



**MINUTES OF THE REGULAR TOWN BOARD MEETING
JUNE 11, 2015**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
 - A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
 - B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Robert Hartwig and Marcy Bishop were present. Also present was Town Treasurer Paul Eilbes and Town Clerk Julia Oliver. Supervisor Dan Kufahl and Joint Parks and Recreation Director Kelly Valentino were excused.
 - C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
 - D. Approval of the Minutes** – Motion by Bishop, seconded by Hartwig to approve the minutes of the May 13, 2015 Special Town Board meeting and the May 14, 2015 Regular Town Board meeting. Motion carried.
- II. Reports**
 - A. Joint Parks and Recreation – Kelly Valentino, Director** – The Town Board was provided with copies of the May Director’s Report and the June monthly Financial “Stat Pack”. Chairman Heidtke summarized the information for those in attendance.
 - B. Treasurer’s Report – Treasurer Eilbes** – Eilbes reported the May 31, 2015 account balances as follows: General Fund Checking \$4,973.20; General Fund Money Market \$908,932.44; Encumbered Funds-Highway Money Market \$154,442.77; Encumbered Funds-Building Money Market \$39,688.87; Property Tax Checking \$106.16; Property Tax Money Market \$0; Park and Planning Checking \$1,668.32; Park Fund Savings \$5,389.78; Cemetery Fund \$16,694.59. Motion by Hartwig, seconded by Bishop to approve the Treasurer’s report as presented. Motion carried.
- III. Business**
 - A. Any Town Citizen Comment on an Agenda Item** – T. Provencher commented on item H. Heidtke read a letter from S. Cleveland commenting on item E.
 - B. Discussion and Possible Action – Resolution J-15-004, Ben Boppre, Eagle Scout Project** – Motion by Huettl, seconded by Hartwig to adopt Resolution J-15-004 acknowledging Ben Boppre for his service to the Town of Jackson through his Eagle Scout project. Motion carried without a negative vote. Boppre constructed a trash/recycling container and multiple benches for use in the Town Hall Park.
 - C. Update and Discussion – Town Residents (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim** – No update and no comments.
 - D. Discussion and Possible Action – JAYBA, Pat Sullivan, Board Chairman – Program Overview and Field/Facility Use** – Sullivan reported the participant numbers have dwindled over the last few years primarily because kids want to participate in leagues with their school friends. Parental feedback indicates JAYBA families prefer to have games at the Town Hall Park. Sullivan acknowledged the

**MINUTES OF THE REGULAR TOWN BOARD MEETING
JUNE 11, 2015
PAGE 2**

health issue that occurred in the pavilion kitchen and stated the situation was addressed immediately. Sullivan asked the Town Board to consider the following: 1. requested that the Town bill JAYBA prior to the first of December because they set the fees for the following season in December, 2. asked if the Town would consider field maintenance such as dragging the fields (JAYBA is now paying a contractor to have this done), 3. would the Town consider allowing JAYBA to paint the pavilion instead of them having to pay a portion of the project, 4. Is there space available for the addition of another field similar in size to field 4 that could be used for children up to age 12?

Chairman Heidtke thanked Pat Sullivan and the other JAYBA Board members for attending the meeting and the opportunity to have a conversation.

- E. Discussion and Possible Action – “Children at Play” Signage** – Heidtke referred to the letter from Seann Cleveland who lives in the Strawberry Glen subdivision and has requested the “Children at Play” signage. Motion by Hartwig, seconded by Huettl that no action be taken and to request further advice from the Town Attorney and from the Washington County Sheriff before proceeding. Motion carried without a negative vote.
- F. Discussion and Possible Action – 2015-2016 Alcohol Licensing** – Motion by Hartwig, seconded by Bishop to approve the 2015-2016 Alcohol Licenses as presented. Motion carried without a negative vote.
- G. Discussion and Possible Action – Local Road Limits and Restrictions Related to CTH G and CTH NN Roundabout Project** – No action.
- H. Discussion and Possible Action – 2015 Road Projects** – Motion by Hartwig, seconded by Huettl to award the Church Road double chip seal project to Scott Construction for \$38,316.00 Motion carried without a negative vote. Motion by Huettl, seconded by Hartwig to award the dead end Spring Valley Road and Highland Road double chip seal projects to Scott Construction for \$16, 929.44. Motion carried without a negative vote.
- I. Discussion and Possible Action – Termination of Restrictive Covenant – 1109 Pleasant Valley Road – William Mikkelson** – Motion by Huettl, seconded by Hartwig to approve the “Termination of Declaration of Restrictive Covenant” between William and Judith Mikkelson and the Town of Jackson. Motion carried without a negative vote.
- J. Discussion and Possible Action – Three (3) Parcel Certified Survey Map – Section 26 – 3234 Elm Road – Bevan and Diane Grueneberg** – No action.
- K. Update and Discussion – Water Extension Project, Including Booster Pumps and Road Work** – Heidtke summarized the written update provided by Town Engineer Matt Clementi noting WSPL has stated they will not replace the noisy booster pumps.
- L. Update and Discussion – Strawberry Glen Drainage Concern** – Heidtke reported Engineer Clementi, Highway Supervisor Eickstedt and Heidtke have met to plan a course of action to address the drainage concern.
- M. Update, Discussion and Possible Action – Town Hall Facility Projects; New Septic System, Roof and Chimney Repairs, Windows, Painting and Wood Repair** – Motion by Huettl, seconded by Bishop to award the water heater replacement and water filter installation in the Town Hall Park pavilion to Jon DeBelak Plumbing & Heating in the amount of \$1,240.00. Motion carried without a negative vote. Motion by Huettl, seconded by Hartwig to award the construction of a new mound system for the Town Hall facility to WM. Hilgart & Sons in the amount of \$40, 854.00. Motion carried

