



**MINUTES OF THE REGULAR TOWN BOARD MEETING
MARCH 14, 2019**

- 1. Call meeting to order, Pledge of Allegiance.** The meeting was called to order at 7:04 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- 2. Roll call.** Chairman Ray Heidtke, Supervisors Joe Kufahl, Paul Huettl, Robert Hartwig and Marcy Bishop (arrived at 7:06 p.m.) were present. Also present was Deputy Andrew Meier and Town Clerk Julia Oliver.
- 3. Approval of the agenda.** Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
- 4. Approval of the minutes.** Motion by Huettl, seconded Kufahl to approve the minutes of the February 14, 2019 Regular Town Board meeting. Motion carried.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. Washington County Sheriff's Department report – Liaison Deputy Andrew Meier.** Deputy Meier provided an "Incident Summary List" for February 2019. Meier stated that overall they were about as busy as January. Meier reported there are four residents living at the house on CTH NN. Meier summarized the ALICE training that was on the incident list as a school training program on how to respond to an active shooter situation.
- 7. Ordinance J-19-001, Adoption of SPS316 – State of Wisconsin Electrical Code.** A draft of the ordinance and the email from the Wisconsin Department of Safety and Professional Services explaining the purpose of the ordinance was emailed to each of the Town Supervisors for review. Motion by Bishop, seconded by Kufahl to adopt Ordinance J-19-001, Adoption of SPS 316, State of Wisconsin Electrical Code. Motion carried without a negative vote.
- 8. Resolution J-19-001, Ben Damai, Eagle Scout project – donation to Town of Jackson.** Damai asked to be excused because of a school commitment, no action.
- 9. 2019 road construction, repairs and maintenance.** Heidtke reminded the board members of the following projects that were used as a basis to construct the 2019 road budget: chip seal the Appellation Ridge subdivision, chip seal Hidden Creek Court, double chip seal Jackson Drive south of Western Avenue (use this as a substitute TRIP project), chip seal Western Avenue from CTH G to Crosswind Trails subdivision, and the town responsibility related to the Bielinski project(s) at the Jackson Drive/Cedar Creek Road intersection. After discussion it was agreed the Town Board would meet at 6:00 p.m. on April 11, 2019 for a driving road review; Ron Eickstedt was asked to attend.
- 10. Long range planning for Town Hall building.** Heidtke asked if anyone had new thoughts relative to the remodeling of the town hall building. Kufahl stated he has thought about converting the center section of the building into storage units to generate income. Heidtke stated he has looked at the bar and other than the two posts, the overall square footage is the same as the board room. Heidtke added he would like to make a decision to move forward with the remodeling or not – he doesn't want to keep postponing it. The board members recessed to tour the building and audience members were invited on the tour. The board

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reconvened and shared their comment. It was decided Heidtke will gather pricing for the replacement windows and Clerk Oliver was asked to draft an office space floor plan which should include a bathroom and storage.

- 11. Washington County Board report.** County Supervisor Hartwig and County Supervisor Bishop reported that the March 13th meeting was brief and the items of note included:
 - A donation was made to Interfaith Caregivers from the raffle proceeds at the annual County employee dinner.
 - An endowment fund will be established to provide for the perpetual decorating of veterans graves and memorials for those who served in recent conflicts.
 - Traffic safety analysis plan will be done for all County controlled intersections to track which have more accidents, as well as it will be updated every two years to follow up on the improvement results.
 - Transit services (ride share) will be shared between Ozaukee and Washington County to improve efficiencies.
- 12. Washington County Comprehensive Plan Advisory Committee report.** Supervisor Huettl had nothing new to report. Supervisor Bishop reported a public hearing was held but no one attended, however the committee did receive three written comments which were shared at the hearing.
- 13. Washington County Bicycle and Pedestrian Advisory Committee report.** Supervisor Bishop reported there was nothing new except the committee has heard concerns that there are not enough routes through Hartford.
- 14. Treasurer's report – February 2019.** The written report provided by Treasurer Eilbes stated the February 2019 account balances are as follows: General Fund Checking \$122,895.08; General Fund Money Market \$1,103,061.68; Encumbered Funds-Highway Money Market \$396,045.67; Encumbered Funds-Building Money Market \$377,428.69; Property Tax Checking \$248.59; Park and Planning Checking \$7,100.38; Cemetery Fund \$16,725.94.
- 15. Highway Department report.** Chairman Heidtke summarized the highway department report provided by Eickstedt. Heidtke noted the \$11,430 repairs to truck #16.
- 16. Transfer Station report.** Supervisor Huettl had nothing to report.
- 17. Buildings report.** Supervisor Kufahl had nothing to report. Chairman Heidtke reported on the boardroom leak that seems to be coming from along the east foundation.
- 18. Noxious Weeds report.** Supervisor Bishop had nothing to report.
- 19. Grounds report.** Supervisor Hartwig reported that several local businesses have offered flower donations to the Town for spring planting.
- 20. Chairman's report.** Chairman Heidtke reported he received a phone call from Tom Lachcik of Arcadis regarding the ground contamination that has occurred in Peshtigo.

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- 21. Clerk's report.** Oliver stated that Lannon Stone has contacted her and would like to eliminate their \$50,000 escrow account (related to the non-metallic mining CUP) with a letter of credit; Oliver responded this would need to go through the Park and Planning Commission for a recommendation to the Town Board. Oliver provided a written copy of the 2019 Household Hazardous Waste Collection that will be offered by Washington County. The Jackson Explorers 4-H group held an auction and donated \$133.75 of the proceeds to the Town as a thank you for allowing them to meet in the building. The Supervisors were reminded of the opinion letter from Attorney Riffle, the WTA dark stores legislation request for support and the invitation to the April 10th Washington County Highway Department Roadway Transportation Discussion emails that were forwarded to them. Oliver noted that the Town of Farmington clerk has polled the Washington County town clerks about how their respective towns handle waste and recycling; the Farmington Town Board is considering curbside service for all residents.
- 22. Communications and announcements.** April 16th is the Annual Town Meeting; Heidtke asked to be excused from the meeting. May 14th is the Board of Review meeting.
- 23. Review of Bills and Authorization for Payment.** Motion by Huettl, seconded by Bishop to approve the vouchers as presented. Motion carried.
- 24. Adjournment.** Motion by Kufahl, seconded by Hartwig to adjourn. Motion carried and the meeting was adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-19-001 Next Ordinance Number: J-19-002
