



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
MAY 9, 2019**

1. **Call meeting to order, Pledge of Allegiance.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
2. **Roll call.** Chairman Ray Heidtke, Supervisors Joe Kufahl, Paul Huettl, Robert Hartwig and Marcy Bishop were present. Also present was Sheriff's Deputy Andrew Meier, Zoning Administrator Gordon Hoffmann and Town Clerk Julia Oliver.
3. **Approval of the agenda.** Motion by Hartwig, seconded by Bishop to approve the agenda. Motion carried.
4. **Approval of the minutes.** Motion by Huettl, seconded Bishop to approve the minutes of the April 11, 2019 Regular Town Board meeting. Motion carried.
5. **Resident comment on any agenda item.** Mark Sandison commented on item 9.
6. **Certified Survey Map for Spotted T Farms and Michael Truntz.** Motion by Hartwig, seconded by Huettl to approve the Certified Survey Map for Spotted T Farms and Michael Truntz. Motion carried without a negative vote.
7. **Confirmation of appointments to committees and commissions.** Heidtke stated he would like to appoint David Klug as the Chairman of the Park and Planning Commission, Arlyn Johnson as Vice-Chairman of the Park and Planning Commission, Randy Vogel as a member of the Park and Planning Commission, Chad Johnson for the term of May 2019 to April 2022 and Richard Deming for the term of May 2019 to April 2022. Heidtke thanked Randy Vogel for his many years of service as the Park and Planning Commission Chairman, and Lester Steffen for his service as a Park and Planning Commission member. Heidtke stated he would like to appoint Randy Vogel as the Chairman of the Board of Appeals with the term of June 2019 to May 2022 and Nicholas Campbell for the term of June 2019 to May of 2020. Heidtke thanked Richard Roembke for his many years of service as the Board of Appeals Chairman. Heidtke stated he would like to reappoint as members of the Community Development Authority Domenic Foti for the term of February 2019 to January 2023 and Dennis Bell for the term of February 2019 to January 2023. Heidtke stated he would like to reappoint as members of the Joint Village/Town Park and Recreation Group Laurie McGraw for the term of May 2019 to April 2021 and John Bales for the term of May 2019 to April 2021. Motion by Huettl, seconded by Kufahl to approve Chairman Heidtke's appointments as stated. Motion carried without a negative vote.

*Agenda item 8 was heard following agenda item 26.*

8. **Legal action – Timothy Lodwick.** Attorney Andringa did not appear. Zoning Administrator Hoffmann stated a Notice of Noncompliance was sent to Timothy Lodwick on March 29, 2019 for the following items:
  1. Failure to remove a semi-trailer by January 28, 2019,
  2. Failure to raze the existing garage before February 28, 2019,
  3. Failure to request an occupancy permit for the newly built garage,
  4. An adjustment to the lot grade greater than two feet in height without approval by the Town Engineer, and
  5. Not following the zoning in R-1 Single Family Residential District being a single family dwelling with a garage as a use

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not as a business. Hoffmann provided photos of the recent grading work completed by Lodwick to correct item 4; Hoffmann thanked Lodwick for his corrective actions and the great job he did on the grading. The remaining items have not been completed. Attorney Andringa has requested authorization to proceed with legal action on behalf of the Town of Jackson. Motion by Bishop, seconded by Huettl authorizing Attorney Timothy Andringa to provide legal representation for the Town of Jackson relative to settling the Lodwick noncompliance, and authorizing associated legal expenses. Motion carried without a negative vote.

- 9. Road bids for crack filling.** Heidtke announced the town received a bid from Fahrner Asphalt Sealers, LLC in the amount of \$1.86 per pound. Motion by Hartwig, seconded by Huettl to accept the bid from Fahrner Asphalt Sealers, LLC for the 2019 crack filling. Motion carried without a negative vote.
- 10. Town Board support of request to detour traffic on CTH T for the annual Kirchhayn parade.** Supervisor Kufahl agreed to be onsite for the event and to place the barriers up for the parade duration. Motion by Huettl, seconded by Hartwig to accept town oversight of the road closure for the Kirchhayn parade on July 28, 2019 from noon to 12:45 p.m. Motion carried without a negative vote.
- 11. In-kind donation project for JAYBA.** Oliver reported the mulch project that JAYBA proposed as their in-kind donation for 2019 was completed by the volunteers from Living Word Lutheran High School; JAYBA is asking if the Town Board has any other thoughts for a project. After discussion it was suggested that JAYBA spread the donated stone over the existing walkways by the fields. The Town Board will bring additional suggestions to the next meeting.
- 12. Response to inquiry from Mike Soto.** Heidtke explained Mike Soto has asked about putting the Town Hall remodeling project out for bid; Heidtke would like a formal action by the Town Board. Motion by Kufahl, seconded Huettl to stop renovations on the Town Hall facility per the Continuum Architects + Planners drawings. Motion carried without a negative vote.
- 13. Gravel drive to pavilion and gravel walkways.** Hartwig reported he has spoken with Washington County Highway Commissioner Schmidt and they would be interested in the grading work on the driveway. The price per hour would be \$200 if the large grader is used and less if the smaller grader is used; the expected time to complete the project is two hours maximum. Oliver reported Gierach Paving submitted a bid of \$600 for the work. Motion by Hartwig, seconded by Bishop to have the Washington County Highway Department grade the driveway to the pavilion after the town highway workers haul in the stone. Motion carried without a negative vote.
- 14. Repair to Sherman Road Bridge.** Heidtke reported he has received a quote in the amount of \$2,892.24 from the Washington County Highway Department to repair the bridge. Motion by Bishop, seconded by Hartwig to have Washington County repair the bridge and have Clerk Oliver send a bill to the person responsible for the damage. Motion carried without a negative vote.
- 15. Town Hall window installation bid.** Heidtke provided an estimate from Chuck Luedtke, Genesis Remodeling & Construction, for the installation of the 18 replacement windows for the Town Hall dining room. Motion by Huettl, seconded by Kufahl to hire Chuck Luedtke to install the Town Hall dining room windows per his estimate #288. Motion carried without a negative vote. Heidtke noted he will meet with Chuck to confirm all measurements and then the windows will be ordered from Zuern.

