



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JANUARY 26, 2011**

- I. Call Meeting to Order** - The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
- A. Official Meeting Notification** - The official meeting notification was announced by Gordon Hoffmann: "This is a public meeting of the Town of Jackson Park and Plan Commission. Prior to this meeting, notice was given to the public by posting at the appropriate places in the municipality and additional notice of this meeting was sent to the following news media who have filed requests for all public notices: The West Bend News, Milwaukee Journal Sentinel, WBKV Radio Station, News Graphic and Express News."
- B. Roll Call** - Members present: Domenic Foti, Arlyn Johnson, Chairman Randy Vogel, Robert Hartwig, Paul Servais, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver. Diane Behm and Everett Russell were excused.
- C. Approval of Agenda** – Motion by Lester Steffen, seconded by David Klug to approve the agenda. Motion carried.
- D. Approval of Minutes** – Motion by Domenic Foti, seconded by Robert Hartwig to approve the minutes of the November 17, 2010 meeting. Motion carried.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Conditional Use Permit for 2011 - Review & Action - Lannon Stone Products Inc. - 675 Pleasant Valley Road** – Motion by Paul Servais, seconded by Robert Hartwig to approve Conditional Use Permit J-11-001 for Lannon Stone Products. Motion carried.
- C. Landscape Berm - Review & Action - Lannon Stone Products Inc - 675 Pleasant Valley Road** – Motion by Arlyn Johnson, seconded by Domenic Foti to approve the landscape berm for Lannon Stone Products, as submitted, noting that an undulating berm will be used where it makes sense, and a detention pond will be added on the north west end of the berm for the channelized water if needed, with additional review by the Plan Commission as required. Motion carried.
- D. Modify Conditional Use Permit J-10-003 3. I. to Reduce Performance Bond for Tower Removal - Review & Action - Bertram Communications LLC - 2740 David's Star Drive** – No action. After discussion it was suggested Bertram Communications formalize their proposal to the town including bids for the cost to remove the tower at the end of its service;

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the Plan Commission will reconsider the issue at the February 23, 2011 meeting.

- E. Forest Hills Subdivision Sign Replacement - Review & Action** – No action.
- F. Building Inspector's Annual Report** – Gordon Hoffmann distributed his 2010 annual report for Plan Commission member review.
- G. Zoning Administrator's Report** – Gordon Hoffmann reported on the Drost property; the temporary structure has been removed and a legal judgment in the Town's favor was served. At the Joint Village/Town Planning Group meeting on January 20, 2011 the Village reported on the Valleywood subdivision sewer problems and repair plans. Attorney Val Anderson is proceeding with steps to correct the culvert ends in the Strawberry Glen subdivision.
- H. Correspondence** – Nothing additional to report.

III. Adjournment – Motion by Domenic Foti, seconded by Lester Steffen to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann
Zoning Administrator

Julia Oliver
Town Clerk