



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING  
AUGUST 26, 2015**

- I. Call Meeting to Order** – The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
  - A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
  - B. Roll Call** – Members present: John Bales, Diane Behm, Robert Hartwig, Marcy Bishop, Arlyn Johnson, Randy Vogel, Ray Heidtke, David Klug, and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver.
  - C. Approval of Agenda** – Motion by Steffen, seconded by Hartwig to approve the agenda. Motion carried.
  - D. Approval of Minutes** – Motion by Bales, seconded by Behm to approve the minutes of the July 22, 2015 meeting. Motion carried.
  
- II. Public Hearing – 7:00 P.M.**
  - A. Conditional Use Permit for the construction of an accessory structure greater than 1500 square feet in total being 942 square feet which shall combine the two existing structures per 4.05 (N) of the Zoning Ordinance – 3604 Division Road – Richard and Deborah Bloomer** – The Notice of Public Hearing on Application for Conditional Use Permit was read into the record by Hoffmann. Hoffmann explained the new owners would like to combine two properties (with two separate tax key numbers) into one parcel that equals greater than 10 acres. The Bloomers intend to renovate the barn and connect the horse barn with an indoor arena. There were no comments from the public.
  - B. Close Public Hearing** – Motion by Klug, seconded by Hartwig to close the Public Hearing. Motion carried.
  
- III. Business**
  - A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
  - B. Certified Survey Map – Richard and Deborah Bloomer – 3604 Division Road – Review and Action** – Motion by Bishop, seconded by Johnson to accept the certified survey map for Richard and Deborah Bloomer, 3604 Division Road, and recommend Town Board approval. Motion carried without a negative vote.
  - C. Conditional Use Permit to allow the construction of an accessory structure greater than 1500 square feet in total being 942 square feet which shall combine the two**

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**existing structures per Section 4.05 (N) of the Zoning Ordinance – 3604 Division Road – Richard and Deborah Bloomer – Review and Action** – Motion by Johnson, seconded by Hartwig to approve Conditional Use Permit J-15-003. Motion carried without a negative vote.

**D. Sport Court in R-1 Residential Lot – 537 Mira Court – Alec Hartzuiker – Review and Recommendation** – Hoffmann explained he brought this item to the Park and Planning Commission because the Zoning Ordinance does not allow a “sport court” in R-1 Residential. Hoffmann cited Section 4.09 which states that three (3) acres are required and it would have to be located fifty (50) feet from the lot lines. Hoffmann noted the only way to consider the sport court would be to amend the Zoning Code. Motion by Bales, seconded by Steffen to table the agenda item and place on the September agenda for further discussion. Motion carried without a negative vote.

**E. Proposed Land Division – Section 32 – Brian and Kevin Kazmierczak – Review and Recommendation** – Kazmierczak explained he owns property on the southwest corner of Maple Road and Western Avenue and he is considering splitting out a section of the property that would include the farmhouse and offering the section for sale. After discussion Chairman Vogel suggested Kazmierczak return to a future Park and Planning Commission meeting with a Certified Survey Map for review and action.

**F. Zoning Administrator’s Report** – Hoffmann noted Lannon Stone is operating under Conditional Use Permit J-15-001 and there have not been any issues. The 2016 Conditional Use Permit will have a three year term. Hoffmann briefly noted the Department of Corrections has leased the farmhouse at the corner of CTY NN and CTY G for housing released sex offenders. The Washington County Sheriff provided door to door notification to all residents in the four square mile surrounding area.

**G. Correspondence** – Nothing additional.

**The next meeting will be held on Wednesday, September 23, 2015.**

**IV. Adjournment** – Motion by Bales, seconded by Steffen to adjourn. Motion carried.

Respectfully submitted,

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Gordon Hoffmann, Zoning Administrator

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Julia Oliver, Town Clerk