



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
MAY 27, 2020**

- I. Call meeting to order.** The meeting was called to order at 7:00 p.m. by Chairman David Klug.
- A. Official meeting notification.** The official meeting notice was read into the record by Gordon Hoffmann.
- B. Roll call.** Members present: John Bales, Robert Hartwig, Joe Kufahl, Arlyn Johnson, David Klug, Randy Vogel, Ray Heidtke and Richard Deming. Also present was Zoning Administrator Gordon Hoffmann and Clerk Julia Oliver. Chad Johnson was absent.
- C. Approval of agenda.** Motion by Hartwig, seconded by Vogel to approve the agenda. Motion carried.
- D. Approval of minutes.** Motion by Bales, seconded by Vogel to approve the minutes of the February 26, 2020 Park and Planning Commission meeting. Motion carried.
- II. Business**
- A. Any town citizen comment on an agenda item.** There were no comments.
- B. Firearm Business – Stephan Finster – 3628 Summer Drive – Review and Recommendation.** Finster appeared and stated he is in the process of getting his Federal Firearms License in order to start a business including online and local sales and transfers of firearms. He would like to pursue gunsmithing in the future. Hoffmann noted the Finster residence is subject to 2.09(D)(5, 7) of the Zoning Ordinance and this type of business is not specifically listed. Finster stated he plans to have no more than 20-30 guns at his residence at a time (except for an annual Ducks Unlimited event), and his FFL license would allow the sale of ammunition, but he does not plan to sell ammunition. After discussion, motion by A. Johnson, seconded by Bales to recommend the town board approve the firearms business for Stephan Finster, 3628 Summer Drive subject to his written notification to and no objections by the neighbors within 100 feet of all his property lines, and that the number of firearms located at the property not exceed 50, and that there is not an increase in traffic volume greater than is considered normal in a residential neighborhood. Motion carried without a negative vote.
- C. Accessory Structure – Damien Shepard – 1920 Pleasant Valley Road – Accessory structure larger than 1500 square feet on a parcel greater than 10 acres in size per 4.05(n) of the Zoning Ordinance – Review and Recommendation.** Damien Shepard did not appear; no action.
- D. Zoning Administrator’s Report.** Hoffmann reported that Attorney Andringa has started the legal proceedings against Timothy Lodwick and noted Lodwick has since added large boulders

MINUTES OF THE PARK AND PLANNING COMMISSION
MAY 27, 2020
PAGE 2

along the side of his garage which he has then filled with gravel to add parking and obscure the view to the rear of his property.

Hoffmann also reported that the Certified Survey Map for the proposed land division of T7 0644 by the Donald and Harriet Uhlig Trust located on Sherman Road has been received in his office and has met all the criteria requested by the Park and Planning Commission members. The consensus of the members is to have Hoffmann review the code and if it is allowable then forward the CSM to the town board for action; then Chairman Klug will provide a report to the commission members at the next Park and Planning Commission meeting. Klug explained this procedure has been used in previous circumstances where time is of the essence.

Hoffmann also reported the property located at 751 Bridge Road is for sale and he has been contacted about splitting the property into two parcels because there are two houses on the property.

E. Correspondence. Hoffmann had nothing additional.

III. Adjournment. Motion by Bales, seconded by Kufahl to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk