

**DRAFT Minutes
Joint Village/Town Planning Group
September 19, 2013 – 7:00 PM
Jackson Village Hall
N168 W20733 Main St
Jackson, WI 53037**

1. Call to Order and Roll Call.

Doug Alfke called the meeting to order at 7:00 p.m.

Members present: John Seidler, Kurt Henning, Arlyn Johnson, and John Walther.

Members absent: Gordon Hoffmann.

Also present were Town Supervisors Russell and Kufahl.

2. Approval of Agenda.

Kurt Henning made a motion to approve the agenda as presented. John Seidler seconded the motion. Vote: 5 ayes, 0 nays. Motion passed.

3. Approval of Minutes – August 15, 2013 meeting.

John Seidler made a motion to approve the minutes of the February 21, 2013 meeting. Arlyn Johnson seconded the motion. Vote: 5 ayes, 0 nays. Motion passed.

4. Comments on any Issue Affecting Both the Village and Town.

• **Jackson Pipeline Issue**

Arlyn Johnson reported that the agreement for Village water is being reviewed. The 60% plan set has been delivered for review by both the Village and the Town. John Walther stated that the 60% plan is being reviewed; the Village Engineer's report is not yet complete. The DNR has reviewed the plan and commented on it. The Village is still completing the draw-down data study. West Shore has provided some final data which is being reviewed by the Village's consultants to be included in the study. The study report should be complete in the next couple of weeks.

• **Report of the Jt. Park & Rec Ad-Hoc Committee**

Committee Chairman Everett Russell reported that the Committee was unable to meet this week. They are trying to meet next week. At the last Town Board meeting they reviewed the commitment as far as what the specific items were relative to the maintenance of the building, the same discussion that has been ongoing. The Town Board has put together a plan

that he will present to the ad-hoc committee to be taken back to each individual Board. Doug Alfke asked if they are getting any closer than the Joint Planning Group got. Mr. Russell said that was up to interpretation. Discussions have addressed items such as timelines, population, and determining the 60-40 split. There is still discussion on how to narrow the two agreements into one agreement. He believes that there are now defined areas to be discussed instead of such a broad stroke over the whole subject. They've narrowed it down to specific topics to be defined between the Village and the Town to help move forward.

5. Update of Village/Town Development Proposals/Events.

John Walther reported that the new park and ride is now almost complete (after five years.) The bus shelter needs to be installed yet. The lights are all installed but still need to be energized. The shared use path is completed as well. The County will close the current park and ride lot within the next month.

Kerry is planning to increase their operation. They are deliberating whether that will occur in the Village. In anticipation of that, they have petitioned to attach their southern parcel (currently in the Town) to the Village. This will cause a town island to form, which will necessitate those parcels to also be attached per the Village/Town agreement. Their potential project plan will be on next week's plan commission agenda.

6. Set Agenda and Tasks for the Next Meeting.

The next meeting will be on October 17, 2013 at the Town. The agenda will include the same items as this agenda with the addition of a Status of the Kerry potential project in the agenda item: Comments on any Issue Affecting both the Village and Town.

7. Adjourn.

John Seidler made a motion to adjourn. Arlyn Johnson seconded the motion. Vote: 5 ayes, 0 nays. Motion passed. Meeting was adjourned at 7:25 p.m.

Respectfully submitted by John M. Walther, Administrator.