



**MINUTES OF THE REGULAR TOWN BOARD MEETING
AUGUST 8, 2019**

- 1. Call meeting to order, Pledge of Allegiance.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- 2. Roll call.** Chairman Ray Heidtke, Supervisors Paul Huettl, Robert Hartwig and Marcy Bishop were present. Also present was Sheriff's Deputy Andrew Meier, Town Engineer Matt Clementi and Town Clerk Julia Oliver. Supervisor Joe Kufahl was excused.
- 3. Approval of the agenda.** Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
- 4. Approval of the minutes.** Motion by Huettl, seconded Bishop to approve the minutes of the July 11, 2019 Regular Town Board meeting. Motion carried.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. 2019-2020 alcohol licensing.** New operator license applicant Mya Moyer did not appear therefore no action was taken. Motion by Bishop, seconded by Hartwig to allow Moyer one more opportunity to appear. Motion carried without a negative vote. The clerk will remind Moyer she must appear at the September board meeting in order for the Town Board to consider her new operator's license.
Chairman Heidtke addressed agenda items in the following order: 9, 10, 7, 8.
- 7. Lannon Stone Letter of Credit and associated reclamation plan.** Clerk Oliver explained that as part of Attorney Andringa's review of the letter of credit he has asked for the engineer to verify the reclamation plan is up to date and the financial guarantee amount for reclamation is accurate. Clementi stated there is a need to update the reclamation cost estimate because it is currently based on the 2014 estimate. Clementi recommends that the reclamation plan be updated to include the drawing (map) as well as a procedure narrative, and the reclamation cost be updated to reflect the updated plan. Hans Dawson of Lannon Stone requested that weather consideration be given to the timeline in the reclamation plan; and he noted that other plans include an onsite visit every other year, a statement of how often the plan needs to be updated as well as a cost escalation factor to be applied periodically to increase the reclamation financial guarantee. Motion by Huettl, seconded by Hartwig directing Clementi to work with Lannon Stone and to review the plan update in a manner as timely as possible in order for the letter of credit to be approved. Motion carried without a negative vote. Oliver asked Hans Dawson when he would be willing to consider her requests for changes to the Conditional Use Permit language, which will need to be renewed at the end of 2019; Dawson stated he would like to work on any changes as soon as possible.
- 8. Town portion of the Jackson Drive/Cedar Creek Road Bielinski-Village of Jackson road work.** Heidtke reported on his meeting with Parker Sovey of Payne and Dolan. Sovey stated he has the contract with Bielinski to complete the Village of Jackson portion of the work. Sovey provided an estimate of the square yards that will be needed to complete the Town of Jackson portion. Heidtke noted the town and village portions of the road work will need to be done concurrently to provide the best construction result. Motion by Bishop, seconded by Hartwig to bid out the Town's portion of the Jackson Drive/Cedar Creek Road project. Motion carried without a negative vote.

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9. Comprehensive Plan 2050 update. Ben McKay of SEWRPC attended to update the Town Board on the progress and to review the steps for adoption. McKay provided Clerk Oliver with maps that showed the current zoning and land use, as well as the proposed 2050 land use. McKay reviewed suggestions made by Oliver regarding the mapping and the following decisions were made by the town board:

- a. The areas on the map that are going to be attached to the Village of Jackson by 2050 will be colored gray like the rest of the village; and there will be text added to the plan document explaining the mapping of the attached areas.
- b. The Town Garage will remain shown as business rather than institutional.
- c. The Carity property on CTH P that is in the process of being annexed to the Village will have the mapping change occur when the annexation is complete.
- d. The zoning map and land use maps will reflect the change to the R-1 from A-1 for the individual parcels on the north side located immediately west of the CTH G and Western Avenue intersection, and the land north of Sherman Road located immediately west of the Hidden Glen Golf Course.

