



**MINUTES OF THE REGULAR TOWN BOARD MEETING
MARCH 12, 2020**

- 1. Call meeting to order, Pledge of Allegiance.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- 2. Roll call.** Chairman Ray Heidtke, Supervisors Joe Kufahl, Paul Huettl, Robert Hartwig and Marcy Bishop were present. Also present was Sheriff's Deputy Andrew Meier and Town Clerk Julia Oliver.
- 3. Approval of the agenda.** Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
- 4. Approval of the minutes.** Motion by Huettl, seconded Bishop to approve the minutes of the February 13, 2020 Regular Town Board meeting. Motion carried.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. Operator's licensee for Doman's.** Applicant did not complete application process and did not attend the meeting. No action.
- 7. Certified Survey Map – Steven Weinand – Section 8, Jackson Drive.** Heidtke confirmed the Park and Planning Commission recommends approval of the CSM. Motion by Huettl, seconded by Bishop to approve the Certified Survey Map for Steven Weinand. Motion carried without a negative vote.
- 8. 2020 road projects:**
 - a. Cedar Creek Road – bids for finish course.** Clerk Oliver reported no bids were received; no action.
 - b. STH 60 road closure/related local road weight limit posting.** Heidtke, Bishop and Hartwig attended the WI DOT meeting held at Jackson Village Hall that was related to the STH 60 project. The WI DOT will hold a Public Information Meeting on March 19, 2020 at the Town of Cedarburg Town Hall; Heidtke noted STH 60 will be closed from Five Corners in Cedarburg to Eagle Drive in Jackson, but residents/local traffic will have access to their homes and mailboxes may be relocated. During the STH 60 closure CTH T will not have speed or weight restrictions and CTH G will be open all the way through the town, including the roundabout. Heidtke asked about the need for the town to post weight restrictions to limit the heavy truck traffic on local roads. Highway Supervisor Eickstedt said posting weight restrictions don't work. Resident Nick Campbell stated he is concerned about an increase on Pleasant Valley Road more than on Sherman Road, especially the truck traffic. After discussion, motion by Bishop, seconded by Hartwig to post 14 ton weight restriction signs on Sherman Road east of CTH G, and on Sherman Road on both sides of CTH M. Motion carried without a negative vote.
 - c. Additional road work to be completed in 2020.** Heidtke reported that the town will only need to spend \$20,000 on crack filling in 2020. Heidtke indicated seal coat projects suggested by Highway Supervisor Eickstedt are the El Camino subdivision, Maple Road from Western Avenue to STH 60, Spring Valley Road from CTH M to Church Road, Jackson Drive from Western Avenue to the Twin Creeks subdivision entrance and a double seal coat on Western Avenue from CTH G west toward

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CTH P, doing as much as we have funds to cover. Heidtke asked the board members to drive the various roads mentioned and prioritize the needed road work. Heidtke mentioned the town did not receive any funding from the Multimodal Grant.

- 9. Update on town hall remodeling projects including window installation pricing.** Heidtke shared the window installation bid from Genesis Remodeling and Construction (Chuck Luedtke). After discussion, motion by Kufahl, seconded by Bishop to approve the window installation by Genesis Remodeling and Construction in the amount of \$2,500. Motion carried without a negative vote.
- 10. BCPL loan application / other financing options.** Clerk Oliver reminded the board that the Board of Commissioners of Public Lands (State Trust Fund Loan program) does not offer a one year loan, and she has been experiencing difficulty with other local banking institutions because most want to establish a “banking relationship” in addition to taking a loan application. After discussion Clerk Oliver will ask the BCPL about taking a two year loan and defer drawing half the amount until year two.
- 11. Town highway department vehicles - planning for repairs and replacement.** Heidtke reported that Washington County just purchased a “bigger” snow plow and he opened discussion about the potential benefit of having one of the larger plows for the town. Heidtke also opened discussion about the electrical and hydraulic issues that some of the town trucks continue to have by asking if the town should continue to repair the trucks or replace one of them. No action.
- 12. Consideration of new law related to Alcohol Operator’s Licenses.** Clerk Oliver summarized the article written by the Wisconsin Towns Association related to designation of one person to issue operators licenses on behalf of the town. Oliver recommended keeping the policy as it stands currently. No action.
- 13. Washington County Sheriff’s Department report – Liaison Deputy Andrew Meier.** Meier provided written *Incident Summary Lists* for the period of 2/1/2020 – 2/29/2020. Meier noted there were four residents living at the house on CTH NN. Meier also noted that having snow events on the weekends has reduced the accident totals.
- 14. Washington County Board report.** Supervisors Hartwig and Bishop reported on the recent meeting: the county sales tax for Miller Park has ended, five Sheriff Deputies received commendations, a vote was taken to increase the rate of pay for the elected positions of County Clerk, County Treasurer and County Register of Deeds, the board passed a resolution requesting a fifth judge for Washington County and discussed the need for increased cyber security at the county level, and future offering of the support to local municipalities.
- 15. Treasurer’s report – February 2020.** Heidtke referred to the written report provided by Treasurer Eilbes that was distributed. The February 2020 account balances are as follows: General Fund Checking \$53,623.65; General Fund Money Market \$1,413,432.75; Encumbered Funds-Highway Money Market \$396,442.81; Encumbered Funds-Building Money Market \$377,807.18; Property Tax Checking \$207.48; Park and Planning Checking \$9,201.22; Cemetery Fund \$16,734.35.
- 16. Highway Department report.** Chairman Heidtke summarized the highway department report submitted by Highway Supervisor Eickstedt and noted the town will not be taking any of the contracted reserve salt unless there are additional storms.

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- 17. Transfer Station report.** Supervisor Huettl had nothing additional to report. Supervisor Bishop asked for the workers to wear the yellow vests that have been provided in order to increase their visibility.
- 18. Buildings report.** Supervisor Kufahl had nothing additional to report.
- 19. Chairman's report.** Chairman Heidtke reported on the Wisconsin Towns Association District meeting held on March 6th in Ripon; Supervisor Huettl, Treasurer Eilbes and Clerk Oliver also attended. Heidtke noted the meeting provided Board of Review training and the afternoon session was on cyber security. Heidtke reported the WI DNR is working on their parking lots throughout the town.
- 20. Clerk's report.** Oliver reported that the 4-H Jackson Explorers made a \$181.50 donation to the town which were the proceeds from an auction they held. The Wisconsin Elections Commission has been holding multiple training sessions related to COVID-19 and how it may affect the Spring Election. Oliver reported she contacted Rob Schmid the Emergency Management Coordinator at Washington County on February 27th regarding information on emergency preparedness for a pandemic. Oliver has been in contact with the Washington County GIS department related to ward and election map updating after the 2020 Census.
- 21. Communications and announcements.** Nothing additional.
- 22. Review of Bills and Authorization for Payment.** Motion by Huettl, seconded by Bishop to approve the vouchers as presented. Motion carried.
- 23. Adjournment.** Motion by Huettl, seconded by Kufahl to adjourn. Motion carried and the meeting was adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-20-001 Next Ordinance Number: J-20-001
