



**MINUTES OF THE REGULAR TOWN BOARD MEETING
DECEMBER 13, 2018**

- 1. Call meeting to order, Pledge of Allegiance and confirmation of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited. The meeting notice was confirmed.
- 2. Roll call.** Chairman Ray Heidtke, Supervisors, Joe Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Deputy Andrew Meier and Town Clerk Julia Oliver. Supervisor Paul Huettl was excused.
- 3. Approval of the agenda.** Motion by Hartwig, seconded by Bishop to approve the agenda. Motion carried.
- 4. Approval of the minutes.** Motion by Bishop, seconded Kufahl to approve the minutes of the November 8, 2018 Regular Town Board meeting and the corrected minutes of the November 28, 2018 Special Town Board Meeting/Public Hearing and Special Town Meeting of the Electors. Motion carried.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. New Operator license – Mike McGuire, Pleasant Valley Tennis Club.** Motion by Hartwig, seconded by Bishop to approve the new operator license for Mike McGuire. Motion carried without a negative vote.
- 7. Approval of James Ybarra for snow plowing.** Heidtke explained that (new) part time transfer station employee James Ybarra has a CDL license and he would like to place him on the list of part time snow plow drivers. Motion by Hartwig, seconded by Kufahl authorizing James Ybarra to work as a part time snow plow driver. Motion carried without a negative vote.
- 8. Approval of 2019 wage rates.** Oliver reminded the Town Board that the proposed wages rates for 2019 include a \$3.00 per hour increase for snow plow drivers, a \$2.00 per hour increase for transfer station workers and 2.3% rate increase for the remaining employees; COLA rate is 2.8%. Motion by Bishop, seconded by Hartwig to approve the 2019 wage rates. Motion carried without a negative vote.
- 9. Approval of 2019 budget.** Heidtke stated the 2018 mill rate is \$1.87 per thousand of assessed value. Motion by Bishop, seconded by Hartwig to approve the 2019 budget. Motion carried without a negative vote. Oliver mentioned the 2018 aggregate ratio had dropped to .88 and she will provide additional information from Assessor Mike Grota with regard to reassessment at the next meeting.
- 10. Washington County Sheriff's Department report – Liaison Deputy Andrew Meier.** Deputy Meier provided a written report for November. Meier noted November had less calls than usual, and he also noted there are two residents living at the house on CTH NN.
- 11. Washington County Board report.** Supervisors Hartwig and Bishop reported that the Highway Commissioner provided an update on road projects, the County Board voted not to have the County golf course appraised which would have been in response to a letter of interest (purchase) received, a new appointment was made to the Library Board, and Bass Pro (the new owners of Cabela's Inc.) will be using a

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letter of credit as collateral for the Washington County Economic Development loan it will assume. They also noted that the State would be moving forward with median guardrails on the STH 41 corridor in 2020.

- 12. Washington County Comprehensive Plan Advisory Committee report.** Bishop reported the group did not have a quorum at the December meeting; the last chapters will be finalized in January and a public input meeting will be held on January 23, 2019.
- 13. Washington County Bicycle and Pedestrian Advisory Committee report.** Bishop reported there will be a public meeting held on February 13, 2019.
- 14. Treasurer's report – November 2018.** The written report provided by Treasurer Eilbes stated the November 2018 account balances are as follows: General Fund Checking \$125,096.10; General Fund Money Market \$983,672.78; Encumbered Funds-Highway Money Market \$215,003.07; Encumbered Funds-Building Money Market \$99,783.15; Property Tax Checking \$0; Property Tax Money Market \$0; Park and Planning Checking \$7,100.21; Park Fund Savings \$0; Cemetery Fund \$16,723.88.
- 15. Highway Department report.** Chairman Heidtke summarized the highway department report provided by Eickstedt.
- 16. Transfer Station report.** Supervisor Huettl was excused. Heidtke noted the new transfer station employee has started working.
- 17. Buildings report.** Supervisor Kufahl had nothing additional to report. Kufahl asked that the outside port-a-johns for elections be placed on the agenda next month.
- 18. Noxious Weeds report.** Supervisor Bishop had nothing additional to report.
- 19. Grounds report.** Supervisor Hartwig had nothing new to report but stated the town hall custodian did a beautiful job decorating for the holidays.
- 20. Chairman's report.** Chairman Heidtke had nothing additional to report.
- 21. Clerk's report.** Oliver provided the Supervisors with the updated copy of the town hall facility use agreement, information sheets and price sheet; the changes were highlighted. Oliver noted the Jackson Historical Society has changed the date of their April meeting at the Town Hall to April 4, 2019. Oliver stated she has had some questions about the Zion Cemetery recently, including a question on how to purchase plots. Oliver reported she has requested to "borrow" the Badger Book, (the computerized check in and voter numbering system) for the April election to see if it would be worthwhile for the Town. The fire service agreement has been returned to the Jackson Fire Department and as Chief Swaney will attend the January 2019 Town Board meeting. Oliver provided each Supervisor with the WTA instruction sheet on using the member section of the WTA website, and also the registration notice for the 2019 spring district meetings. Oliver passed along holiday greeting from Attorney Andringa and Engineer Clementi. Oliver noted the Chairman Heidtke has been inducted into the Wisconsin 4-H Hall of Fame, and provided each Supervisor with a copy of the newspaper article; Chairman Heidtke was congratulated by all in attendance.

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- 22. Communications and announcements.** Heidtke read a thank you note from the Jackson Historical Society for the donation sent from the Town recognizing the volunteer efforts of the Historical Society members and their care of the Immanuel Cemetery.
- 23. Review of Bills and Authorization for Payment.** Motion by Bishop, seconded by Kufahl to approve the vouchers as presented. Motion carried.
- 24. Adjournment.** Motion by Hartwig, seconded by Kufahl to adjourn. Motion carried and the meeting was adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-18-007
Next Ordinance Number: J-18-004