



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JUNE 9, 2016**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:06 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
 - A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
 - B. Roll Call** - Chairman Ray Heidtke, Supervisors Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Attorney Val Anderson, Assessor Mike Grotta, Washington County Deputy Andrew Meier, Attorney Timothy Andringa (arrived during the Business portion of the agenda) and Town Clerk Julia Oliver. Supervisor Paul Huettl and Treasurer Paul Eilbes were excused.
 - C. Approval of the Agenda** – Motion by Hartwig, seconded by Kufahl to approve the agenda. Motion carried.
 - D. Approval of the Minutes** – Motion by Hartwig, seconded by Bishop to approve the minutes of the May 12, 2016 Regular Town Board meeting. Motion carried. Motion by Bishop, seconded by Hartwig to approve the minutes of the May 19, 2016 Special Town Board meeting. Motion carried.
 - E. Any Town Citizen Comment on an Agenda Item** – There were no comments.

- II. 2016/2017 Alcohol Licensing** – New Operator applicants Megan Nelligan, Emily Weston, Jeremiah Wulf and Kelly Schopp attended the meeting to appear before the Town Board. New Operator applicant Mark Gukich did not attend. Motion by Hartwig, seconded by Kufahl to approve “Class B” Combination alcohol licenses for Bentdale Farms, Doman’s Bar & Grill, Kirchhayn Country Club, Midwest Hospitality Group and Pleasant Valley Tennis and Fitness Club, and operator and soda licenses as presented by Clerk Oliver, with the exception of Mark Gukich. Motion carried without a negative vote.

- III. Closed Session – The Town Board may go into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically Red Fox House Trust.** Attorney Anderson commented that due to the decision made by the Board of Review to hold a July hearing to see if the Red Fox House Trust needs to be reclassified, there is no reason to go into Closed Session this evening. The decision related to the three years that can’t be corrected by the reclassification can be made following the July Board of Review hearing.

- IV. Reconvene into Open Session**
 - A. Discussion and Possible Action on Item(s) Discussed in Closed Session, if Required.** No action.

- V. Business**
 - A. Any Town Citizen Comment on an Agenda Item** – There were no comments.

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- B. Discussion and Possible Action – PTS Repairs to Roads in 2016** – Heidtke reported that he met with Stantec and Payne & Dolan representatives to review the road cracks on Tuesday, June 7th. There are approximately 80 cracks and the most critical are located on Mill Road. Payne & Dolan told Heidtke to send all communication to PTS, and copy West Shore Pipe Line because Payne & Dolan was hired by PTS for the road work. Stantec will draft a letter for the Town to send to PTS and WSPL which details the pavement condition, and asks for a response on how and when the issues will be addressed. It was the consensus of the Town Board that this is the best way to approach the warranty concerns.
- C. Discussion and Possible Action – Recommendation from Park and Planning Commission – Appellation Ridge Subdivision, Incomplete Ingress to 3 Fire Hydrants** – After discussion, motion by Bishop, seconded by Hartwig directing Highway Supervisor Eickstedt to review the culverts, assess the drainage and remove the block side walls. Motion carried without a negative vote.
- D. Discussion and Possible Action – Insurance Renewal – The Horton Group** – Motion by Kufahl, seconded by Hartwig to renew the Town of Jackson insurance coverage through The Horton Group. Motion carried without a negative vote.
- E. Discussion and Possible Action – Confirmation of Chairman Heidtke Parks and Planning Commission Appointment** – Motion by Kufahl, seconded by Hartwig to confirm the appointment of Chad Johnson to the Parks and Planning Commission. Motion carried without a negative vote.
- F. Discussion and Possible Action – Cemetery Contracts** – Motion by Bishop, seconded by Hartwig to approve the cemetery contracts for Raymond and Phyllis Dausman, Walter and Renee Miller, Ted and Patricia Haischer, Craig and Katie Kennison, Orville and Janey Heckendorf, Kenneth Heckendorf, Jean Heidel, Matthew Verber, Saverio and Jean Verber, and Fred and Mary Goetz. Motion carried without a negative vote.
- G. Discussion and Possible Action – Transfer Station Applicant** – Motion by Hartwig, seconded by Bishop to hire Nicholas Oestreich as a Part-time Transfer Station employee at the rate of \$10 per hour. Motion carried without a negative vote.
- H. Discussion and Possible Action – Update on Old Town Hall Mower** – Heidtke reported the mower has been picked up from St. Lawrence and is stored in the pole barn. Mike Schmidt is not interested in working on it; he recommended the Town try to sell it online for parts. After discussion, motion by Kufahl, seconded by Bishop to have Supervisor Hartwig contact Todd Steitz to ask his help on pricing the mower/parts for sale. Motion carried without a negative vote.
- I. Sheriff Liaison Report – Deputy Meier** – Deputy Meier provided each Supervisor with a May incident summary report and noted that it gets a little busier in the summer. Nothing major to report for the month of May, he didn't have any further information on the suicide death in the Town and there haven't been any incidents related to the house where released sexual offenders are living.
- VI. Closed Session – The Town Board may go into Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically Case No. 14-CV-897.** Motion by Kufahl, seconded by Hartwig to move into Closed Session. Roll call vote; Kufahl-aye, Heidtke-aye, Hartwig-aye, Bishop-aye; motion carried.

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VII. Reconvene into Open Session - Motion by Bishop, seconded by Hartwig to reconvene into Open Session. Roll call vote; Kufahl-aye, Heidtke-aye, Hartwig-aye, Bishop-aye; motion carried and the Town Board reconvened into Open Session.

- A. Discussion and Possible Action on Item(s) Discussed in Closed Session if Required, Case No. 14-CV-897, JTRAA (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim, Arbitration, and Village of Jackson Claim.** No action.
- B. Discussion and Possible Action – Cedar Creek Road Reconstruction** – Motion by Kufahl, seconded by Bishop to allocate the TRIP funds received for the Cedar Creek Road project to a different project. Motion carried without a negative vote.

VIII. Supervisors and Clerk Reports

- A. Treasurer’s Report** – Each Supervisor was given a written copy of the May 2016 Treasurer’s Report. The May 31, 2016 account balances are as follows: General Fund Checking \$43,760.49; General Fund Money Market \$1,025,592.80; Encumbered Funds-Highway Money Market \$154,597.53; Encumbered Funds-Building Money Market \$39,708.76; Property Tax Checking \$146.05; Property Tax Money Market \$0; Park and Planning Checking \$4,468.32; Park Fund Savings \$5,392.52; Cemetery Fund \$16,702.97. Motion by Kufahl, seconded by Hartwig to approve the Treasurer’s report as presented. Motion carried.
- B. Buildings – Supervisor Kufahl** – Nothing additional to report.
- C. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report.
- D. Weed Commissioner** – Bishop reported she has spoken with Washington County Highway Commissioner Scott Schmidt regarding the two patches of thistle on State Road 60.
- E. Grounds - Supervisor Hartwig** – Nothing additional to report.
- F. Transfer Station – Supervisor Huettl** – Excused – no report.
- G. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke shared a letter from a student (Natalia Jaskolski) who is a resident and attended the last Town Board meeting for a school assignment. Heidtke also reported that a resident contacted him regarding the Crack Filling Service work being done in Strawberry Glen subdivision; the resident is unhappy about the material on his automobile tires.
- H. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported the 2016 recycling grant check was received in the amount of \$7,251.21. Diane Mueller a representative of the Wisconsin Women’s Fund provided notice to the Town that the 2nd Annual Bicycling Event will be held on the weekend of July 30-31, 2016. The notice included routing, and a copy was forwarded to Deputy Meier. Oliver reminded the Town Board of the codification “working” meeting that will be held on June 23, 2016 at 6:30 PM.

IX. Future Agenda Items – Nothing additional noted.

X. Announcements – Chairman Heidtke noted upcoming meetings.

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XI. Approval of Vouchers – Motion by Hartwig, seconded by Bishop to approve the vouchers as presented. Motion carried.

XII. Adjournment – Motion by Hartwig, seconded by Kufahl to adjourn. Motion carried. Meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-16-004 Next Ordinance Number: J-16-002
