



**MINUTES OF THE REGULAR TOWN BOARD MEETING
MARCH 10, 2011**

- I Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. by Chairman Servais, and the Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver; “This is a public meeting, notice was given to the public by posting at the appropriate places in the municipality and additional notice of this meeting was sent to the following news media who have filed requests for all public notices – the West Bend News, Journal Sentinel, WBKV Radio, and Express News”.
- B. Roll Call** - Chairman Servais, Supervisors Hartwig, Kufahl, Russell and Scheunemann were present. Also present was Treasurer Parnow and Clerk Oliver.
- C. Approval of the Agenda** – Motion by Supervisor Hartwig, seconded by Supervisor Kufahl to approve the agenda. Motion carried.
- D. Approval of Minutes** – Motion by Supervisor Russell, seconded by Supervisor Hartwig to approve the minutes of the February 10, 2011 meeting. Motion carried.

II Business

- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion & Possible Action – Update on Barn Clean-up; Mold Damage, Content Disposal, Potential Renovation** – No action. Supervisor Kufahl commented on the clean-up work that has been completed and what still needs to be reviewed and completed; there will be some items that need to be disposed of, many items can be cleaned. Supervisor Kufahl expressed his concern with the condition of the structure, specifically the beams. The consensus of the Town Board is the barn will need a closer inspection during daylight hours to further discuss the potential renovation; and public feedback on the future of the barn should be solicited at the Annual Town Meeting in April.
- C. Discussion & Possible Action – Cemetery Committee Recommendations; Ordinance, Fencing and Plot Map, and Dissolution of Cemetery Committee** – Motion by Supervisor Kufahl, seconded by Supervisor Hartwig to adopt Ordinance J-11-001, an Ordinance Establishing the Rules, Management and Operation of Immanuel Cemetery as a Town Cemetery. Motion carried. Motion by Supervisor Russell, seconded by Supervisor Scheunemann to adopt the plot map (referenced as Amended Site Plan Detail - CSM 4595) for the Town of Jackson Immanuel Cemetery. Motion carried. Supervisor Kufahl described the gate and fencing the committee is recommending be used at the entrance to the cemetery and at the end of the turn-around. Supervisor Hartwig described the cemetery signage the committee is recommending. Motion by Supervisor Kufahl, seconded by Supervisor Hartwig to install removable pole and plastic chain gate/end fencing at the entrance to the cemetery and the end of the turn around, and the 18 X 24 brown and white cemetery signage for a total cost not to exceed \$200. Motion carried. Motion by Supervisor Russell, seconded by Chairman Servais to dissolve the ad-hoc Cemetery Committee. Motion carried. Chairman Servais thanked the committee members for their efforts.

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III Reports

- A. Grounds - Supervisor Hartwig** – Supervisor Hartwig reported he has four local growers that will provide flowers for the town hall spring planting.
- B. Buildings – Supervisor Kufahl** – Nothing additional to report.
- C. Transfer Station – Supervisor Scheunemann** – Supervisor Scheunemann reported permits will only be sold at the Transfer Station on Saturday. Supervisor Scheunemann has found a good market for the recycling of electronics and the state bill will eliminate recycling grants.
- D. Cemetery – Supervisor Hartwig/Supervisor Kufahl** – Nothing additional to report. Supervisor Hartwig extended his thanks to the Cemetery Committee members for their service.
- E. Joint Parks and Recreation – Kelly Valentino** – Kelly presented her Director’s Report and highlighted upcoming meetings and events.
- F. Chairman’s Report and Correspondence – Chairman Servais** – Chairman Servais summarized the highway department report, commented the County will be requesting FEMA aid for the recent blizzard, the windows have been installed in the town hall apartment, names of auditors have been gathered and he will pass them along to Clerk Oliver for cost estimates and April 2, 2011 at 8:00 AM will be the annual road review meeting. Additionally, the County will complete a review/repair of all survey monuments in the town and a meeting was held regarding the Valleywood subdivision to finalize the plan of action to release the road opening permit in order for the Village of Jackson and the developer to make sewer leak repairs.
- G. Treasurer’s Report and Correspondence –Treasurer Parnow** - Treasurer Parnow reported the February 28, 2011 account balances as follows: General Fund \$385,477.91; General Fund Money Market \$603,709.31; Encumbered Funds Money Market \$253,703.68; Property Tax Acct. \$3,142.38; Property Tax Money Market \$0; Park and Planning \$1,710.38; Park and Planning Money Market \$29,094.29; Cemetery account \$8,467.05. Motion by Supervisor Hartwig, seconded by Supervisor Russell to approve the Treasurer’s report as presented. Motion carried.
- H. Clerk’s Report and Correspondence – Clerk Oliver** – Clerk Oliver commented on the dates scheduled for Open Book and Board of Review, the Valleywood Meeting, the Stank’s public record request, the Worker’s Compensation claim and she summarized the items that could impact the Town with regard to the recent legislative action and the state budget as currently presented.

IV Approval of Vouchers – Motion by Supervisor Hartwig, seconded by Supervisor Scheunemann to approve the vouchers as presented. Motion carried.

V Adjournment – Motion by Supervisor Scheunemann, seconded by Supervisor Kufahl to adjourn. Motion carried.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes approved: _____