



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JUNE 29, 2011**

- I. Call Meeting to Order** - The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
- A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
 - B. Roll Call** - Members present: John Bales, Robert Hartwig, Paul Huettl, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke, David Klug and Lester Steffen. Also present was Town Engineer Matthew Clementi, Zoning Administrator Gordon Hoffmann and Clerk Oliver. Diane Behm was excused.
 - C. Approval of Agenda** – Motion by Robert Hartwig, seconded by Ray Heidtke to approve the agenda. Motion carried.
 - D. Approval of Minutes** – Motion by Ray Heidtke, seconded by Lester Steffen to approve the minutes of the May 25, 2011 meeting. Motion carried.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
 - B. Developers Agreement Phase II - Strawberry Glen Subdivision - Review & Recommendation** – Motion by Robert Hartwig, seconded by Lester Steffen to approve the Developers Agreement Phase II, Strawberry Glen Subdivision with the amendment “Section VIII Town Responsibility For Improvements: The TOWN shall not be responsible to perform repair and maintenance on any improvements until the First Lift acceptance is granted by the TOWN Board as described in Section III.” Motion carried.
 - C. Certified Survey Map - Section 27 - George Welsh - Review & Recommendation** – Motion by David Klug, seconded by John Bales recommending the Town Board accept as presented the certified survey map for George Welsh inclusive of easement releases and payment of all applicable fees to the Town. Motion carried.
 - D. Farmland Preservation Direction - Review & Recommendation** – Motion by Arlyn Johnson, seconded by Lester Steffen to incorporate Farmland Preservation areas by Town Board Resolution, into the Comprehensive Plan on or before July 31, 2011. Motion carried.
 - E. Zoning Administrator’s Report** – Gordon Hoffmann reminded the members of the annual review of Lannon Stone Products and Payne and Dolan which is usually completed in July. Due to scheduling conflicts it was agreed the review and meeting will be held on July 20, 2011.

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Additionally, due to scheduling conflicts the September meeting will be held on September 21, 2011.

F. Correspondence – Chairman Randy Vogel commented he received correspondence from Matthew Clementi, but the topic has already been covered.

III. Adjournment – Motion by Ray Heidtke, seconded by Arlyn Johnson to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk