



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
SEPTEMBER 12, 2012**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present was Joint Parks and Recreation Director Kelly Valentino, Treasurer Paul Eilbes and Clerk Julia Oliver.
- C. Approval of the Agenda** - Motion by Hartwig, seconded by Huettl to approve the agenda as amended. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Huettl, seconded by Hartwig to approve the minutes of the August 8, 2012 meeting and the August 18, 2012 meeting. Motion carried without a negative vote.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – Valentino presented the Director’s Report dated September 12, 2012, several upcoming events were highlighted and the need for volunteers was emphasized.
- B. Treasurer’s Report – Treasurer Eilbes** – Eilbes reported the August 31, 2012 account balances as follows: General Fund \$251,650.28; General Fund Money Market \$550,673.32; Encumbered Funds Money Market \$186,262.13; Property Tax \$6,940.02; Property Tax Money Market \$0; Park and Planning \$2,068.13; Park and Planning Money Market \$7,503.32; Cemetery \$10,008.94. Motion by Russell, seconded by Huettl to approve the Treasurer’s report as presented. Motion carried without a negative vote.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion and Possible Action – Resolution to Accept Public Improvements in Strawberry Glen Phase II and Begin the Warranty Period** – Motion by Hartwig, seconded by Huettl to adopt Resolution J-12-005, “A Resolution Accepting Public Improvements Within the Strawberry Glen Subdivision Phase II”, begin the one year warranty period and authorize a reduction in the letter of credit. Motion carried without a negative vote.
- C. Discussion and Possible Action – Appellation Ridge Subdivision – End of Warranty Period and Release of Escrow** - Motion by Kufahl, seconded by Hartwig to end the one year warranty period for the public improvements in the Appellation Ridge and authorizing Clerk Oliver to release the balance in the escrow account by returning the funds to MSA Professional Services, Inc. Motion carried without a negative vote.

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- D. Discussion and Possible Action – Conditional Use Permit – Signage, Costs – Town Hall Park Archery Range** – Valentino presented the proposed signage, explained the steps needed to construct the stands and lanes and the hope to have a dedication ceremony prior to the October Town Board meeting. Motion by Russell, seconded by Huettl agreeing to the terms in Conditional Use Permit J-12-001 for the operation of public archery range at the Town Hall Park and increasing the original budget for the project which was \$2,000 (to date \$1,500 spent for the archery target bales and \$325 estimated for the signage) by \$1,800 (new budget for the project is \$3,800 to include an additional \$1,500 to Rahn for transporting the dirt/fill and \$300 for seed). Motion carried without a negative vote.
- E. Discussion and Possible Action – Conditional Use Permit and Costs – Town Hall Park Fistball Courts** - Jim Blank, representing U.S. Fistball commented he would like to start the project as soon as possible in order to schedule the first tournament in June 2013. Blank also commented he has secured donations and in kind support in order to complete the project without requesting funds from the Town. Motion by Kufahl, seconded by Hartwig agreeing to the terms in Conditional Use Permit J-12-003 for the operation of a U.S. Fistball Complex at the Town Hall Park, and specifying that the U.S. Fistball use of the Town Hall Park be reviewed in the Spring of 2013 to discuss maintenance and storage issues. Motion carried without a negative vote.
- F. Discussion and Possible Action – Service Project List for Boy Scouts, Girl Scouts and 4-H Groups Using the Facility without Charge** – No action; the Town board will continue to evaluate projects for placement on the service project list.
- G. Discussion and Possible Action – Changes to Road Chip/Slag Sealing – 2012 Road Projects** – Motion by Kufahl, seconded by Huettl to change Project 10 awarded to Scott Construction, Inc. from slag seal to chip seal. Motion carried without a negative vote.
- H. Discussion and Possible Action – TRI-D Spring Valley Road** – No action; Heidtke will ask County Highway Commissioner Edgren to attend the next Town Board meeting.

**IV. Supervisors and Clerk Reports**

- C. Building and Building Committee – Supervisor Kufahl** – Kufahl reported the committee will meet on September 19<sup>th</sup> to review the bids and use the rating system the committee members developed to rank the bids; the committee will make a recommendation of 2-3 architects for Town Board consideration.
- D. Highway Department – Chairman Heidtke** – Heidtke summarized the Highway Department report. He also mentioned that the City of Cedarburg borrowed (for a partial day) a truck for road shouldering. Heidtke reported that he has authorized having tires recapped on the truck that needs new tires.
- E. Weed Commissioner – Supervisor Huettl** – Nothing to report. Huettl commented that he has completed construction of the final two picnic tables.
- F. Grounds - Supervisor Hartwig** – Hartwig commented that he will be planting mums at the Town Hall soon.

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- G. Transfer Station – Supervisor Russell** – Russell commented that Veolia is making an additional pick up per week to keep up with the quantity of plastic bottles that are being collected at the recycling center.
- H. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke reported that the fuel spill continues to keep things busy.
- I. Clerk’s Report – Clerk Oliver** – The DNR would like to have a technical meeting for long term solutions for clean water in the area affected by the fuel spill on September 18<sup>th</sup> at the Town Hall.
- V. Future Agenda Items** – Nothing noted.
- VI. Announcements** – The upcoming meetings were noted.
- VII. Closed Session - The Town Board may go to Closed Session Pursuant to Wisconsin Statutes Sec. 19.85(1) (c) to “Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”.** Motion by Kufahl, seconded by Russell to move into Closed Session. Roll call vote: Huettl – aye, Kufahl – aye, Heidtke – aye, Hartwig – aye. Motion carried without a negative vote.
- VIII. Reconvene in Open Session for the Purpose of Acting on Matters Discussed in Closed Session.** Motion by Russell, seconded by Huettl to move into Open Session. Roll call vote: Huettl – aye, Kufahl – aye, Heidtke – aye, Hartwig – aye. Motion carried without a negative vote. No action.
- IX. Approval of Vouchers** – Motion by Huettl, seconded by Hartwig to approve the vouchers as presented. Motion carried without a negative vote.
- X. Adjournment** – Motion by Hartwig, seconded by Russell to adjourn. Motion carried without a negative vote.

Respectfully submitted,

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Julia Oliver, Town Clerk

Minutes approved: \_\_\_\_\_