



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING  
MAY 27, 2015**

- I. Call Meeting to Order** – The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
- A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
- B. Roll Call** – Members present: John Bales, Paul Huettl, Dan Kufahl, Arlyn Johnson, Randy Vogel, Ray Heidtke, David Klug, and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver. Diane Behm was absent.
- C. Approval of Agenda** – Motion by Heidtke, seconded by Huettl to approve the agenda. Motion carried.
- D. Approval of Minutes** – Motion by Bales, seconded by Klug to approve the minutes of the April 29, 2015 meeting. Motion carried.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – R. Hartwig commented on item B.
- B. Conditional Use Permit to Allow the Setup and Use of Volleyball Courts and Horse Shoe Pits per Section 4.09 of the Zoning Ordinance – 1187 Western Avenue – Steven Fischer and Heather Peters d/b/a Kirchhayn Country Club LLC – Review and Action** – After discussion of the parking, lighting, storm water drainage, landscaping, fencing, new exit door from the bar area, amplified music, a future patio, future bean bag toss area, and the service of beverages out of a trailer the consensus was for the current Conditional Use Permit to address the fence, volleyball courts and horseshoe pits; additional review for amendments or modifications will be addressed as changes occur. Motion by Huettl, seconded by Bales authorizing the continued construction and temporary use per the April 2015 approval until the June meeting, and directing Gordon Hoffmann to draft the finalized Conditional Use Permit for Review and Action at the June meeting. Motion carried without a negative vote.
- C. Three (3) Parcel Certified Survey Map – Section 26 – 3234 Elm Road – Bevan and Diane Grueneberg – Review and Action** - David Klug recused himself from the Park and Planning Commission discussion and action for this business item. Surveyor Anthony Gromacki appeared on behalf of the Grueneberg’s and summarized the changes, noting that the sixty-six (66) foot easement shown on the map will be removed because it is now part of lot 2. Motion by Kufahl, seconded by Huettl to approve the three parcel Certified Survey Map with the sixty-six foot easement removed for Bevan and Diane Grueneberg. Motion carried without a negative vote.

**MINUTES OF THE PARK AND PLANNING COMMISISON MEETING  
MAY 27, 2015  
PAGE 2**

- D. Termination of Restrictive Covenant – 1109 Pleasant Valley Road – William Mikkelson – Review and Recommendation** – Hoffmann summarized the document for the Commission members. Motion by Huettl, seconded by Klug recommending the Town Board approve the “Termination of Declaration of Restrictive Covenant” for William Mikkelson. Motion carried without a negative vote.
- E. Zoning Administrator’s Report** – Hoffmann reported he received a call regarding subdividing a property on the east side of Maple Road; it was noted the Village will not be approving land divisions within their extraterritorial zoning powers at this time. Hoffmann referred to the Daily News article where the Village auditor recommended the Village increase the water rates.
- F. Correspondence** – Nothing additional.

**III. Adjournment** – Motion by Johnson, seconded by Huettl to adjourn. Motion carried.

Respectfully submitted,

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Gordon Hoffmann, Zoning Administrator

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Julia Oliver, Town Clerk