



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
SEPTEMBER 10, 2015**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Town Attorney Timothy Andringa, Joint Parks and Recreation Director Kelly Valentino, Town Engineer Matthew Clementi, Town Treasurer Paul Eilbes and Town Clerk Julia Oliver.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Bishop to approve the agenda. Motion carried.
- D. Approval of the Minutes** – Motion by Huettl, seconded by Hartwig to approve the minutes of the August 13, 2015 Regular Town Board meeting. Motion carried.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – Valentino provided the Town Board with copies of the September Director’s Report and the September monthly Financial “Stat Pack”. Valentino summarized the information for those in attendance and specifically noted upcoming programs and events.
- B. Treasurer’s Report – Treasurer Eilbes** – Eilbes reported the August 31, 2015 account balances as follows: General Fund Checking \$15,120.31; General Fund Money Market \$811,107.25; Encumbered Funds-Highway Money Market \$154,481.70; Encumbered Funds-Building Money Market \$39,693.88; Property Tax Checking \$106.16; Property Tax Money Market \$0; Park and Planning Checking \$4,468.32; Park Fund Savings \$5,390.50; Cemetery Fund \$16,696.70. Motion by Huettl, seconded by Bishop to approve the Treasurer’s report as presented. Motion carried.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – C. Swiecichowski and J. Smith commented on agenda item C.
- B. Update and Discussion - Town Residents (“Jackson Town Residents Against Attachment”)  
Notice of Injury and Claim** – Attorney Andringa reported the next filing deadline has been pushed back to September 22<sup>nd</sup>. The hearing date is December 1, 2015 at 1:30 p.m. and a decision is expected. Andringa noted he is still receiving calls from individuals who are building homes in the Town and who are being told they must agree to future annexation before the Village will hook up their sewer and water.
- C. Update, Discussion and Possible Action – Water Extension Project, Including Booster Pumps and Road Work** – Town Engineer Clementi referred to the recent letter received from Attorney Flanagan responding to the booster pump complaints. Clementi also noted Attorney Sargeant’s opinion relative

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to the booster pumps. Clementi stated the pump as measured does meet the contract specifications; as a remedy Clementi suggested an adjustment be made to the pump so that it would run less often, or the addition of a pressure tank could maintain pressure thereby causing the pump to run less often.

Clementi reported a few minor items remain open: 1. Gravel washout in ditch in Crosswinds, 2. A Maple Road resident has an open item that is still being determined, 3. There is a culvert issue on Division Road/County G which Clementi will forward to Washington County, and 4. The slag sealing by Scott construction.

No action.

- D. Discussion and Possible Action – Appointment Confirmation to Joint Parks and Recreation Group – Renee Kreiter** - Motion by Bishop, seconded by Hartwig confirming Chairman Heidtke’s appointment of Renee Kreiter as a Town representative to the Joint Parks and Recreation Group. Motion carried without a negative vote.
- E. Discussion and Possible Action – Ordinance J-15-001, Ordinance for the Town Zoning Code Respecting Child Sex Offender Residing Within 1000 Feet of Schools, Day-Care Centers, Parks and Other Specified Facilities and Child Safety Zones** – Motion by Kufahl, seconded by Huettl to adopt Ordinance J-15-001, Ordinance for the Town Zoning Code Respecting Child Sex Offender Residing Within 1000 Feet of Schools, Day-Care Centers, Parks and Other Specified Facilities and Child Safety Zones. Motion carried without a negative vote. Clerk Oliver is directed to complete the map referred to in the ordinance.
- F. Discussion and Possible Action – Certified Survey Map – Richard and Deborah Bloomer – 3604 Division Road** - Motion by Bishop, seconded by Hartwig to approve the Certified Survey Map for Richard and Deborah Bloomer, 3604 Division Road as presented. Motion carried without a negative vote.
- G. Discussion and Possible Action – Town Speed Limits** – Motion by Kufahl, seconded by Huettl to find out the cost of the engineering study that is required as part of the process to reduce speed limits. Motion carried without a negative vote.
- H. Discussion and Possible Action – Speed Limit Signage on Center Road Between Western Avenue and Sherman Road, and Speed Limit Signage on Church Road South of State HWY 60** – Motion by Huettl, seconded by Kufahl to proceed with the engineering study that is require as part of the process for the Town Board to reduce the speed limit on Center Road between Western Avenue and Sherman Road from 55 mph. to 45 mph. Motion carried without a negative vote. No action was taken on the speed limit signage on Church Road.
- I. Update, Discussion and Possible Action – Town Hall Facility Projects: New Septic System, Roof and Chimney Repairs, Windows, Painting, Wood Repairs and Gutter Replacement** - Heidtke updated the Town Board. The new septic system is installed and the disturbed ground has been seeded – the electric hook up and pump programming will be completed in the next few days. The windows, painting and wood repairs are completed. Heidtke is meeting with B-E Controls for a roof and chimney preconstruction meeting on September 15<sup>th</sup>; they will also discuss the gutters. No action.
- J. Discussion and Possible Action – Mowing, Trimming, etc...in the Town Right of Way** – Clerk Oliver updated the Town Board on the information received from Washington County Highway Commissioner Scott Schmidt. After discussion, motion by Kufahl, seconded by Huettl to continue to

