



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING  
FEBRUARY 25, 2015**

- I. Call Meeting to Order** – The meeting was called to order at 7:00 p.m. by Vice-Chairman David Klug.
  - A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
  - B. Roll Call** – Members present: John Bales, Paul Huettl, Arlyn Johnson, Ray Heidtke, David Klug, and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Oliver. Diane Behm, Dan Kufahl and Randy Vogel were excused.
  - C. Approval of Agenda** – Motion by Huettl, seconded by Bales to approve the agenda. Motion carried.
  - D. Approval of Minutes** – Motion by Johnson, seconded by Heidtke to approve the minutes of the January 28, 2015 meeting. Motion carried.
  
- II. Business**
  - A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
  - B. Two (2) Parcel Certified Survey Map – Section 32 – Pamela Otto – Review and Action** – No action; Hoffmann commented Otto is not ready.
  - C. Recreational Uses – Volleyball Courts and Horseshoe Pits – 1187 Western Avenue – Kirchhahn Country Club, Steve Fischer – Preliminary Review** – Hoffmann commented the request would require a Conditional Use Permit. Fischer explained the proposed layout of the volleyball courts and the horseshoe pits on the property. The Park and Planning Commission members asked questions about the size of the property, if Fischer planned on developing leagues, the number of nights per week there would be games and if he planned to serve alcohol outside. Hoffmann reiterated this was a preliminary review; Fischer will need to return for a public hearing and it was strongly suggested he discuss his proposal with his neighbors prior to the public hearing.
  - D. One (1) Parcel Plat of Survey - Section 32 – Ray Heidtke – Review and Action** – Heidtke explained he would like to split off ten (10) acres for his daughter and son-in law to build a home. Heidtke explained the preliminary plat of survey to the Park and Planning Commission members. Motion by Bales, seconded by Johnson to approve the one parcel Plat of Survey for Ray Heidtke subject to the soil borings approval. Motion carried without a negative vote. Hoffmann noted this should have Town Board review and approval.
  - E. Zoning Administrator’s Report** – Hoffmann shared an email from Clerk Oliver that relayed notice from Kevin Dittmar that the Village was no longer turning down water and

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sewer applications from properties located within the area currently under legal review. Village Administrator Walther has told Town residents that are building in the area that they are drafting a document which states the Village will accept water and/or sewer applications if the property owner agrees to be annexed to the Village within thirty (30) days after the court makes a decision.

**F. Correspondence** – Nothing additional.

It was noted the next meeting will be March 25, 2015.

**III. Adjournment** – Motion by Heidtke, seconded by Huettl to adjourn. Motion carried.

Respectfully submitted,

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Gordon Hoffmann, Zoning Administrator

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Julia Oliver, Town Clerk