



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
APRIL 14, 2011**

- I Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. by Chairman Heidtke, and the Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver; “This is a public meeting, notice was given to the public by posting at the appropriate places in the municipality and additional notice of this meeting was sent to the following news media who have filed requests for all public notices – the West Bend News, Journal Sentinel, WBKV Radio, and Express News”.
- B. Roll Call** - Chairman Heidtke, Supervisors Hartwig, Huettl, and Kufahl were present. Also present was Joint Parks and Recreation Director Kelly Valentino, Highway Supervisor Ron Eickstedt, Treasurer Parnow and Clerk Oliver. Supervisor Russell was excused.
- C. Approval of the Agenda** – Motion by Supervisor Kufahl, seconded by Supervisor Hartwig to approve the agenda. Motion carried.
- D. Approval of Minutes** – Motion by Supervisor Huettl, seconded by Supervisor Hartwig to approve the minutes of the March 10, 2011 meeting. Motion carried. Motion by Supervisor Huettl, seconded by Supervisor Kufahl to approve the minutes of the April 2, 2011 meeting. Motion carried.
- II Business**
- A. Any Town Citizen Comment on an Agenda Item** – G. Groth commented on item C.
- B. Discussion & Possible Action – Strawberry Glen subdivision** – Matt Neumann and Cory O’Donnell were in attendance representing Neumann Developments.
- 1. Culvert Ends** – Motion by Supervisor Kufahl, seconded by Supervisor Huettl specifying that all driveway ends must be installed in the Town of Jackson right of way per Town of Jackson ordinances. Motion carried.
  - 2. Cement Drive(s) Poured in Right of Way** – No action required; Matt Neumann stated the drives will be corrected when the asphalt plants reopen.
  - 3. Review by Plan Commission** – No action.
- C. Discussion & Possible Action – Pavilion Service Road; Signage and Parking** –Mike Wald from the Jackson Area Youth Baseball Association requested these items be reviewed by the Town Board. Kelly Valentino commented the Joint Village/Town Parks and Recreation Group has previously recommended to the Town Board that they consider the elimination of parking on the south side of the driveway in order to give children the ability to get from the fields to the playground without crossing in front of vehicles. Kelly volunteered to gather options and pricing on blocking the south side of the service drive with large boulders and installing a mulch pathway from the fields to the playground for presentation at the next meeting. No action.
- D. Discussion – Initial Conversation on 2011 Road Projects** – The results of the April 2, 2011 Annual Road Review meeting were discussed. Ron Eickstedt will gather some measurements and rough cost estimates for the next meeting. There will be a Special Town Board meeting on April 28, 2011 at 7:00 p.m.

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- E. Discussion & Possible Action – Bridge/Culvert Repairs** – Motion by Supervisor Huettl, seconded by Supervisor Kufahl to contract with the Washington County Highway Department for the repairs to the Pleasant Valley Road bridge (Quote #1/2) for a total cost of \$4,591.73. Motion carried. Motion by Supervisor Kufahl, seconded by Supervisor Hartwig to contract with the Washington County Highway Department for the repairs to the Center Road bridge (Quote #1/2) for a total cost of \$8,539.74. Motion carried. Motion by Supervisor Huettl, seconded by Supervisor Kufahl that the Town of Jackson apply for State and County funding for bridge replacement for the dead end section of Cedar Creek Road. Motion carried.
- F. Discussion & Possible Action – Appointments to Committees and Commissions** – Appointments to the following Commissions and Committees were presented by Chairman Heidtke:  
**Plan Commission:** David Klug, John Bales  
**Board of Appeals:** Richard Roembke, Domenic Foti, Marcy Bishop, Mark Chapman-Alternate  
**Community Development Authority:** Paul Lober, Domenic Foti, Robert Traska  
Motion by Supervisor Hartwig, seconded by Supervisor Huettl to confirm the Chairman’s appointments to the Committees and Commissions as presented. Motion carried.

**III Reports**

- A. Grounds - Supervisor Hartwig** – Nothing to report.
- B. Buildings – Supervisor Kufahl** – Supervisor Kufahl reported on the process he plans to use to test for mold on the beams in the barn.
- C. Transfer Station – Supervisor Russell** – Excused, nothing to report.
- D. Joint Parks and Recreation – Kelly Valentino** – Kelly distributed her Director’s report, commented on the Summer Guide which is available online and will be mailed within the next two weeks, commented on Action in Jackson raffle tickets, commented the 2010 Annual Report is in process and mentioned the Joint Village/Town Parks and Recreation Committee will begin brainstorming ideas for increasing Town Hall and Town Park usage at a future meeting.
- E. Highway Report – Chairman Heidtke/Ron Eickstedt** – Chairman Heidtke summarized the highway department report.
- F. Treasurer’s Report and Correspondence –Treasurer Parnow** - Treasurer Parnow reported the March 31, 2011 account balances as follows: General Fund \$116,224.04; General Fund Money Market \$603,863.13; Encumbered Funds Money Market \$253,864.64; Property Tax Acct. \$114.55; Property Tax Money Market \$0; Park and Planning \$1,710.38; Park and Planning Money Market \$29,098.00; Cemetery account \$8,467.41. Motion by Supervisor Hartwig, seconded by Supervisor Huettl to approve the Treasurer’s report as presented. Motion carried.
- G. Chairman’s Report and Correspondence – Chairman Heidtke** – Chairman Heidtke reported on the County redistricting meetings and the installation of the new radios at the highway department.
- H. Clerk’s Report and Correspondence – Clerk Oliver** – Clerk Oliver reported on the FEMA aid for the blizzard event 1/31/2011 – 2/3/2011, the recent fall the apartment tenant took as he was coming down the exterior stairs, and that the new website is progressing. Also first quarter financial reports were given to the Supervisors for their review.

- IV Announcements** – Chairman Heidtke commented the announcements will be placed on the agenda as reminders to the Supervisors and applicable staff members.

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- A. April 25, 2011 – Plan Commission – Note Meeting Date Change**
- B. May 25, 2011- Plan Commission – Presentation by Washington County Planning and Parks  
Department on Farmland Preservation**
- C. May 31, 2011 – Board of Review**

**V Approval of Vouchers** – Motion by Supervisor Hartwig, seconded by Supervisor Huettl to approve the vouchers as presented. Motion carried.

**VI Adjournment** – Motion by Supervisor Kufahl, seconded by Supervisor Hartwig to adjourn. Motion carried.

Respectfully submitted,

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Julia Oliver  
Town Clerk

Minutes approved: \_\_\_\_\_