



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
JANUARY 11, 2018**

1. **Call Meeting to Order, Pledge of Allegiance and Confirmation of Meeting Notice.** The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited. The meeting notice was confirmed.
2. **Roll Call.** Chairman Ray Heidtke, Supervisors, Paul Huettl, Dan Kufahl, Robert Hartwig, and Marcy Bishop were present. Also present was Town Clerk Julia Oliver.
3. **Approval of the Agenda.** Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
4. **Approval of the Minutes.** Motion by Bishop, seconded Huettl to approve the minutes of the December 14, 2017 Regular Town Board meeting. Motion carried.
5. **Resident comment on any agenda item.** There were no comments.
6. **Jessica Gerek, Waste Management – current contract and potential cost savings.** Gerek provided a brief service summary that illustrated the proposed rates for 2018. The new rates indicate a savings of 19% in 2018. Motion by Huettl, seconded by Bishop to accept the new five year contract with Waste Management as presented. Motion carried without a negative vote.
7. **Town Hall Building Remodeling – Questions and Comments for Mike Soto, Continuum Architects + Planners.** Soto had provided written responses to the questions and comments raised by the Town Board at the December meeting. Heidtke provided a brief history of the November/December 2017 bidding process, and concluded by noting all bids were refused. Soto stated he will further review the HVAC questions with the engineer to discuss possible changes to meet the concerns discussed. Additionally, the consensus of the Town Board is that for the next round of bidding, Mike Soto will review the notice for bid and bid form prior to publication, and that Mike Soto will be listed on the bid form as a contact for questions related to the project.
8. **Extension of the deadline for the Wisconsin Department of Administration (DOA) to act on the Town and Village Joint Mediated Cooperative Plan Agreement submitted to the DOA on December 4, 2017.** Motion by Kufahl, seconded by Bishop to adopt Resolution J-18-001, *A Resolution Extending Department of Administration Determination Period For Mediated Cooperative Plan Agreement Between the Town of Jackson and the Village of Jackson*. Motion carried without a negative vote. Heidtke reminded the Town Board that the Department of Administration Public Hearing is scheduled for Monday, February 26, 2018 and will be held at Living Word Lutheran High School.
9. **2018 Road Projects.** Heidtke stated he and Highway Supervisor Eickstedt completed a road tour and recommend the following: 1. Crack Filling – all roads effected by the water installation have significant cracking. Motion by Huettl, seconded by Hartwig to bid out all roads effected by the water installation work done as a result of the WSPL spill (Western Avenue, Sherman Road, the Crosswind Farms subdivision, the Mockingbird Hill subdivision, Maple Road and Mill Road). Motion carried without a negative vote. 2. TRIP substitution project – motion by Huettl, seconded by Bishop to file a double chip seal of Jackson Drive south of Western Avenue (starting by the school house), to Pioneer Road as the substitution project for the 2017 TRIP funds awarded for the Cedar Creek Road project, and bid the project out. Motion carried without a negative vote. 3. Seal Coat – motion by Hartwig, seconded by Bishop to bid out the Transfer Station parking lot, the west Town Hall parking lot, Hidden Creek Court, Cedar Creek Road east of CTH M and the Twin Creeks subdivision for chip sealing. Motion carried without a negative vote. 4. Pulverize, Grading and Base Course – motion by Hartwig, seconded by Huettl to bid out Cedar Creek Road from CTH P east to the railroad tracks for pulverizing and base course. Motion carried without a negative vote. Heidtke noted he thinks the

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most economical way to do the project would be to use the same company that Washington County is using for the 2018 CTH P road project. Heidtke and Kufahl concurred that it would be beneficial to establish an agreement with the Village of Jackson to address the maintenance of shared roads on a “road by road” basis rather than a “sections of road” basis.

- 10. Joint meeting with the Town of Cedarburg regarding the petition to vacate Wausaukee Road.** Heidtke announced a joint meeting has been requested and Clerk Oliver is working with the Town of Cedarburg to arrange for a meeting to be held on Wednesday, February 21, 2018, at the Town of Cedarburg Town Hall. Motion by Huettl, seconded by Bishop to ask Attorney Andringa to represent the Town in the matter. Motion carried without a negative vote.
- 11. Resolution of Appreciation – Don Bade, Scott Construction.** After discussion it was agreed that since Don Bade is not a Town employee a resolution is not the best method for expressing recognition for Bade’s retirement. Clerk Oliver is directed to have a card ready for the Town Board to sign at the next meeting.
- 12. Truck #14 – replacement of box.** Prior to the meeting truck #14 was at the Town Hall for viewing by the Town Board, and several supervisors noted the deteriorated (rusted) condition of the box. The bids from Jackson Truck Body Inc. were reviewed which compared a stainless box to a steel box. Motion by Kufahl, seconded by Bishop to replace the box on truck #14 with a stainless steel box for \$10,590 as quoted on November 8, 2017 by Jackson Truck Body. Motion carried without a negative vote.
- 13. Hexis Internet.** Riley Flaherty from Hexis summarized the written proposal provided to each Supervisor. The grant that Hexis hopes to receive a portion of has a total of \$14.5 million available over a two year term to expand broad band capability in rural communities. Hexis asks that the Town authorize the height extension of the current tower, provide a waiver for all hearing and permitting fees, and provide a letter of support as part of the Hexis grant application. After discussion the consensus of the Town Board was that Hexis needs to go through the Park and Planning review process as the first step. Flaherty will contact Gordon Hoffmann.
- 14. Washington County Sheriff’s Department Report – Liaison Deputy Andrew Meier.** Deputy Meier was absent.
- 15. Washington County Board Report.** Hartwig reported the County Board presented the 4-H Key award to three recipients.
- 16. Washington County Comprehensive Plan Advisory Committee.** Huettl stated there has not been a meeting.
- 17. Treasurer’s Report.** The written report provided by Treasurer Eilbes stated the December 2017 account balances are as follows: General Fund Checking \$93,864.33; General Fund Money Market \$704,816.51; Encumbered Funds-Highway Money Market \$154,842.73; Encumbered Funds-Building Money Market \$39,740.24; Property Tax Checking \$3,762,589.04; Property Tax Money Market \$0; Park and Planning Checking \$5,869.01; Park Fund Savings \$10,298.55; Cemetery Fund \$16,716.22.
- 18. Highway Department Report.** Heidtke briefly mentioned some of the highway department work and Eickstedt noted that 160 tons of the 500 ton contract have been taken. Eickstedt stated the salt shed holds 250 tons.
- 19. Transfer Station Report.** Huettl had nothing additional to report.
- 20. Buildings Report.** Kufahl had nothing additional to report.
- 21. Noxious Weeds Report.** Bishop had nothing additional to report.
- 22. Grounds Report.** Hartwig had nothing additional to report.

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**23. Chairman's Report.** Heidtke has nothing additional to report.

**24. Clerk's Report.** Oliver noted each Supervisor has a copy of an email from Joint Parks and Recreation Supervisor Valentino that includes a letter of interest from a Town resident who would like to be appointed to the Joint Parks and Recreation Committee. Ethoplex, also a broadband provider would like to make a presentation to the Town Board regarding the broadband grant. Oliver asked the Town Board to provide direction on how her office should handle facility rentals in 2018 in consideration of the upcoming remodeling project. Oliver noted the Greater Jackson Business Association meeting on January 17, 2018 and that the membership renewal has been received. Oliver asked if the portable PA system can be used by Town Hall facility users/renters; the consensus of the Town Board is that it may be used but must not leave the building. Oliver noted the Wisconsin Towns Association District meeting that is being held on March 2, 2018 in Juneau; there will be a Board of Review training session. Oliver received the annual building inspector reports from Gordon Hoffmann and noted there were nineteen new homes built in the Town of Jackson in 2017. Oliver stated Matt Clementi has reported there has not been any further information on when the Town will hear about the bridge grant.

**25. Communications and Announcements.** Nothing additional.

**26. Review of Bills and Authorization for Payment.** Motion by Kufahl, seconded by Huettl to approve the vouchers as presented. Motion carried.

**27. Adjournment.** Motion by Huettl, seconded by Hartwig to adjourn, Motion carried, meeting adjourned.

Respectfully submitted,

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Julia Oliver, Town Clerk

Minutes Approved: \_\_\_\_\_

Next Resolution Number: J-18-002 Next Ordinance Number: J-18-001
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