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- 16. Washington County Sheriff's Department report – Liaison Deputy Andrew Meier.** Meier provided an *Incident Summary List* for the period of 4/1/19-4/30/19 and noted there were 192 calls. Meier reported a call related to a drone, and also that he was the responding Deputy to the accident on CTH NN in the Town of Jackson. Meier also stated there are currently four residents at the house on CTH NN, but only one resident is a registered sex offender.
- 17. Washington County Board report.** County Supervisors Hartwig and Bishop reported the County Child Support Agency was recognized by the State for outstanding achievement. A concern was raised about the invasive species Starry Stonewort at Silver Lake. The property owners are investing \$100,000 to remove the Starry Stonewort; the County agreed to spend the equivalent of \$30,000 in staff time and equipment use to assist with the removal. County Administrator Josh Schoemann presented his *State of the County* report to the board. Hartwig and Bishop noted there will be an open forum on May 22, 2019 at 6:00 p.m. at the Washington County Fairgrounds to discuss the county administrator (appointed) verses county executive (elected) pros and cons.
- 18. Washington County Comprehensive Plan Advisory Committee report.** Supervisor Huettl had nothing new to report.
- 19. Washington County Bicycle and Pedestrian Advisory Committee report.** Supervisor Bishop reported the committee had their final meeting on May 6, 2019. Their findings have been passed along to the County Public Works committee for review, and then the findings will move to the County Board for consideration. The committee is now disbanded.
- 20. Treasurer's report – April 2019.** The written report provided by Treasurer Eilbes stated the April 2019 account balances are as follows: General Fund Checking \$117,540.37; General Fund Money Market \$983,238.89; Encumbered Funds-Highway Money Market \$396,111.87; Encumbered Funds-Building Money Market \$377,491.78; Property Tax Checking \$248.59; Park and Planning Checking \$7,100.50; Cemetery Fund \$16,727.34.
- 21. Highway Department report.** Chairman Heidtke summarized the highway department report provided by Eickstedt. Heidtke noted the salt shed will have room for the prefill amount and then will be full.
- 22. Transfer Station report.** Supervisor Huettl had nothing to report but stated the Transfer Station is now open on Thursdays.
- 23. Buildings report.** Supervisor Kufahl had nothing to report.
- 24. Noxious Weeds report.** Supervisor Bishop had nothing to report.
- 25. Grounds report.** Supervisor Hartwig reported that the students from Living Word Lutheran High School did an outstanding job during their April 25<sup>th</sup> service time at the Town Hall. Bruce and Tom oversaw their efforts and kept the 38 students and supervising adults on task; the group accomplished the mulching project and the facility looks very nice.
- 26. Chairman's report.** Chairman Heidtke reminded the board that the Board of Review meeting is scheduled for May 14<sup>th</sup> from 6:00 – 8:00 p.m. and a copy of the 2019 Guide for Board of Review Members has been given to each board member for review prior to the meeting.

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- 27. Clerk's report.** Oliver reported that she, Heidtke and Ron Eickstedt attended a Local Emergency Management Directors meeting on April 15, 2019. The implementation question related to the Comprehensive Plan update has been forwarded to Attorney Andringa as requested by Ben McKay of SEWRPC. An employment application for the Transfer Station was received on May 8<sup>th</sup>. The 2019 Noxious Weed notice has been posted.
- 28. Communications and announcements.** Heidtke announced a Special Town Board meeting will be held on May 14, 2019 at 5:50 p.m. to address the employment application. Board of Review on May 9<sup>th</sup> is from 6:00 – 8:00 p.m. for the two hour requirement.
- 29. Review of Bills and Authorization for Payment.** Motion by Huettl, seconded by Bishop to approve the vouchers as presented. Motion carried.
- 30. Adjournment.** Motion by Huettl, seconded by Hartwig to adjourn. Motion carried and the meeting was adjourned.

Respectfully submitted,

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Julia Oliver, Town Clerk

Minutes Approved: \_\_\_\_\_

Next Resolution Number: J-19-002  
Next Ordinance Number: J-19-003