



**MINUTES OF THE REGULAR TOWN BOARD MEETING
FEBRUARY 14, 2019**

- 1. Call meeting to order, Pledge of Allegiance.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- 2. Roll call.** Chairman Ray Heidtke, Supervisors Joe Kufahl, Paul Huettl, Robert Hartwig and Marcy Bishop were present. Also present was Deputy Andrew Meier and Town Clerk Julia Oliver.
- 3. Approval of the agenda.** Motion by Huettl, seconded by Kufahl to approve the agenda. Motion carried.
- 4. Approval of the minutes.** Motion by Huettl, seconded Bishop to approve the minutes of the January 10, 2019 Regular Town Board meeting as corrected. Motion carried.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. Certified Survey Map – Guy Maciejewski – 3252 Maple Road.** Heidtke summarized the reason for the sale of a piece of land from Mel Heckendorf to Guy Maciejewski; the sale would provide a parcel of five acres+ for Maciejewski and would allow for the land where the driveway is located to be owned by Maciejewski rather than having it run on an easement. Motion by Hartwig, seconded by Kufahl to approve the Certified Survey Map for Guy Maciejewski. Motion carried without a negative vote.
- 7. Village of Jackson Fire Department report – Chief Aaron Swaney.** Chief Swaney was unable to attend.
- 8. Washington County Sheriff's Department report – Liaison Deputy Andrew Meier.** Deputy Meier reported there were 206 calls in January, a slight increase which was probably due to the snow event. Clerk Oliver gave Meier the 2019 Transfer Station listing.
- 9. Long range planning for the Town Hall building.** Heidtke opened the discussion by noting there are many items that need reconsideration prior to moving forward with any Town Hall building remodeling, including any need for future offices if the building inspector or zoning administrator positions would be relocated to the Town Hall, and the loss of tax revenue and road aid when the Village of Jackson attachment of approximately 20% of the town occurs in 2021. Clerk Oliver provided an update on the encumbered accounts, noting that she is working toward a balance of \$462,000 in the Encumbered Highway account (the current balance is \$396,000), and a balance of \$655,000 in the Encumbered Building account (the current balance is \$377,395.82). Discussion considered the need for future space, current use and updating of existing spaces. Heidtke will ask Building Inspector Hoffmann what permitting will be required to make improvements such as windows, the possible addition of a small bathroom and interior updates. No action.
- 10. Draft ordinance for downed trees in the right-of-way.** Clerk Oliver stated she has been in contact with the Towns Association to provide details on what the Town Board is trying to accomplish with the ordinance, and Oliver has received some additional WTA guidance. A draft document has been started. No action.

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- 11. Washington County Board report.** County Supervisor Hartwig and County Supervisor Bishop reported that the CTH W extension was brought back to the County Board for consideration; a super majority vote was required and the motion to move forward did not pass. The County Board is moving forward with leasing out a portion of Heritage Hill Park for mining; the purpose is to use the income from mined gravel sales to redo the park and establish a fund for future park updates. The deck expansion at the Washington County Family Park Golf Course was approved. The 4-H Key awards were presented and retired Sheriff Dale Schmidt was recognized for his 29 years of service to Washington County.
- 12. Washington County Comprehensive Plan Advisory Committee report.** Supervisor Huettl reported the draft document is complete and a public hearing will be held on February 25, 2019.
- 13. Washington County Bicycle and Pedestrian Advisory Committee report.** Supervisor Bishop reported the public open house was held on February 13th and the maps were presented. Bishop noted the town will be receiving a map for the Town Board to review.
- 14. Treasurer's report – January 2019.** The written report provided by Treasurer Eilbes stated the January 2019 account balances are as follows: General Fund Checking \$128,021.56; General Fund Money Market \$1,277,849.97; Encumbered Funds-Highway Money Market \$215,039.59; Encumbered Funds-Building Money Market \$99,800.11; Property Tax Checking \$2,416,234.51; Property Tax Money Market \$0; Park and Planning Checking \$7,100.33; Park Fund Savings \$0; Cemetery Fund \$16,725.30. Chairman Heidtke highlighted portions of the report.
- 15. Highway Department report.** Chairman Heidtke summarized the highway department report provided by Eickstedt and noted the recent amounts of salt used on the roads, as well as noting the repairs to the trucks.
- 16. Transfer Station report.** Supervisor Huettl reported there was a back-up of waste at the Transfer Station because the weather delayed the Waste Management delivery of a new bin; the situation was handled well by the Transfer Station workers.
- 17. Buildings report.** Supervisor Kufahl had nothing to report. Chairman Heidtke reported the furnace located near the boardroom failed during the cold weather and required service. Bintz Heating and Cooling noted the furnace will need to be replaced because it is rusting on the inside.
- 18. Noxious Weeds report.** Supervisor Bishop had nothing to report.
- 19. Grounds report.** Supervisor Hartwig reported the Town Hall maintenance crew has been doing a great job keeping up with the ice and snow on the walks at the Town Hall.
- 20. Chairman's report.** Chairman Heidtke reported he received a written request from the Town Advocacy Council (associated with the Wisconsin Towns Association) that membership/participation would be appreciated.
- 21. Clerk's report.** Clerk Oliver reported she has spoken with the Department of Workforce Development Unemployment Insurance Division regarding the unemployment billings for the part time Transfer Station employees who have filed for unemployment; disputing claims is more difficult because as a local government the town only pays as claims are awarded. Oliver reported she read the information received

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from State Representative Robert Brooks related to the new broadband grant and loan program; the Town would not qualify because “at least 90 percent of the households in the proposed service area must not have sufficient access to broadband service”. Oliver reminded the board members of the WTA District meeting in Juneau on March 1st.

22. Communications and announcements. There were no additional communications or announcements.

23. Review of Bills and Authorization for Payment. Motion by Huettl, seconded by Bishop to approve the vouchers as presented. Motion carried.

24. Adjournment. Motion by Hartwig, seconded by Huettl to adjourn. Motion carried and the meeting was adjourned.

Respectfully submitted, *and Happy Valentine's Day,*



Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-19-001 Next Ordinance Number: J-19-001
