



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
OCTOBER 30, 2019**

- I. Call meeting to order.** The meeting was called to order at 7:00 p.m. by Chairman David Klug.
- A. Official meeting notification.** The official meeting notice was read into the record by Gordon Hoffmann.
- B. Roll call.** Members present: John Bales, Chad Johnson, Marcy Bishop, Robert Hartwig, Arlyn Johnson, David Klug, Randy Vogel, Ray Heidtke and Richard Deming. Also present was Zoning Administrator Gordon Hoffmann and Clerk Julia Oliver.
- C. Approval of agenda.** Motion by Bales, seconded by Bishop to approve the agenda. Motion carried.
- D. Approval of minutes.** Motion by Hartwig, seconded by Bishop to approve the corrected minutes of the September 25, 2019 Park and Planning Commission meeting. Motion carried.
- II. Business**
- A. Any town citizen comment on an agenda item.** There were no comments.
- B. Town of Jackson Comprehensive Plan 2050 and Maps – three Park and Planning Commission members recommendation to full Park and Planning Commission – review and action.** Klug reported the subcommittee of three has not met but they have been working independently on the document. Motion by Bales, seconded by Heidtke to table the agenda item until next month. Motion carried without a negative vote.
- C. Certified Survey Map – Bruce and Dorothy Shumway – Pioneer Road – review and action.** Surveyor Tony Gromacki provided a rough drawing illustrating the Shumway request. Motion by Bales, seconded by Vogel to table and request that the Shumway's provide additional information related to the land division. Motion carried without a negative vote.
- D. Certified Survey Map – Patricia Seidensticker – 721 CTH NN – review and action.** Hoffmann provided an updated certified survey map to review which showed the changes requested by the Park and Planning Commission members. Motion by A. Johnson, seconded by Hartwig to approve the Certified Survey Map for Patricia Seidensticker. Motion carried without a negative vote.
- E. Land Division – Sarah King – 2715 Pleasant Valley Road – review and action.** Dennis Bush, Insight Advisors appeared for Sarah King and explained the proposed land division of the 7.75 acres into four parcels. The plan indicated the subdivision would have a private road for access to the four parcels from Pleasant Valley Road. Bush also stated they would request the parcel be

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rezoned to residential. Hoffmann reminded the commission members they had recently denied a CSM request because it included a private road rather than a public road built to town specifications. Bush replied the economics of the division will not work if a road built to town specifications is required. After discussion the commission members by consensus suggested four rectangular lots with a road built between the two front lots and ending with a cul-de-sac or turn around that provides access to the two rear lots. No action.

F. Notice of noncompliance J-2019-002 – Timothy Lodwick – 1447 STH 60 – review and action. Hoffmann stated he does not have an update and still expects Lodwick to appear at the November Park and Planning Commission.

G. Zoning Administrator’s report. Nothing additional to report.

H. Correspondence. Hoffmann reported Attorney Tim Andringa reviewed the Village Comprehensive Plan amendment and provided a draft letter with his comments to the Town Board.

The next meeting will be held on December 4, 2019.

III. Adjournment. Motion by Heidtke, seconded by Bishop to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk