



**MINUTES OF THE REGULAR TOWN BOARD MEETING
MAY 12, 2011**

- I. **Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. by Chairman Heidtke, and the Pledge of Allegiance was recited.
 - A. **Official Meeting Notification** -The official meeting notice was read into the public record by Clerk Oliver; “This is a public meeting, notice was given to the public by posting at the appropriate places in the municipality and additional notice of this meeting was sent to the following news media who have filed requests for all public notices – the West Bend News, Journal Sentinel, WBKV Radio, and Express News”.
 - B. **Roll Call** - Chairman Heidtke, Supervisors Hartwig, Huettl, Kufahl and Russell were present. Also present was Town Engineer Matthew Clementi, Treasurer Parnow and Clerk Oliver.
 - C. **Approval of the Agenda** – Motion by Supervisor Hartwig, seconded by Supervisor Kufahl to approve the agenda. Motion carried.
 - D. **Approval of Minutes** – Motion by Supervisor Kufahl, seconded by Supervisor Huettl to approve the minutes of the April 14, 2011 meeting. Motion carried. Motion by Supervisor Russell, seconded by Supervisor Hartwig to approve the minutes of the April 28, 2011 meeting. Motion carried.

- II. **Business**
 - A. **Any Town Citizen Comment on an Agenda Item** – There were no comments.
 - B. **Discussion & Possible Action – Domenic Boppre – Eagle Scout Project Proposal** – Motion by Supervisor Hartwig, seconded by Supervisor Huettl to approve the Eagle Scout project proposal by Domenic Boppre as presented. Motion carried. Chairman Heidtke thanked Domenic for his generosity.
 - C. **Discussion & Possible Action – Transfer Station Violations** – Constable Milt Wille described the current issues and violations occurring at the Transfer Station. Chairman Heidtke asked Supervisor Russell to have the “no trespassing” signs installed at the Transfer Station, and to prepare a recommendation to the Town Board for presentation at a future meeting of corrective measures to address the issues described by Constable Wille. No action; place on next month’s agenda.
 - D. **Discussion & Possible Action – Landscaping Around New Town Hall & Park Sign** – Motion by Supervisor Kufahl, seconded by Chairman Heidtke to contract with Arborscape, Inc. for landscaping around the new sign for an amount not to exceed \$2,700, and authorizing an expenditure of not more than \$2,300 for electrical upgrades and lighting of the new sign. Motion carried.
 - E. **Discussion & Possible Action – Plat Review (update) and Developer’s Agreement for Phase II of the Strawberry Glen Subdivision** – Motion by Supervisor Huettl, seconded by Supervisor

**MINUTES OF THE REGULAR TOWN BOARD MEETING
MAY 12, 2011
PAGE 2**

Russell authorizing Town Attorney Riffle to proceed with the preparation of a Developer's Agreement for Phase 2 of the Strawberry Glen subdivision. Motion carried. Clerk Oliver should notify Gordon Hoffmann that the Developer's Agreement should be placed on the next Plan Commission agenda.

- F. Discussion & Possible Action – Repairs, Maintenance and Remodeling of Town Hall Facility Buildings; Barn, Carport Area and Main Building** – Chairman Heidtke commented this agenda item is to open the discussion on what to do with the buildings. After discussion, motion by Supervisor Russell, seconded by Supervisor Huettl to establish a citizen committee for building visioning, with Supervisor Kufahl and Supervisor Hartwig representing the Town Board on the committee. Motion carried. Citizen participation will be solicited through the next newsletter.

III. Reports

- A. Grounds - Supervisor Hartwig** – Nothing new to report.
- B. Buildings – Supervisor Kufahl** – Supervisor Kufahl reported he has sealed the brick on the east and south sides of the exterior and the chimney, and has caulked the sills. Chairman Heidtke mentioned he has repaired the patch on the flat roof with a sealant.
- C. Transfer Station – Supervisor Russell** – Supervisor Russell commented on the 2011 recycling grant amount, noted he will need to keep an eye on hours worked at the Transfer Station so that no worker exceeds 599 hours and advised the Town Board he will be spending up to \$500 for tools for the Transfer Station workers to use to break down the items brought in for recycling.
- D. Joint Parks and Recreation – Kelly Valentino** – Kelly asked to be excused; no report.
- E. Highway Report – Chairman Heidtke/Ron Eickstedt** – Chairman Heidtke summarized the highway report.
- F. Treasurer's Report and Correspondence –Treasurer Parnow** - Treasurer Parnow reported the April 30, 2011 account balances as follows: General Fund \$124,402.44; General Fund Money Market \$604,012.03; Encumbered Funds Money Market \$254,020.50; Property Tax \$85.60; Property Tax Money Market \$0; Park and Planning \$1,368.13; Park and Planning Money Market \$29,101.58; Cemetery \$8,467.76. Motion by Supervisor Hartwig, seconded by Supervisor Huettl to approve the Treasurer's report as presented. Motion carried.
- G. Chairman's Report and Correspondence – Chairman Heidtke** – Chairman Heidtke commented the County has been notified regarding the award of the town culvert work, the County has accepted a land donation and there will be a new county park in the town across from Fair Park, May 16th is the Public Hearing and County Board meeting for redistricting, the County spent \$5,100 to conduct the Supreme Court Judge recount and Chairman Heidtke has been in contact with Village of Jackson Village Board President Kannenberg regarding a joint meeting to facilitate a presentation on open meeting laws, etc.... and he would appreciate Town Board member input on what night would work best to schedule this joint meeting.
- H. Clerk's Report and Correspondence – Clerk Oliver** – Clerk Oliver noted the opinion letter from Attorney Riffle with regard to Adult Oriented Establishment Ordinance Issues. The CDA is having their annual meeting on May 17, 2011, agenda provided.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
MAY 12, 2011
PAGE 3**

IV. Announcements

- A. May 25, 2011- Plan Commission – Presentation by Washington County Planning and Parks Department on Farmland Preservation 7:00 PM**
- B. May 31, 2011 – Board of Review 6:00 – 8:00 PM**

V. Approval of Vouchers – Motion by Supervisor Huettl, seconded by Supervisor Hartwig to approve the vouchers. Motion carried.

VI. Adjournment – Motion by Supervisor Kufahl, seconded by Supervisor Huettl to adjourn. Motion carried.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes approved: _____