



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING  
SEPTEMBER 25, 2019**

- I. Call meeting to order.** The meeting was called to order at 7:00 p.m. by Chairman David Klug.
- A. Official meeting notification.** The official meeting notice was read into the record by Gordon Hoffmann.
- B. Roll call.** Members present: John Bales, Chad Johnson, Marcy Bishop, Robert Hartwig, Arlyn Johnson, David Klug, Randy Vogel and Richard Deming. Also present was Zoning Administrator Gordon Hoffmann and Clerk Julia Oliver. Ray Heidtke was excused.
- C. Approval of agenda.** Motion by Bales, seconded by Hartwig to approve the revised agenda with items E and G deleted. Motion carried.
- D. Approval of minutes.** Motion by Bishop, seconded by Vogel to approve the minutes of the August 28, 2019 Park and Planning Commission meeting. Motion carried.
- II. Business**
- A. Any town citizen comment on an agenda item.** There were no comments.
- B. Town of Jackson Comprehensive Plan 2050 and Maps – three Park and Planning Commission members recommendation to full Park and Planning Commission – review and action.** Klug reported the subcommittee of three has not met. Motion by Bales, seconded by Hartwig to table the agenda item. Motion carried without a negative vote.
- C. Certified Survey Map – Brian Behrens – Sherman Road – review and action.** Hoffmann stated the land division request by Behrens meets code requirements. After discussion, motion by Vogel, seconded by Bales to approve the Certified Survey Map for Brian Behrens. Motion carried with six in favor and two opposed (C. Johnson and Bishop).
- D. Certified Survey Map – Robin Olson – Sherman Road – review and action.** Olson appeared and stated she would like approval for a CSM to create a new 6.385 acre lot from the 37.04 acre lot she owns. Olson would like to build a small home on the new lot and it is her intention to sell the remaining land, home and farm buildings. Olson noted the proposed lot already has driveway access to Sherman Road. Motion by Bishop, seconded by C. Johnson to approve the certified survey map for Robin Olson. Motion carried without a negative vote.
- E. Land Division – Sarah King – 2715 Pleasant Valley Road – discussion.** Item removed from the agenda.

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- F. Hemp raising – 978 Western Avenue – Greg Winn – Review and discussion.** Winn appeared and stated he has just under eight acres and would like to share some of the information he has gathered about growing hemp, and also let the Park and Planning Commission members know of his intention to lease out his land for that purpose. Winn summarized his intentions, and provided some background information related to the crop, as well as the regulatory guidelines and costs that affect the growing and selling of hemp. The Park and Planning Commission members recommended that Winn speak with his neighbors about his plan.
- G. Jackson Area Youth Baseball Association – use of Town Hall Park – JAYBA usage contract – review and action.** Item removed from the agenda.
- H. Land division review – Dale and Rebecca Ziemer – Section 24 – From February 6, 2019 to September 25, 2019.** Hoffmann provided an update on the concerns about the land division raised by the Park and Planning Commission members which included access to the adjacent five acre parcel (CSM 4726), the spite strip along the east property line, the vision concerns due to the subdivision road and the Hidden Glen golf course maintenance driveway being located near each other, the proposed number of lots as well as the size of lot 10, and the wetland delineation effects. Hoffmann summarized the responses that have been received for each of the concerns and concluded that he would be placing the land division/subdivision on the next agenda for action to move forward.
- I. Zoning Administrator’s report.** Hoffmann reported the Lodwick property situation has not been resolved and he will continue to make inspections. Hoffmann shared recent photos which illustrate the amount of debris, trailers, dismantled vehicles and parts on the property. Hoffmann noted that the last time he inspected the property the Lodwicks called the Sheriff to file a trespassing complaint. Lodwick commented he has to move things out of his garage building in order to work on the current project. Vogel reiterated that the Lodwick property is zoned residential, and it is very visible, additionally the Board of Appeals approved the garage building for storage of a car. Deming noted the original date that Lodwick was given to have everything cleaned up was August 15<sup>th</sup>. After discussion which included input by Lodwick, it was agreed that by November 27, 2019 Lodwick will have the property cleaned up, noting that the town will inspect the property to ensure compliance and Lodwick will appear at the November Park and Planning Commission meeting with photos to prove his compliance.
- J. Correspondence.** There was no correspondence.

**The next meeting will be held on October 30, 2019.**

**III. Adjournment.** Motion by A. Johnson, seconded by C. Johnson to adjourn. Motion carried.

Respectfully submitted,

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Gordon Hoffmann, Zoning Administrator

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Julia Oliver, Town Clerk