



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING  
FEBRUARY 23, 2011**

**I Call Meeting to Order** - The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.

- A. Official Meeting Notification** - The official meeting notification was announced by Gordon Hoffmann: "This is a public meeting of the Town of Jackson Park and Plan Commission. Prior to this meeting, notice was given to the public by posting at the appropriate places in the municipality and additional notice of this meeting was sent to the following news media who have filed requests for all public notices: The West Bend News, Milwaukee Journal Sentinel, WBKV Radio Station, News Graphic and Express News."
- B. Roll Call** - Members present: Domenic Foti, Diane Behm (arrived following agenda item III B.), Arlyn Johnson, Chairman Randy Vogel, Robert Hartwig, Paul Servais, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver. Everett Russell was excused.
- C. Approval of Agenda** – Motion by Lester Steffen, seconded by Domenic Foti to approve the agenda. Motion carried.

**II Public Hearing - 7:00 P.M.** – The Notice of Public Hearing on Application for Conditional Use Permit was read into the record by Gordon Hoffmann.

- A. Conditional Use Permit for the Operation of a Kennel Housing more than 4 dogs per 2.09(I)(6) and 4.05(D) of the Zoning Ordinance - 4307 Jackson Drive – John and Marlis Higgins** - Gordon Hoffmann commented the Higgins operate a grooming business with a previously approved Conditional Use Permit and there have been no complaints. There were no public comments.
- B. Close Public Hearing** – Motion by Domenic Foti, seconded by Robert Hartwig to close the Public Hearing. Motion carried.

**III Business**

- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Conditional Use Permit for the Operation of a Kennel Housing more than 4 dogs per 2.09(I)(6) and 4.05(D) - John and Marlis Higgins - Review & Action** – Motion by Paul Servais, seconded by David Klug to approve Conditional Use Permit J-11-002 for the Operation of a Kennel Housing More Than 4 Dogs per 2.09(I)(6) and 4.05(D). Motion carried.

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- C. Modify Conditional Use Permit J-10-003 3. I., to Reduce Performance Bond for Tower Removal - Review & Action - Bertram Communications LLC - 2740 David's Star Drive** – Bertram Communications presented informational bids for tower removal and the scrap value of the metal from deconstruction. Motion by Domenic Foti, seconded by Lester Steffen to approve Conditional Use Permit J-10-003 with the following amendments: Item G (insurance requirement) will be eliminated, a \$10,000 escrow will be incorporated into item I and the lease agreement between Bertram Wireless and David's Star will be attached as an addendum to the Conditional Use Permit. Motion carried. The Plan Commission and Bertram Wireless agreed the escrow agreement will be reviewed in ten years, with Bertram Wireless providing updated quotes for the removal of the tower.
- D. Construction of a Pole Building for Housing Equipment for Farm Operation - 649 Hwy 60 - Robert and Dawn Hartwig** – Gordon Hoffmann stated this item is informational only as Arborscape, Inc. has a Conditional Use Permit to operate a farm stand on the property owned by Robert and Dawn Hartwig. The construction of the pole building will be the principle structure for the farm operation.
- E. Approval of Minutes** – Motion by Robert Hartwig, seconded by Domenic Foti to approve the minutes of the January 26, 2011 meeting. Motion carried.
- F. Zoning Administrator's Report** – The corrections to the culvert ends in the Strawberry Glen subdivision have not been completed yet; there is a meeting scheduled with the developer, Attorney Riffle, Gordon Hoffmann and Chairman Servais to work on a solution.
- G. Correspondence** – Gordon Hoffmann read a correspondence (that was forwarded to him by Attorney Anderson), from Mr. Drost to the court concerning the monetary judgment awarded. The Drost's have until February 28, 2011 to appeal the court decision.

**IV Adjournment** – Motion by Arlyn Johnson, seconded by Paul Servais to adjourn. Motion carried.

Respectfully submitted,

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Gordon Hoffmann, Zoning Administrator

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Julia Oliver, Town Clerk