



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JULY 20, 2011**

I. Call Meeting to Order - 6:00 P.M. at Lannon Stone, Inc. - 675 Pleasant Valley Road and Payne & Dolan, Inc. - 677 Pleasant Valley Road - The meeting was called to order at 6:00 p.m. by Chairman Randy Vogel.

A. Official Meeting Notification - The official meeting notice was read into the record by Gordon Hoffmann

B. Roll Call - Members present: John Bales, Robert Hartwig, Paul Huettl, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann. Diane Behm was absent.

II. Quarry Review

A. Operational Review of Lannon Stone, Inc. and Payne & Dolan, Inc. - Both Operations were reviewed by the Plan Commission members; no problems found.

B. Recess Meeting – Motion by Paul Huettl, seconded by Lester Steffen to recess the meeting and reconvene at the Town Hall. Motion carried.

III. Reconvene Meeting - 7:00 P.M. at the Jackson Town Hall - 3146 Division Road – Clerk Oliver joined the meeting.

A. Approval of Agenda – Motion by Lester Steffen, seconded by Robert Hartwig to approve the agenda. Motion carried.

IV. Public Hearing - 7:00 P.M. - The Notice of Public Hearing on Application for Conditional Use Permit was read into the record by Gordon Hoffmann.

A. Conditional Use Permit for the Construction of an Accessory Structure Greater than 1500 Square Feet in Total per 4.05(N) of the Zoning Ordinance - 2343 Western Ave - Allen and Carol Perkins – Gordon Hoffmann explained the reason for the application and noted the accessory structure could not be viewed from the road. Mr. Perkins commented he would like to use the structure for additional storage. There were no comments from the public.

B. Close Public Hearing – Motion by Ray Heidtke, seconded by David Klug to close the Public Hearing. Motion carried.

**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JULY 20, 2011
PAGE 2**

V. Business

- A. Any Town Citizen Comment on an Agenda Item** - There were no comments.
- B. Conditional Use Permit for the Construction of an Accessory Structure Greater than 1500 Square Feet in Total per 4.05(N) - Allen and Carol Perkins - Review & Action** – After review, motion by Paul Huettl, seconded by John Bales to approve Conditional Use Permit J-11-005, for the Construction of an Accessory Structure Greater than 1500 square feet in total per 4.05(N) – Allen and Carol Perkins, 2343 Western Avenue. Motion carried.
- C. Approval of Minutes** – Motion by Paul Huettl, seconded by Lester Steffen to approve the Minutes of the June 29, 2011 meeting. Motion carried.
- D. Zoning Administrator’s Report** – Gordon Hoffmann presented a complaint he has received with regard to the number of animals at a property (tax key T7 045700A); the owner will be contacted to make them aware of the zoning regulations and to see what can be done to resolve the over abundance of animals. Gordon Hoffmann also received an email from Dean Frederick regarding the Valleywood subdivision, repairs, warranty escrow and building permits. Gordon Hoffmann passed along information about the Supreme Court decision with regard to vacating Wausaukee Road. Also, the Developer’s Agreement for Strawberry Glen Phase 2 was approved by the Town Board.
- E. Correspondence** – Nothing additional.

- VI. Adjournment** – Motion by Arlyn Johnson, seconded by Paul Huettl to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk