



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
JANUARY 10, 2019**

- 1. Call meeting to order, Pledge of Allegiance.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- 2. Roll call.** Chairman Ray Heidtke, Supervisors Joe Kufahl, Paul Huettl, Robert Hartwig and Marcy Bishop were present. Also present was Deputy Andrew Meier and Town Clerk Julia Oliver.
- 3. Approval of the agenda.** Motion by Bishop, seconded by Huettl to approve the agenda. Motion carried.
- 4. Approval of the minutes.** Motion by Huettl, seconded Hartwig to approve the minutes of the December 13, 2018 Regular Town Board meeting. Motion carried.
- 5. Public Hearing – ordinance to amend Section 3.03 of the Zoning Ordinance relating to permitted animals and location in the A-1 Agricultural/Rural Residential District.** Chairman Heidtke opened the public hearing; there were no comments. Motion by Hartwig, seconded by Bishop to close the public hearing. Motion carried.
- 6. Resident comment on any agenda item.** There were no comments.
- 7. Ordinance J-18-004, an Ordinance to Amend the Zoning Ordinance being Title X of the Municipal code.** Clerk Oliver noted the ordinance being considered has been numbered J-19-001 as the proposed ordinance was not considered in 2018. Supervisor Huettl stated that “zero roosters was not right”, and stated he has multiple roosters and his property is less than 10 acres. Supervisor Bishop stated she felt the amendment was appropriate for less than 10 acres. After discussion, motion by Bishop, seconded by Heidtke to adopt ordinance J-19-001. The vote was taken with Heidtke and Bishop voting yes, and Kufahl, Huettl and Hartwig voting no; the motion failed. At the end of the meeting Chairman Heidtke allowed agenda item number 7 to be further considered at the request of Supervisor Hartwig. Hartwig stated there should be additional acreage classifications so that consideration can be given to perhaps the 3 and 5 acre levels. The proposed ordinance should be sent back to the Park and Planning Commission with Town Board comments for additional review.
- 8. Port-a-john facilities for election days.** Supervisor Kufahl stated there was a simple solution for keeping the bathrooms accessible to the public at the Town Hall. The Town Board briefly left the boardroom to assess the situation. Kufahl suggested a locking door be added in the entry to the coat rack area to secure the poll workers belongings on Election Day which would allow the bathrooms to be left open for public access. During regular business hours the upstairs area including the bathrooms will not be accessible to the public for safety concerns. Hartwig stated he felt the door from the kitchen into the coat room should be rehung to allow for additional security. Motion by Kufahl, seconded by Huettl to add a locking door at the entry to the upstairs coat rack and rehang the locking door from the kitchen to the coat rack. Motion carried without a negative vote. Heidtke stated he will donate the labor to install the doors.
- 9. Draft ordinance for downed trees in right of way.** Heidtke reminded the board members he would like some type of ordinance in place so that the Town could charge a property owner for tree cleanup when dead

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or diseased trees are not taken down by the resident when it is necessary, but then fall down during windy or stormy conditions and have to be cleaned up by town employees. Clerk Oliver reported that her contact with the Wisconsin Towns Association provided a summary of these type of conditions and that the statutes address the remedy.

- 10. Village of Jackson Fire Department report, Chief Aaron Swaney.** Chief Swaney asked to be excused.
- 11. Washington County Sheriff's Department report – Liaison Deputy Andrew Meier.** Deputy Meier provided a written report for December 2018. Meier noted there were two weapons complaints and there are two sex offenders and one non sex offender living at the house on CTH NN.
- 12. Washington County Board report.** Supervisors Hartwig and Bishop reported on the recent County Board meeting: the “911 Memorial Committee” made a presentation that included a request for Washington County to make an official designation, there was a lengthy discussion regarding the resolution on two roads – the realignment of CTH S/STH 175 intersection and the extension of CTH W to connect it to STH 83 (the resolution vote failed), reconsideration of having facilities workers as county employees rather than contract workers and the ability of committee members to call in (when not attending) for voting purposes.
- 13. Washington County Comprehensive Plan Advisory Committee report.** Huettl reported the final drafts have been reviewed and the committee is moving forward with the public open house scheduled for January 23, 2019.
- 14. Washington County Bicycle and Pedestrian Advisory Committee report.** Bishop reported there is nothing new to report; public open houses start soon.
- 15. Treasurer's report – December 2018.** The written report provided by Treasurer Eilbes stated the December 2018 account balances are as follows: General Fund Checking \$83,777.18; General Fund Money Market \$893,753.37; Encumbered Funds-Highway Money Market \$215,021.33; Encumbered Funds-Building Money Market \$99,791.63; Property Tax Checking \$3,214,440.12; Property Tax Money Market \$0; Park and Planning Checking \$7,100.26; Park Fund Savings \$0; Cemetery Fund \$16,724.59. Chairman Heidtke read the report aloud.
- 16. Highway Department report.** Chairman Heidtke summarized the highway department report provided by Eickstedt.
- 17. Transfer Station report.** Supervisor Huettl asked if any temp agencies have been contacted for Transfer Station workers; Clerk Oliver has not contacted any agencies.
- 18. Buildings report.** Supervisor Kufahl stated he has been told the outlets along the dining room wall are not working; Clerk Oliver reported she is aware of the situation and has already contacted Gillitzer Electric for service. The parking lot and barn exterior lights are included in the service request.
- 19. Noxious Weeds report.** Supervisor Bishop had nothing to report.
- 20. Grounds report.** Supervisor Hartwig had nothing new to report.
- 21. Chairman's report.** Chairman Heidtke reported he received Riveredge Nature Center correspondence

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regarding their annual bike ride. Heidtke also reported on the drainage concern that Mike Truntz is having on his land which he believes is caused because the culvert under Western Avenue is blocked (Washington County responsibility) and the ditches along Center Road are blocked due to overgrowth. Heidtke stated he and Highway Supervisor Eickstedt have looked at the situation and confirmed water in the ditches is flowing but the water Truntz is concerned about should flow into the pond on the property located at the Center Road and Western Avenue intersection.

- 22. Clerk's report.** Oliver reported the Eagle Scout bat house project installation has been started. Rex Melius of the Cemeterians Community Service group has expressed interest in assisting with the cleanup and stone repair in the Zion Cemetery. The receipts at the Transfer Station (for the disposal of miscellaneous items that require an additional fee) were down \$1132 (24%) in 2018 as compared to 2017.
- 23. Communications and announcements.** There were no additional communications or announcements.
- 24. Review of Bills and Authorization for Payment.** Motion by Huettl, seconded by Bishop to approve the vouchers as presented. Motion carried.
- 25. Adjournment.** Motion by Hartwig, seconded by Kufahl to adjourn. Motion carried and the meeting was adjourned.

Respectfully submitted,

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Julia Oliver, Town Clerk

Minutes Approved: \_\_\_\_\_

Next Resolution Number: J-19-001 Next Ordinance Number: J-19-001
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