



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
AUGUST 31, 2011**

I. Call Meeting to Order - The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.

A. Official Meeting Notification – The official meeting notice was read into the record by Gordon Hoffmann.

B. Roll Call - Members present: John Bales, Diane Behm, Robert Hartwig, Paul Huettl, Arlyn Johnson, Chairman Randy Vogel, Ray Heidtke, David Klug and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver.

C. Approval of Agenda – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.

D. Approval of Minutes – Motion by Heidtke, seconded by Steffen to approve the minutes of the July 20, 2011 meeting. Motion carried.

II. Business

A. Any Town Citizen Comment on an Agenda Item – There were no comments.

B. Preliminary Land Division – Section 34 – Arlene Rusch - Review & Recommendation – Hoffmann distributed a preliminary certified survey map and explained the proposed land division. Mrs. Rusch answered questions from the Commission members. After discussion, the consensus of the members was that the Plan Commission would look favorably on making a recommendation to the Town Board for accepting the certified survey map with the land division.

C. Zoning Administrator's Report – Hoffmann updated the members on the Jackson Drive property with too many animals; the owners were made aware of the ordinance. Hoffmann has received email correspondence that David's Star and Bertam Wireless have reached an agreement. Per a weekly update from John Walther, Village of Jackson, the sewer repair in the Valleywood subdivision has started moving forward. The Milwaukee Light Engineering Society has contacted Hoffmann with regard to adding another building on the Country Aire Drive site; a Board of Appeals hearing will be required.

D. Correspondence – Chairman Randy Vogel commented he received correspondence from Matthew Clementi with regard to Phase 2 of Strawberry Glen moving forward.

III. Adjournment – Motion by Huettl, seconded by Behm to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk