



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
JULY 22 2015**

- I. Call Meeting to Order** – The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
 - A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
 - B. Roll Call** – Members present: John Bales, Diane Behm, Robert Hartwig, Marcy Bishop, Arlyn Johnson, Randy Vogel, Ray Heidtke, David Klug, and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver.
 - C. Approval of Agenda** – Motion by Hartwig, seconded by Steffen to approve the agenda. Motion carried.
 - D. Approval of Minutes** – Motion by Steffen, seconded by Behm to approve the minutes of the May 27, 2015 meeting. Motion carried.

- II. Business**
 - A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
 - B. Conditional Use Permit to Allow the Setup and Use of Volleyball Courts and Horse Shoe Pits per Section 4.09 of the Zoning Ordinance – Upgraded Site Plan - 1187 Western Avenue – Steven Fischer and Heather Peters d/b/a Kirchhayn Country Club LLC – Review and Action** – After discussion Hoffmann stated he will incorporate the horseshoe pits, volleyball courts and fencing as shown on the site plan into the Conditional Use Permit; other changes or additions can be incorporated as they occur. Motion by Klug, seconded by Hartwig to approve the upgraded site plan presented by Steven Fischer and Heather Peters dba Kirchhayn Country Club LLC. Motion carried without a negative vote.
 - C. Preliminary Review of Proposed Hoop Greenhouse in R-1 District – 4347 Jackson Drive – John McConville – Review and Recommendation** – McConville explained he would like to erect a 97 x 30 x 12 foot hoop house in order to extend his gardening season; he produces organic vegetables and herbs for local markets and food banks. Hoffmann indicated he can utilize the home industry section of the Zoning Ordinance. It was the consensus of the Park and Planning Commission members to have Hoffmann proceed with the Conditional Use Permit process.
 - D. Preliminary Review of Proposed Trucking Business – Kyle Deruyter – Review and Recommendation** – Hoffmann reported he received a call from a concerned neighbor about trucks going in and out of the Deruyter property. Kyle Deruyter reported he operates a business involving four dump trucks from his property at 1111 Spring Valley Road. Deruyter stated the trucks leave in the morning and return at the end of the work day.

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Hoffmann stated the property is not zoned for this type of business, but suggested it might be possible to use the home industry section of the Zoning Ordinance. The consensus of the Park and Planning Commission members is for Hoffmann to proceed with the Conditional Use Permit process.

E. Zoning Administrator's Report – Hoffmann reported he will review the Lannon Stone Quarry Conditional Use Permit and will set up the quarry review for the August Park and Planning Commission meeting if it is required.

F. Correspondence – Nothing additional.

III. Adjournment – Motion by Bales, seconded by Hartwig to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk