



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JANUARY 9, 2020**

- 1. Call meeting to order, Pledge of Allegiance.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- 2. Roll call.** Chairman Ray Heidtke, Supervisors Joe Kufahl, Paul Huettl, Robert Hartwig and Marcy Bishop were present. Also present was Sheriff's Deputy Andrew Meier and Town Clerk Julia Oliver.
- 3. Approval of the agenda.** Motion by Bishop, seconded by Hartwig to approve the agenda. Motion carried.
- 4. Approval of the minutes.** Motion by Bishop, seconded Huettl to approve the minutes of the December 12, 2019 Regular Town Board meeting. Motion carried.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. Report form Ned Farley on the Immanuel Cemetery project.** Ned Farley of Wisconsin Lutheran College provided a brief summary of the project he completed, and the State of Wisconsin permitting process for the project. Farley provided each board member with a copy of the final report that was submitted to the State of Wisconsin, and noted he will be providing an additional presentation of his findings to the Jackson Historical Society at their next meeting. In summary Farley said the project was able to identify thirteen unmarked graves in the historical section of the cemetery. The board thanked Farley for his research and contribution to the historical records.
- 7. Appoint additional Poll Workers for the 2020-2021 term.** Oliver stated she has had three additional residents express interest in working as poll workers; Jon Schimelfenyg, Gerald Hanrahan, and Frank Carini. Motion by Hartwig, seconded by Bishop to appoint Schimelfenyg, Hanrahan and Carini as Poll Workers for the 2020-2021 term.
- 8. Purchase carpet cleaner for use at the town hall.** Motion by Huettl, seconded by Bishop authorizing the purchase of a carpet cleaner for use at the town hall. Motion carried without a negative vote.
- 9. Update on town hall remodeling projects.** Heidtke reported he has been monitoring the new dining room windows located next to the patio door because they have had some moisture on them which appears to be directly connected to the gable vent above door. Also the new windows for the board room have been ordered, and the foam insulation board on the south board room wall has been installed. Oliver stated that Taylor-Made Floors has provided an estimate and floor samples for the upstairs remodeling; the hard surface is recommended for the entry room and the painted room, and the carpet is for the dining room. Also, Economy Glass has been out to measure for a replacement window for the entry room pane that cracked but has not provided the estimate yet. Additional discussion by the Town Board made it clear the remodeling process has several steps that need to be completed prior to the new flooring.
- 10. Washington County Sheriff's Department report – Liaison Deputy Andrew Meier.** Meier provided written *Incident Summary Lists* for the period of 12/1/2019-12/31/2019. Meier noted there were two

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suicides in the town in December and that the DOC website continues to show inaccurate information related to the number of individuals that are living at the house on CTH NN.

- 11. Washington County Board report.** Supervisors Hartwig and Bishop reported on the recent meeting and the transportation subcommittee meeting which is working on the transit merger with Ozaukee County. Three employees were recognized for their years of service and congratulated on their retirements. A lengthy discussion was held on the County request for the City of Hartford to annex the Family Park golf course and park from the Town of Hartford. Also, the 4H Key Awards were presented.
- 12. Treasurer's report – December 2019.** Heidtke noted the written report provided by Treasurer Eilbes was distributed and stated the December 2019 account balances are as follows: General Fund Checking \$24,792.12; General Fund Money Market \$712,656.59; Encumbered Funds-Highway Money Market \$396,377.83; Encumbered Funds-Building Money Market \$377,745.25; Property Tax Checking \$4,241,525.87; Park and Planning Checking \$9,201.07; Cemetery Fund \$16,732.98.
- 13. Highway Department report.** Chairman Heidtke summarized the highway department report prepared by highway supervisor Eickstedt. .
- 14. Transfer Station report.** Supervisor Huettl reported time has been spent cleaning up the transfer station and clearing out the recyclables. Huettl stated there is a need for additional employees that can operate the machinery used to move the bins.
- 15. Buildings report.** Supervisor Kufahl had nothing additional to report.
- 16. Chairman's report.** Chairman Heidtke reported the town received a thank you note from student Andrea Valerde for the information received during the meeting she attended and a letter from the WI DNR related to a Conversation Fund acquisition of 45 acres in the Town of Jackson. Heidtke reported he attended the public meeting earlier today related to the Washington County update of the flood plain mapping which will improve the clarity of the maps.
- 17. Clerk's report.** Oliver reported that the town board needs to make town hall park signage related to hours the park is open a priority due to the number of vehicles entering and parking during the nighttime hours. Oliver also updated the board on some recent banking issues that precipitated a meeting with members of the management team at BMO Bank. Oliver confirmed the bank was addressing the concerns, and had also provided information on ways to increase interest earnings. Oliver discussed the CD and money market options with the board and provided a plan for proceeding with changes.
- 18. Communications and announcements.** Nothing additional.
- 19. Review of Bills and Authorization for Payment.** Motion by Huettl, seconded by Hartwig to approve the vouchers as presented. Motion carried.
- 20. Adjournment.** Motion by Huettl, seconded by Kufahl to adjourn. Motion carried and the meeting was adjourned.

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Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-20-001 Next Ordinance Number: J-20-001
