



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
MARCH 30, 2016**

- I. Call Meeting to Order** – The meeting was called to order at 7:00 p.m. by Chairman Randy Vogel.
 - A. Official Meeting Notification** – The official meeting notice was read into the record by Gordon Hoffmann.
 - B. Roll Call** – Members present: John Bales, Diane Behm, Robert Hartwig, Marcy Bishop, Arlyn Johnson, Randy Vogel, Ray Heidtke, David Klug, and Lester Steffen. Also present was Zoning Administrator Gordon Hoffmann and Clerk Julia Oliver.
 - C. Approval of Agenda** – Motion by Steffen, seconded by Behm to approve the agenda. Motion carried.
 - D. Approval of Minutes** – Motion by Hartwig, seconded by Klug to approve the minutes of the February 24, 2016 meeting. Motion carried.

- II. Public Hearing – 7:00 P.M.**
 - A. Conditional Use Permit for the Construction of an Accessory Structure Greater than 1500 Square Feet in Total being 2000 Square Feet per 4.05 (N) of the Zoning Ordinance – 2942 Maple Road – Tod and Christine Hellman** – The Notice of Public Hearing on Application for Conditional Use Permit was read into the record by Hoffmann. Mr. Hellman explained he is a remodeler and would like the structure for storage of materials and vehicles. Hoffmann stated the Hellman house is not up yet but is in process. No comments from the Public.

- III. Close Public Hearing** – Motion by Hartwig, seconded by Bales to close the Public Hearing. Motion carried.

- IV. Business**
 - A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
 - B. Conditional Use Permit for the Construction of an Accessory Structure Greater than 1500 Square Feet in Total Being 2000 Square Feet per 4.05(N) of the Zoning Ordinance – 2942 Maple Road – Tod and Christine Hellman – Review and Action** – Gordon Hoffman read Conditional Use Permit J-16-001 into the record. Hoffmann commented he will not issue the CUP until a house building permit is issued to the Hellman's. Arlyn Johnson suggested the addition of the word "personal" as it relates to the workshop and storage in item B. Motion by Johnson, seconded by Heidtke to approve

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Conditional Use Permit J-16-001 with the revision to item B as noted. Motion carried without a negative vote.

C. Payne & Dolan Inc. – Request for Temporary Asphalt Plant Operation Beyond Limited Hours – 675 Pleasant Valley Road – Dan Feldner – Review and Action – No representatives from Payne & Dolan were in attendance. Hoffmann explained the request for additional hours in order to fulfill the requirements of a State Highway 41 contract which is dependent on job readiness, weather and productivity. Motion by Bales, seconded by Klug directing Hoffmann to have Payne & Dolan draft a specific request which includes the routes that will be travelled, and forward the request to the Town Board for action. Motion carried without a negative vote.

D. Zoning Administrator’s Report – Nothing additional to report.

E. Correspondence – Nothing additional.

The next meeting will be held on Wednesday, April 27, 2016.

V. Adjournment – Motion by Johnson, seconded by Behm to adjourn. Motion carried.

Respectfully submitted,

Gordon Hoffmann, Zoning Administrator

Julia Oliver, Town Clerk