



**MINUTES OF THE SPECIAL TOWN BOARD MEETING  
SEPTEMBER 26, 2013**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present were Town Engineer Matthew Clementi, Stantec Associate Rick Schmidt, Joint Village/Town Planning Group member Arlyn Johnson, Town Attorney Daniel Sargeant and Clerk Julia Oliver.
- C. Approval of the Agenda** – Heidtke noted that WSPL had called to request item C be removed from the agenda. Motion by Hartwig, seconded by Russell to approve the amended agenda. Motion carried without a negative vote.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – G. Groth and C. Swiecichowski commented.
- B. Discussion and Possible Action – Arcadis 60 % Design** – Clementi commented that the design has been reviewed by himself, Schmidt and a Stantec associate with knowledge of the Village water system. Clementi summarized the questions and comments related to the design that they will be discussing with Arcadis. All present discussed the following: limiting the work done in/below new road surfaces, specifically Western Avenue, the need for specifics related to road pavement repairs, how the rock in the work areas will be removed, construction warranty, wetland identification and erosion control, culvert replacement specifications, service to vacant lots – the decision on who will receive laterals, specifications that identify responsibilities, approval processes, and manuals to identify these items. Also considered were inspection fees, the possible need for a permitting committee, how the wells will be sealed, documenting current road conditions, fire hydrant locations including the area surrounding the hydrant, drain tile locations, service line dimensions particularly if a higher service rate is needed and assurances that the appropriate bonding and insurance are in place. Following discussion, motion by Huettl, seconded by Kufahl to approve the Arcadis 60% Design noting the questions and comments discussed at this meeting should be addressed as part of the 90% Design. Motion carried without a negative vote. The Supervisors directed the Town Engineer(s) to meet with Arcadis and the Town Attorney to meet with the Village Attorney to proceed as discussed.
- III. Discussion and Possible Action – WSPL Request for the Town Board to Send a Letter to Town Residents Who Are Being Offered Water Service, Encouraging Them to Notify Arcadis if They Intend (or Do Not Intend) to Connect To the Water Supply System from the Village** - No discussion or action.

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**IV. Adjournment** – Motion by Huettl, seconded by Russell to adjourn. Motion carried without a negative vote.

Respectfully submitted,

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Julia Oliver, Town Clerk

Minutes approved: \_\_\_\_\_