



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
FEBRUARY 26, 2020**

- I. Call meeting to order.** The meeting was called to order at 7:00 p.m. by Chairman David Klug.
- A. Official meeting notification.** The official meeting notice was read into the record by Gordon Hoffmann.
- B. Roll call.** Members present: John Bales, Chad Johnson, Robert Hartwig, Marcy Bishop, Arlyn Johnson, David Klug, Randy Vogel, Ray Heidtke and Richard Deming. Also present was Zoning Administrator Gordon Hoffmann and Clerk Julia Oliver.
- C. Approval of agenda.** Motion by Hartwig, seconded by Bishop to approve the agenda. Motion carried.
- D. Approval of minutes.** Motion by Heidtke, seconded by C. Johnson to approve the minutes of the January 29, 2020 Park and Planning Commission meeting. Motion carried.
- II. Business**
- A. Any town citizen comment on an agenda item.** There were no comments.
- B. Bed and Breakfast – Mark Stoffel – 4720 CTH P – Review and Recommendation.** Stoffel appeared and stated he purchased the property a year ago and has been reviewing the history of the property; he would like to preserve the farm. Stoffel presented the commission members with an informational summary of his proposal and noted the zoning was previously changed to B-2. Stoffel stated he may wish to have animals on the property in the future, and may use the summer kitchen as a business office. Hoffmann noted that the property zoning could be apportioned into both A-1 and B-2, or as needed once the plan is more certain. The consensus of the members is in support of the project and they have no issues with the multiple zoning types within the confines of one property.
- C. Land purchase and division – 3000 CTH P – Tim Trapp – review and recommendation.** Trapp appeared and stated he had previously purchased sixteen acres from the Schowalters and would like to purchase additional acreage, and in the future perhaps subdivide it. Trapp asked if a road would need to be built for land divisions, or if he could have multiple driveways; he was advised the county would not approve multiple 66’ driveways with access to CTH P in such close proximity to each other. Trapp thanked the commission members for answering his questions.
- D. Baseball fields and pavilion improvements – Greg Winn, JAYBA Chairman – review and recommendation.** Winn and Paul Kuber appeared to represent JAYBA. Winn provided a brief update on JAYBA and noted that they expect to have sixteen teams for the 2020 season.

**MINUTES OF THE PARK AND PLANNING COMMISSION
FEBRUARY 26, 2020
PAGE 2**

Winn expounded on the list of baseball field and pavilion improvements for discussion: 1. Lights for night games, 2. Fence repairs, 3. Gravel pathway repairs, 4. Landscape bed improvements, 5. Pavilion improvements – ceiling fans and speakers, 6. Baseball diamond field leveling and top coating, 7. Replace overhead netting, 8. Backstop and dugout fence wraps. Discussion included the estimated cost of repairs and improvements, as well as a request by the commission members for JAYBA to prioritize the list and a draft of a lease agreement that would include all the things they would like specified in the agreement including a three year term.

E. Zoning Administrator’s report. Hoffmann reported the revised comprehensive plan update document was not received in his office so it has not been forwarded to the commission members. Hoffmann shared a letter from Attorney Andringa dated February 10, 2020 which specifies the steps Hoffmann must take prior to Andringa proceeding with legal action against Timothy Lodwick; Hoffmann noted he has issued an “Order to Correct” providing a thirty day notice. Hoffmann reported the Reuben Schmaal homestead has been torn down to make way for the new Village Public Safety building and Hoffmann shared the program that was created by Marlene Hoffmann for the Reuben Schmaal “retirement” dinner, noting Schmaal had served many years as town chairman.

F. Correspondence. Hoffmann had nothing additional.

The next meeting will be held on March 25, 2020.

III. Adjournment. Motion by Bales, seconded by Bishop to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk