



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
OCTOBER 28, 2015**

- I. Call Meeting to Order** – The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
 - A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
 - B. Roll Call** – Members present: John Bales, Diane Behm, Robert Hartwig, Marcy Bishop, Arlyn Johnson, Randy Vogel, Ray Heidtke, David Klug, and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Julia Oliver.
 - C. Approval of Agenda** – Motion by Hartwig, seconded by Behm to approve the agenda. Motion carried.
 - D. Approval of Minutes** – Motion by Bales, seconded by Steffen to approve the minutes of the September 23, 2015 meeting. Motion carried.

- II. Public Hearing – 7:00 P.M.**
 - A. Conditional Use Permit for the operation of a Horse Boarding Facility per 4.05 (J) of the Zoning Ordinance – 4737 Jackson Drive – Angela Turner and Josh Doxtator** – The Notice of Public Hearing on Application for Conditional Use Permit was read into the record by Hoffmann. Hoffmann explained there was a CUP issued in 2013 to C. Anderson for a horse boarding facility at this location. Ms. Turner stated she will be operating the facility in a manner similar to Ms. Anderson. There were no comments.
 - B. Close Public Hearing** – Motion by Heidtke, seconded by Hartwig to close the Public Hearing. Motion carried.

- III. Public Hearing – 7:05 P.M.**
 - A. Conditional Use Permit for the construction of New Single Family Residence with an In-Law Unit per 4.06 (O) of the Zoning Ordinance – 577 Carmine Court – Richard Land** – The Notice of Public Hearing on Application for Conditional Use Permit was read into the record by Hoffmann. Mr. Land stated the in-law unit is separated from the rest of the house by a door and corridor. Hoffmann showed the house plan to illustrate from the exterior it appeared to be a single family residence. There were no comments.
 - B. Close Public Hearing** – Motion by Hartwig, seconded by Behm to close the Public Hearing. Motion carried.

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IV. Business

- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Conditional Use Permit for the operation of a Horse Boarding Facility per 4.05 (J) of the Zoning Ordinance – 4737 Jackson Drive – Angela Turner and Josh Doxtator – Review and Action** – Heidtke relayed a phone call he received from neighbor Ralph Hensel requesting the new owners confirm where the lot lines are to ensure there is no horse riding or trespassing on his land. Motion by Bales, seconded by Hartwig to approve Conditional Use Permit J-15-006 for Angela Turner and Josh Doxtator, 4737 Jackson Drive with the addition of language requiring the lot lines to be identified and no trespassing signage to be erected, and that new street signage will not be any greater in size than current street signage. Motion carried without a negative vote.
- C. Conditional Use Permit for the construction of a new single family residence with an In-Law Unit per 4.06 (O) of the Zoning Ordinance – 577 Carmine Court – Richard Land – Review and Action** – Motion by Klug, seconded by Bishop to approve Conditional Use Permit J-15-005 for Richard Land, 577 Carmine Court. Motion carried without a negative vote.
- D. Zoning Amendment for Sport Court Use in Residential Districts – Review and Recommendation** – Hoffmann stated this was a preliminary review of the proposed ordinance and he asked for Commission members input. Suggestions related to storm water drainage, a maximum size of 1528 square feet and screening such as fencing or landscaping were noted. The Zoning Amendment will be placed on the November agenda.
- E. Proposed Land Division – Section 32 – Brian and Kevin Kazmierczak – Review and Recommendation** – No action; Brian and Kevin Kazmierczak did not attend the meeting.
- F. Operation of Motorized Off-Road Vehicles – Owner/Neighbor Dispute – 2840 Church Road – Tracy Anderson, Owner Representative – Discussion and Recommendation** – No action; neighbors will work together for a mutually acceptable resolution.
- G. Zoning Administrator’s Report** – Nothing additional to report.
- H. Correspondence** – Nothing additional.

The next meeting will be held on Wednesday, November 25, 2015.

- V. Adjournment** – Motion by Heidtke, seconded by Klug to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk