



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JULY 14, 2016**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 6:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
 - B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Attorney Timothy Andringa, Treasurer Paul Eilbes and Town Clerk Julia Oliver.
 - C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
 - D. Approval of the Minutes** – Motion by Bishop, seconded by Hartwig to approve the corrected minutes of the June 9, 2016 Regular Town Board meeting and the minutes of the June 23, 2016 Special Town Board meeting. Motion carried.
 - E. Treasurer’s Report** – Treasurer Eilbes reported that the June 30, 2016 account balances are as follows: General Fund Checking \$29,446.85; General Fund Money Market \$935,672.44; Encumbered Funds-Highway Money Market \$154,610.20; Encumbered Funds-Building Money Market \$39,710.39; Property Tax Checking \$146.05; Property Tax Money Market \$0; Park and Planning Checking \$4,468.32; Park Fund Savings \$5,392.74; Cemetery Fund \$16,703.65. Motion by Huettl, seconded by Bishop to approve the Treasurer’s report as presented. Motion carried.
- II. Closed Session** – **The Town Board may go into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically Case No. 14-CV-897.** Motion by Huettl, seconded by Hartwig to move into Closed Session. Roll call vote: Huettl – aye, Kufahl – aye, Heidtke – aye, Hartwig – aye, Bishop – aye; motion carried.
- III. Reconvene into Open Session** – Motion by Huettl, seconded by Bishop to move into Open Session. Motion carried without a negative vote.
- Deputy Andrew Meier joined the meeting.
- A. Discussion and Possible Action on Item(s) Discussed in Closed Session, if Required.** No action. Heidtke reported there were no updates and the item was left on the agenda to allow for resident comments; related matters pertaining to the lawsuit will be further discussed on item IV (D).
- IV. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.

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- B. Discussion and Possible Action – 2016/2017 Operator Licenses** – Two new operator applicants appeared before the Town Board; Mark Gukich, associated with Hidden Glen Golf Club and Natalie LaVen, associated with Doman’s Bar & Grill. Motion by Hartwig, seconded by Huettl to approve Operator Licenses for Mark Gukich and Natalie LaVen. Motion carried without a negative vote.
- C. Discussion and Possible Action – Amendment to Kirchhayn Country Club Alcohol Licensing for the Kirchhayn Parade Event** – Motion by Huettl, seconded by Hartwig to authorize the amendment to the Class B Retail License for Kirchhayn Country Club, Steven D. Fischer, agent for the Kirchhayn Parade Event on July 31, 2016. Motion carried without a negative vote.
- D. Discussion and Possible Action – Regarding the Village of Jackson Resolution Authorizing Participation in the Preparation of a Cooperative Plan with the Town of Jackson** – Village Resolution #16-12 was reviewed by the Town Board members. After discussion, motion by Kufahl, seconded by Hartwig to decline to adopt a Town authorizing resolution that is the same as Village Resolution 16-12. Motion carried without a negative vote.
- E. Discussion and Possible Action – Repairs to Salt Shed Apron** – Heidtke explained that during the annual salt shed inspection by the State the apron was noted as having moderate defects (cracking) and the Town received notification that the apron area must be brought into compliance. DOT representative Dennis Schmunck was contacted and the Town may use its discretion when making the repairs. Heidtke reported on the two options that should be considered: 1. Fill the cracks and spray patch or 2. Remove and replace. The cost estimate for removal of the approx. 30 x 30 pad, prep work and replacement with a 2” binder and 2” top coat would be around \$4,200. After discussion, motion by Huettl, seconded by Bishop to authorize Gierach Grading & Paving Inc. to replace the apron for an amount not to exceed \$4,200. Motion carried without a negative vote.

V. Reports

- A. Sheriff Liaison Report – Deputy Meier** – Each Supervisor was given a written copy of the June 2016 Incident Summary List. Meier reported there are currently three residents living at 1725 CTY Road NN; the most recent compliance check was done June 15, 2016 and there were no problems.
- B. County Board Report – County Supervisor Heidtke** – Heidtke summarized the information available related Washington County becoming a victim of wire transfer fraud.
- C. Buildings – Supervisor Kufahl** – Nothing additional to report.
- D. Highway Department – Chairman Heidtke** - Heidtke summarized the Highway Department report. Heidtke stated the Highway Department would like to ask Mike Schmidt to train/oversee spray patching on Town roads.
- E. Weed Commissioner** – Bishop reported the thistle is going to seed. Bishop personally visited a property located at near the CTY. Road G and State Road 60 roundabout to direct the owners to cut down a large patch of thistle.
- F. Grounds - Supervisor Hartwig** – Town Hall maintenance workers have completed the reworking of the front flower bed.
- G. Transfer Station – Supervisor Huettl** – Huettl reported the new safety equipment is being used at the Transfer Station.

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- H. Chairman's Report and Correspondence – Chairman Heidtke** – Heidtke attended a Hazard Mitigation Meeting at Washington County; the next meeting is August 10th. Heidtke noted the email forwarded by the Town Clerk to all Supervisors regarding the Ozaukee County Planning and Parks Fish Passage Program. Heidtke mentioned the upcoming General Membership Meeting Notification from the Greater Jackson Business Alliance.
- I. Clerk's Report and Correspondence – Clerk Oliver** – Oliver reported on a call from the resident at 3766 Strawberry Glen Drive related to ditch issues. Oliver also received a call from a resident about cracks on Pleasant Valley Road between Jackson Drive and Maple Road. The Highway Department noted thistles at the HWY 60/G intersection and also on Senior Drive. Oliver confirmed that there is a mailbox at 4732 Red Fox Lane. Matt Clementi notified the Town that Stantec will be working with the Village of Jackson on a space need study for the Village Hall; there will not be any conflicts of interest. Payne and Dolan provided a copy of the letter to residents that was distributed prior to the start of their extended hours; Clerk Oliver has not received any resident complaints. Oliver noted the Satorius rental on October 8, 2016 and the Strupp rental on December 18, 2016 will both be bringing in their own food. The next Park and Planning meeting will be held on August 3, 2016 instead of July 27, 2016. Wachtel Tree Science, Inc. has inspected the trees in the front circle and the blue ash has emerald ash borer and is too far gone to treat. The white ash is a good candidate for treatment which will occur within the next few weeks; as an aside Wachtel also inspected the Burr Oak and noted it is looking good. The Wisconsin Towns Association Annual Conference will be held October 9-11th in Stevens Point; rooms are hard to get so please notify the clerk as soon as possible if you plan to attend.
- VI. Future Agenda Items** – Nothing additional noted.
- VII. Announcements** – Chairman Heidtke noted upcoming meetings.
- VIII. Approval of Vouchers** – Motion by Bishop, seconded by Huettl to approve the vouchers as presented. Motion carried.
- IX. Adjournment** – Motion by Hartwig, seconded by Huettl to adjourn. Motion carried. Meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-16-004 Next Ordinance Number: J-16-002