**MINUTES OF THE REGULAR TOWN BOARD MEETING
JUNE 11, 2015
PAGE 3**

without a negative vote. Motion by Huettl, seconded by Hartwig to follow up on the two roofing/chimney repair bids to clarify the information provided and place on the July agenda for possible action. Motion carried without a negative vote. Motion by Huettl, seconded by Hartwig to award the Town Hall and Pavilion painting project to Golden Brush Painting in the amount of \$13, 250.00. Motion carried without a negative vote. Motion by Huettl, seconded by Hartwig to award the building (wood) repairs project to Lee Carter Construction in the amount of \$6,285.00. Motion carried without a negative vote.

- N. Discussion and Possible Action – Insurance Renewal Through The Horton Group** – Motion by Huettl, seconded by Bishop to approve the renewal of the liability, auto and workers’ compensation policies through The Horton Group. Motion carried without a negative vote.

- O. Discussion and Possible Action – New Hires for the Transfer Station** – Motion by Huettl, seconded by Hartwig to approve the hiring of Mark Mytton and Allen Klug as part time Transfer Station employees; scheduling will be as needed per Transfer Station Supervisor Steve Spaeth’s discretion. Motion carried without a negative vote.

- P. Discussion and Possible Action – Confirmation of Committee and Commission Appointments** – Motion by Hartwig, seconded by Bishop to confirm the committee and commission appointments of Chairman Heidtke as follows: Community Development Authority – Domenic Foti, Board of Appeals – Melvin Heckendorf and Timothy Whitehouse, Park and Planning Commission – Arlyn Johnson and Randy Vogel. Motion carried without a negative vote. Heidtke noted the Town Board appointments to the Park and Planning Commission June 2015 through May 2016 will be Ray Heidtke, Robert Hartwig and Marcy Bishop. Heidtke appointed Supervisor Bishop as the Weed Commissioner.

IV. Supervisors and Clerk Reports

- A. Buildings – Supervisor Kufahl** – No report.

- B. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report.

- C. Weed Commissioner** – No report.

- D. Grounds - Supervisor Hartwig** – Hartwig reported annuals were planted on June 10th.

- E. Transfer Station – Supervisor Huettl** – Nothing additional to report.

- F. Chairman’s Report and Correspondence – Chairman Heidtke** – Nothing additional to report.

- G. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported Wisconsin Women Cycling will be holding a Bike Ride that will pass thru the Town on July 26th. Attorney Sargeant was contact regarding Town Board questions related to WSPL and no response has been received. Oliver reminded the Town Board that there are two open items related to the demolition in the center area of the building; two areas need support and the plumbing pipes needs to be sealed by a licensed plumber. Oliver commented there have been some issues related to “family” use of transfer station permits; one permit per family at an individual home. For example Chairman Heidtke has three children living at separate homes in the Town; they each need a separate permit, and Chairman Heidtke needs his own permit. The Town Hall internet service was upgraded through Bertam Wireless; please take a look at the new antenna on the barn. There is a broken piece on the playground equipment; a replacement part has been ordered and it is under warranty. Fifty yards of the specialty playground mulch will be ordered. The Town has been contacted by Washington County Planning and Parks asking if the Town

**MINUTES OF THE REGULAR TOWN BOARD MEETING
JUNE 11, 2015
PAGE 4**

would like to have old permits and reviews of Certified Survey Maps completed prior to April 1, 1986; Mr. Hoffmann has recommended the Town continue to rely on Washington County for these records.

- V. Future Agenda Items** – Nothing noted.
- VI. Announcements** – Heidtke noted the upcoming meetings.
- VII. Approval of Vouchers** – Motion by Huettl, seconded by Bishop to approve the vouchers as presented. Motion carried.
- VIII. Adjournment** – Motion by Hartwig, seconded by Huettl to adjourn. Motion carried.

Respectfully submitted,

Julia Oliver
Town Clerk

Minutes approved: _____

Next Resolution Number: J-15-005 Next Ordinance Number: J-15-001