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allow Highway Supervisor Ron Eickstedt to prioritize the maintenance in the Town right of way. Motion carried without a negative vote.

- K. Discussion and Possible Action – Disposal of Excess Items at the Highway Shop; Gravel** – Clerk Oliver updated the Town Board with the information she received from the Wisconsin Towns Association. Motion by Huettl, seconded by Bishop to dispose of the excess pea gravel located at the Highway Shop that was left over from a project completed by Scott Construction. Motion carried without a negative vote. Residents are able to take the gravel for their own use.
- L. Update, Discussion and Possible Action – Monetary or In-Kind Donations for Town Hall Use** – Clerk Oliver provided the Town Board with a summary of the 2014 and 2015 Facility Usage by “regular/repeat” groups and the donations they have made to the Town. Oliver noted the Boy Scouts will be completing trail clean-up work this fall.

**IV. Supervisors and Clerk Reports**

- A. Buildings – Supervisor Kufahl** – Nothing additional to report.
- B. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report.
- C. Weed Commissioner** – Nothing additional to report.
- D. Grounds - Supervisor Hartwig** – Nothing additional to report.
- E. Transfer Station – Supervisor Huettl** – Supervisor Huettl noted he will be reminding the Transfer Station employees that they are not authorized to use cash receipts as petty cash.
- F. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke reported the next Washington County Clean Sweep will be held on October 10<sup>th</sup>. Heidtke also noted each Supervisor received a copy of correspondence from Trinity Lutheran School related to a request for a flashing light to draw attention to the 15 mph speed limit when children are present.
- G. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported on an update from Attorney Val Anderson, and she noted the article distributed to the Supervisors titled “Legislature Limits Kenosha’s Ability to Deny Extension of Municipal Water or Sewer Service”. The State Budget reduced DNR Recycling Grant funding by \$4 million – this will represent approximately a \$1400-\$1500 reduction in the amount the Town will receive. Also the PECFA reimbursements will end on June 30, 2020; however we will still have monitoring responsibilities until the DNR approves the site for closure. Washington County Clerk Jaszewski has decided to purchase the Dominion Voting System ICE with wireless modems as the new county-wide election equipment. Clerk Oliver briefed the Supervisors on recent facility maintenance and repairs.

**V. Future Agenda Items** –Stop sign at El Camino Drive and Fiesta Court.

**VI. Announcements** – Heidtke noted the upcoming meetings.

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**VII. Approval of Vouchers** – Motion by Hartwig, seconded by Bishop to approve the vouchers as presented. Motion carried.

**VIII. Adjournment** – Motion by Huettl, seconded by Hartwig to adjourn. Motion carried.

Respectfully submitted,

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Julia Oliver  
Town Clerk

Minutes approved: \_\_\_\_\_

Next Resolution Number: J-15-005  
Next Ordinance Number: J-15-002