



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JUNE 9, 2011**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. by Chairman Heidtke, and the Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** - Chairman Heidtke, Supervisors Hartwig, Huettl, Kufahl and Russell were present. Also present was Joint Park and Recreation Director Kelly Valentino, Treasurer Parnow and Clerk Oliver.
- C. Approval of the Agenda** – Motion by Supervisor Huettl, seconded by Supervisor Kufahl to approve the amended agenda. Motion carried.
- D. Approval of Minutes** – Motion by Supervisor Hartwig seconded by Supervisor Huettl to approve the minutes of the May 12, 2011 meeting. Motion carried.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – R. Retko commented on items K & L.
- B. Discussion and Possible Action – 2011 – 2012 Alcohol Licensing** – Motion by Supervisor Russell, seconded by Supervisor Hartwig to approve 2011-2012 “Class B” Combination Beer and Intoxicating Alcohol Licenses for Bently Farms, DBA Hidden Glen Golf Club, Michael Pogorelec, agent; D&S Main Street, Sandra Hron, owner; Heidel’s Restaurant, Jean Heidel, Owner; Midwest Hospitality, DBA Jail House Restaurant, Betony Buzdum, agent; and Pleasant Valley Tennis and Fitness Club, Inc., John Gambucci, agent; and 2011 Temporary Class “B” Beer License for Trinity Lutheran Church and School, event date of July 10, 2011. Motion carried.
- C. Discussion and Possible Action – 2011 – 2012 Operator Licensing** – Motion by Supervisor Hartwig, seconded by Supervisor Huettl to approve 2011-2012 (renewal) Operator Licenses for the following individuals: Ryan Rosmann, Patricia Balusik, Tonya Hafemeister, Debbie Frank, Kim Lukes, Julie Shier, Heather Peters, Kelsey Hopfensperger, Pamella Guslick, Eric Weston, Daniel Herther, Ronald Weninger, Guy Maciejewski, Darryl Kranz, Jason Herther, Brian Heckendorf, Daniel Krueger, Kathleen Wolfgram, Robert Downey, Jean Sundblad, Jacci Gambucci, LeRoy Young, Lisa Treinen, Tammy Moen, Sandra Ferron, Janice Young; and a Temporary Operator License renewal for Ronald Eickstedt. Motion carried. Jessica Hron will be notified she may appeal the Town Board action of nonrenewal of her license.
- D. Discussion and Possible Action – 2011 – 2012 New Operator Licensing** – Motion by Supervisor Hartwig, seconded by Supervisor Kufahl to approve 2011-2012 New Operator Licenses for Timothy Olson and Dawn DeGeorge. Motion carried. There was no action on new operator licenses for Matthew Hartmann or Steven Fischer; both will need to attend a Town Board meeting for their applications to be considered.
- E. Discussion – Open 2011 Road Bids** – Chairman Heidtke opened and read aloud the bids received from Payne & Dolan, Stark, Scott, Crack Filling Services and Fahrner.
- F. Discussion and Possible Action – Town Culvert(s) Replacement** – Motion by Supervisor Kufahl, seconded by Supervisor Huettl authorizing the replacement of five culverts per the list provided by Highway Supervisor Ron Eickstedt, with plastic culverts, for a total cost of \$3,710.80. Motion carried.

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- G. Discussion and Possible Action – Award of 2011 Road Projects** – Motion by Supervisor Kufahl, seconded by Supervisor Hartwig to award 2011 Road Project #2, Western Avenue – Railroad Tracks West to County P to Stark Asphalt, bid price of \$80,289.00 and the addition to the bid of the 200 feet of Petro Tech in the amount of \$600. Motion carried. Motion by Supervisor Huettl, seconded by Supervisor Russell to place the awarding of additional 2011 road projects on the June 15, 2011 Special Town Board meeting agenda in order for the Supervisors to review the bids, and prioritize the Town road work needs. Motion carried.
- H. Discussion – Farmland Preservation** - Chairman Heidtke commented he placed Farmland Preservation on the agenda to allow for Supervisor discussion or questions. There were no additional questions.
- I. Discussion and Possible Action – Change of Vendor Providing Credit Card Services** – Clerk Oliver stated the County Treasurer has changed from Official Payments to Point & Pay as the credit card payment company for Washington County. In order to avoid confusion for taxpayers Clerk Oliver recommends the Town of Jackson switch to Point & Pay for credit card services. Motion by Supervisor Russell, seconded by Supervisor Huettl authorizing the change in credit card service provider to Point & Pay. Motion carried.
- J. Discussion and Possible Action – Appointment of Members to Ad-hoc Building Committee** – Motion by Supervisor Huettl, seconded by Supervisor Russell to appoint Dan Kufahl and Robert Hartwig as the Co-Chairs of the Ad-hoc Building Committee, and to appoint Domenic Foti, Shawn Maney, Tom Peters, Jeff Wenzel, Patty Balusik, Alice Werni, Gerry Groth, Pam Kruse, Joan Kruse, Abby Hartwig, Gene Kannenberg, Dan Hovland and Joan Brandt as members of the committee. Motion carried. The Committee may add additional members. The first meeting is scheduled for July 12, 2011 at 7:00 PM and will be held at the Town Hall. Clerk Oliver will notify the appointees of their appointment confirmations and of the first meeting.
- K. Discussion and Possible Action – Local Redistricting** – Motion by Supervisor Huettl, seconded by Supervisor Kufahl to adopt the local redistricting map as presented. Motion carried.
- L. Discussion and Possible Action – Adopt Resolution J-11-005 Dividing Town of Jackson into Municipal Wards** – Motion by Supervisor Huettl, seconded by Supervisor Russell to adopt Ordinance J-11-002, Dividing the Town of Jackson into Municipal Wards. Chairman Heidtke called for a roll call vote; Huettl-yes, Kufahl-no, Heidtke-yes, Hartwig-no, Russell-no. Motion failed. Motion by Supervisor Russell, seconded by Supervisor Huettl to place adoption of Ordinance J-11-002 as a discussion and action item on the June 15, 2011 agenda to allow the Town Board Supervisors time to digest the ordinance and get comments from residents. Motion carried.

