the entire cycle successful, including the additional hours worked by poll workers in advance of the election handling the extraordinary absentee requests, and the hours following the election to balance everything.

14. Communications and announcements. Nothing additional.

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15. Review of Bills and Authorization for Payment. Motion by Kufahl, seconded by Hartwig to approve the vouchers as presented. Motion carried.

16. Adjournment. Motion by Bishop, seconded by Huettl to adjourn. Motion carried and the meeting was adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-20-002 Next Ordinance Number: J-20-001
