



**MINUTES OF THE SPECIAL TOWN BOARD MEETING
OCTOBER 20, 2011**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 6:00 p.m. by Chairman Heidtke, and the Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** – Chairman Heidtke, Supervisors Hartwig, Huettl, Kufahl and Russell were present. Also present was Zoning Administrator Gordon Hoffmann, Joint Park and Recreation Director Kelly Valentino and Clerk Oliver.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion and Possible Action – Joint Village Town Park and Recreation**
- 1. History** – Gordon Hoffmann provided a brief history of the Joint Village and Town Park and Recreation Department; the Recreation Director agreement dated June 18, 2001 and the Development and Operations Agreement dated February 14, 2008 were both cited. Kelly Valentino commented on the department growth. Village Administrator John Walther commented that the Boundary Agreement was a precursor to the Joint Park and Recreation programming. Gordon Hoffmann stated the documents are separate. John Walther commented the 2001 Director’s Agreement has been replaced by the 2008 Development and Operations Agreement; Gordon Hoffmann disagreed – both documents are still in effect.
 - 2. Financial Support** –The new building has been successful in terms of usage, financial success must be considered. The Village wants to utilize the 40/60 split but there is a disagreement on what expenses are to be split per the formula. Parks and Recreation is a community service, but it is not a required service like police, fire and public works. Kelly emphasized the community need for Park and Recreation Services especially in the current economic conditions. The Town Board commented on the lack of representation in the decision making for the Park and Recreation Department.
 - 3. 2012 Budget and Increase Proposed by the Village** – Kelly Valentino presented the 2011 Review and the 2012 Budget Proposal, and the results of the program survey for the Town Hall Facility and Park. John Walther felt his correspondence to Chairman Heidtke dated October 14, 2011 presents a fair proposal for the Village and Town to jointly support the Park and Recreation Department. Lisa Gillitzer a member of the Joint Park and Recreation Committee spoke in favor of the Town supporting the proposed Park and Recreation budget.
- III. Budget Workshop** – The Town Board worked on the 2012 budget. Motion by Kufahl, seconded by Hartwig directing Clerk Oliver to publish the budget with the notice for the Public Hearing and Town Meeting to be held on November 10, 2011 starting at 7:00 PM. The Regular Town Board meeting will follow.

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- IV. The Town Board may go to Closed Session Pursuant to Wisconsin Statutes Sec. 19.85(1) (c) and (e) to “Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”; and, “Deliberating or negotiating the purchase of public property, investment of public funds, or conducting other specified public business when competitive or bargaining reasons require a closed session”.** Motion by Kufahl, seconded by Huettl to move into Closed Session. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried.
- V. Reconvene in Open Session for the Purpose of Acting on Matters Discussed in Closed Session.** Motion by Huettl, seconded by Hartwig to move into Open Session. Motion carried. Motion by Kufahl, seconded by Huettl to commit to a total contribution of \$52,240 for Joint Park and Recreation per the agreements and contracts in effect. Motion carried. Motion by Huettl, seconded by Russell directing the Town members of the Joint Village Town Planning Group to review the existing Joint Park and Recreation Director’s Agreement and the Development and Operations Agreement, and to make recommendations to the Town Board on clarifications and updates that are needed. Motion carried. Chairman Heidtke emphasized the need to keep communications open and to work positively toward a solution. Chairman Heidtke specifically identified: 1. defining the facility operational costs, and, 2. clarification of Kelly Valentino’s position per the terms of the Director’s Agreement in effect, and her contributions to increasing the usage of the Town Hall Facility and Park as the items the Joint Planning Group members need to include in the recommendations they bring to the Town Board.
- VI. Future Agenda Items** – No items were noted.
- VII. Announcements** – Supervisors were reminded to note upcoming meetings.
- VIII. Adjournment** – Motion by Hartwig, seconded by Huettl to adjourn. Motion carried.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes approved: _____