III. Reports

- A. Grounds - Supervisor Hartwig** – Supervisor Hartwig reported he is beginning to work on putting in the Town Hall flowers, and Clerk Oliver informed him the landscaping around the new sign should be installed by Arborscape on Friday.
- B. Buildings – Supervisor Kufahl** – Supervisor Kufahl had nothing new to report.
- C. Transfer Station –Supervisor Russell** – Supervisor Russell has reviewed Ordinance J-09-007 and found that forfeitures for violations are available for the enforcement of Transfer Station permits. Supervisor Russell noted that someone would need to be appointed to issues citations and collect

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forfeitures. Supervisor Russell will be following up on his findings with Gordon Hoffmann and will report to the Town Board.

- D. Joint Parks and Recreation – Kelly Valentino, Director** – Kelly Valentino provided her Director’s Report and highlighted the Music in the Park programming, the Action in Jackson events, and the dedication ceremony for the new Disc Golf course. Kelly presented a drawing of how to potentially install large stones to prevent parking on the south side of the service road to the pavilion and create pathways to the new playground; it was decided Kelly would report on project pricing at the next meeting, and will contact Town Highway Supervisor Ron Eickstedt regarding the laying out of the walkways to the playground. Kelly also reported on the brain-storming that the Joint Parks and Recreation Committee has completed with regard to usage increase at the Town Hall park and facility. The Supervisors were provided copies of the summary of ideas and the ranking system was described, which will allow the committee to focus on a few ideas at a time.
- E. Weed Commissioner – Supervisor Huettl** – Supervisor Huettl had nothing new to report.
- F. Highway Report – Chairman Heidtke** – Chairman Heidtke summarized the Highway report.
- A. Treasurer’s Report –Treasurer Parnow** – Treasurer Parnow reported the May 31, 2011 account balances as follows: General Fund \$104,761.05 General Fund Money Market \$582,291.75; Encumbered Funds Money Market \$254,181.66; Property Tax \$59.25; Property Tax Money Market \$0; Park and Planning \$1,368.13; Park and Planning Money Market \$29,105.29; Cemetery \$8,468.12. Motion by Supervisor Kufahl, seconded by Supervisor Hartwig to approve the Treasurer’s report as presented. Motion carried.
- G. Chairman’s Report and Correspondence – Chairman Heidtke** – Chairman Heidtke reported that a FEMA application for aid has been submitted for the February 1-3, 2011 blizzard event and the Town should receive approximately \$15,482.00 in aid. Chairman Heidtke also reported on the recent conversations with Attorney Riffle regarding the impasse on sewer repairs in the Valleywood subdivision.
- H. Clerk’s Report and Correspondence – Clerk Oliver** – Clerk Oliver reported on recent correspondence with the Jackson Fire Department Association regarding their donation of a defibrillator, the June newsletter has been published, the highway shop copier isn’t working, and the problems with the wording of the cemetery easement.
- IV. Announcements** – Chairman Heidtke reminded the Supervisors of the Special Town Board Meeting on June 15, 2011 and the Plan Commission meeting on June 29, 2011.
- V. Approval of Vouchers** – Motion by Supervisor Kufahl, seconded by Supervisor Russell to approve the vouchers as presented. Motion carried.
- VI. Adjournment** – Motion by Supervisor Huettl, seconded by Supervisor Hartwig to adjourn. Motion carried.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes approved: _____