McKay explained he will appear at the August 28th Park and Planning meeting to present the map updates and the text changes within the document. If approved by then the process for adoption can start, which includes a thirty day notice of a public hearing to be held by the Park and Planning Commission. All oral or written questions heard at the public hearing must be responded to prior to the Park and Planning Commission adopting a resolution recommending Comprehensive Plan 2050 adoption, and the adoption by ordinance of the Comprehensive Plan 2050 by the Town Board. McKay also noted the “Public Participation Plan” resolution will need to be adopted at the September Town Board meeting.

10. Resolution J-19-003, Resolution Terminating the Town of Jackson’s Participation in the Joint Village of Jackson/Town of Jackson Planning Group. Motion by Huettl, seconded by Bishop to adopt resolution J-19-003, *Resolution Terminating the Town of Jackson’s participation in the Joint Village of Jackson/Town of Jackson Planning Group.* Motion carried without a negative vote.

11. Washington County Sheriff’s Department report – Liaison Deputy Andrew Meier. Meier provided an *Incident Summary List* for the period of 7/1/19 thru 7/31/19 and noted there were 177 calls. Meier also provided an *Incident Summary List* for the period of 7/1/19 thru 7/31/19 for all of Washington County; he noted the 177 Town of Jackson incidents accounted for 4.3% of the entire County. Meier reported on the recently released sex offender that was located at the house on CTH NN and the offender’s removal of the ankle tracking device and fleeing of the area. Heidtke made Meier aware of the calls he has received from residents concerned about the number of accidents occurring at the CTH G and Western Avenue intersection.

12. Washington County Board report. Supervisor Hartwig reported the County Board will take up the issue of changing the county form of government to a County Executive, as well as the tax roll fee charge for the county wide POWTS inspection record keeping at the upcoming County Board meeting. Supervisor Bishop reported in July the Town of Farmington assumed jurisdictional oversight for CTH DD and CTH HH.

13. Treasurer’s report – June 2019. Heidtke summarized the written report provided by Treasurer Eilbes which stated the July 2019 account balances are as follows: General Fund Checking \$35,680.52; General Fund Money Market \$893,475.65; Encumbered Funds-Highway Money Market \$396,211.72; Encumbered Funds-Building Money Market \$377,586.94; Property Tax Checking \$0; Park and Planning Checking \$8,500.71; Cemetery Fund \$16,729.458.

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- 14. Highway Department report.** Chairman Heidtke summarized the highway department report prepared by Highway Supervisor Ron Eickstedt. Heidtke noted that Payne & Dolan will start the Church Road project in September.
- 15. Transfer Station report.** Supervisor Huettl had nothing additional to report.
- 16. Buildings report.** Supervisor Kufahl was excused. Heidtke reported the replacement windows for the Town Hall dining room have been ordered.
- 17. Noxious Weeds report.** Supervisor Bishop reported she has received several calls. The highway department has knocked down noxious weeds in town right of way once they finished mowing. Bishop has visited one property that has a weed problem and left a note for a second property to contact her.
- 18. Grounds report.** Supervisor Hartwig noted the maintenance workers are very busy cutting grass. Clerk Oliver reminded Hartwig she needs the estimate for the trimming and removal of the trees in the Town Hall Park; the trees were identified at a meeting with the park maintenance guys.
- 19. Chairman's report.** Chairman Heidtke reported he has responded to a resident complaint about ditch reseeding by explaining seeding will be done when the weather is cooler.
- 20. Clerk's report.** Oliver reported she has met with the 2020 Census coordinator, she will need registration forms completed for those who wish to attend the WTA fall meeting in Ripon, and/or the WTA annual conference in October at the Kalahari. Oliver will remind Clementi to submit the town request for bridge aid before the end of August.
- 21. Communications and announcements.** Heidtke thanked everyone for their well wishes and prayers related to his surgery and recovery.
- 22. Review of Bills and Authorization for Payment.** Motion by Bishop, seconded by Huettl to approve the vouchers as presented. Motion carried.
- 23. Adjournment.** Motion by Hartwig, seconded by Huettl to adjourn. Motion carried and the meeting was adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____