



**MINUTES OF THE REGULAR TOWN BOARD MEETING
MAY 8, 2014**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present was Town Engineer Matthew Clementi, Joint Parks and Recreation Director Kelly Valentino and Town Clerk Julia Oliver. Town Treasurer Paul Eilbes was excused.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Kufahl, seconded by Huettl to approve the minutes of the April 10, 2014 meeting and the April 16, 2014 meeting. Motion carried without a negative vote.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – Valentino provided the monthly financial “Stat Pack”, the May 2014 monthly calendar and the May 2014 Director’s Report. Valentino updated the Town Board on recent programs and events, and highlighted upcoming programming and activities.
- B. Treasurer’s Report – Treasurer Eilbes** – Clerk Oliver reported the April 30, 2014 account balances as follows: General Fund \$92,602.56; General Fund Money Market \$838,287.70; Encumbered Funds-Highway Money Market \$149,605.82; Encumbered Funds-Building Money Market \$114,601.63; Property Tax \$.02; Property Tax Money Market \$0; Park and Planning \$968.32; Park Fund Savings \$5,386.81; Cemetery Fund \$16,685.51. Motion by Huettl, seconded by Hartwig to approve the Treasurer’s report as presented. Motion carried without a negative vote.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – Heidtke asked for comments not related to the Water Distribution Project/Ordinance or Road Projects. There were no comments.
- B. Discussion and Possible Action – Request to Add a Fence on Field 4 at the Town Hall Park – Ashlyn Gibeaut, Jackson J-Hawks Fast Pitch Coordinator** – Gibeaut explained the J-Hawks is for girls ages 8-15, a step above Rec league to prepare the girls for High School fast pitch. Gibeaut described the field position and the drainage ditch that runs along field 4. Gibeaut noted the proposed fencing would be the same material that was used for the fencing on fields 2 and 3; also the same company would complete the installation. Motion by Hartwig, seconded by Huettl to approve the request to add a fence on field 4, fence under 200 feet and at no cost to the Town, by the J-Hawks as presented by Ashlyn Gibeaut. Motion carried without a negative vote.
- C. Update, Discussion and Possible Action - Town Hall Remodeling Project – Continuum Architects + Planners** – Clerk Oliver read an email update from Dan Beyer; the email asked if the Town will be doing the demolition work on the different levels of concrete flooring in the old locker rooms. The Town Board directed Oliver to advise Beyer that the Town will complete the demolition work. Beyer confirmed he will attend the June Town Board meeting as scheduled.

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- D. Update, Discussion and Possible Action – Status/Update: Water Distribution System Extension – Matthew Clementi Town Engineer and Rick Schmidt, Stantec** – Clementi provided an update on the water extension project specifically noting the work completed and the issues related to thru traffic and the flaggers on Sherman Road. Clementi reported that water connection crews are scheduled to start on May 19th.
- E. Discussion and Possible Action – Water System Ordinance – Matthew Clementi Town Engineer and Rick Schmidt, Stantec** – Clementi reported the Village has requested for the Town to adopt the entire Village Chapter 16 of their code. Kufahl commented that the ordinance is not clear and that areas of the ordinance are open to interpretation by future users; additionally 16.24 of the Village code should be an exception noted in the ordinance. Russell expressed his concern over the last sentence in paragraph one of the ordinance; Russell also noted his concern related to the Village meeting water standards with limited users. Chairman Heidtke allowed comments from residents; Jeff Smith, Tim Dano, Andre Leak, Ron Eickstedt, and Ross Bishop commented. Huettl expressed his lack of confidence in Attorney Sargeant. Motion (amended) by Kufahl, seconded by Huettl to not adopt the ordinance the way it is written, and directing Attorney Sargeant to write the ordinance as specified by the Town Board, to be completed by May 14, 2014. Motion carried without a negative vote. Huettl volunteered to attend a meeting with Attorney Sargeant to ensure the ordinance meets the Town Board criteria.
- F. Discussion and Possible Action - Confirmation of Town Chairman Appointments to Committees and Commissions** - Motion by Hartwig, seconded by Kufahl confirming Chairman Heidtke's appointments to Town Committees and Commissions. Motion carried without a negative vote. Motion by Huettl, seconded by Russell to dissolve the Town Board & Constable Wages Ad Hoc Committee. Motion carried without a negative vote. Clerk Oliver is directed to send notes of appreciation to members who are stepping off their appointments.
- G. Resolution to Accept Funds from the WI Department of Natural Resources to Repair Church Road and the Town Contribution of \$20,000 Toward the Project** – Motion by Huettl, seconded by Russell to adopt Resolution J-14-003, Resolution Accepting Road Aids – Wildlife Program from the Wisconsin Department of Natural Resources – Church Road/Jackson Marsh Wildlife Area. Motion carried without a negative vote.
- H. Discussion and Possible Action – 2014 Road Projects** – Chairman Heidtke allowed comments from Ralph Gerner related to tar coming off of Briarwood Drive. After discussion, motion by Hartwig, seconded by Russell to get road bids for project work on the following roads: Bridge Road – crack fill and spray patch or slag seal, Cresthill Court – cold roll/slag seal, Mourning Dove Drive/Kingbird Court – sealcoat, Park Manor Court – cold roll/slag seal, Pleasant Valley Road, County Road M to County Line – sealcoat, Wildwood Lane/Tessla Terrace – cold roll/seal coat, Church Road north of Pleasant Valley Road – flat stone chip seal, Lime Ridge Road/ Stoney Creek Road – seal coat, Briarwood Drive – slag seal. Motion carried without a negative vote. The consensus of the town Board is for the Highway Department to put sand on Briarwood Drive to address the tar issue. Heidtke noted that West Shore Pipe Line will pulverize and pave Mill Road and Maple Road as part of the water extension project.

IV. Supervisors and Clerk Reports

- A. Buildings – Supervisor Kufahl** – Kufahl commented the highway department may need to rent an air hammer for the center section demolition work; Eickstedt indicated they will advise once the work is started and there is an evaluation on what will be required.

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- B. Joint Parks and Recreation Budget Oversight Ad-hoc Committee – Supervisor Russell** – Russell said he has drafted an agreement which he would like the Town Board to review. The only open issue is the annual maximum percentage of increase. Russell will call a meeting of the Ad Hoc Committee to finalize the agreement and make a recommendation to the Town and Village Boards.
 - C. Highway Department – Chairman Heidtke** - Heidtke summarized the Highway department report.
 - D. Weed Commissioner – Supervisor Huettl** – Nothing additional to report.
 - E. Grounds - Supervisor Hartwig** – Hartwig commented that he plans to put flowers in the beds in May.
 - F. Transfer Station – Supervisor Russell** – Nothing additional to report.
 - G. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke commented he is receiving calls in regard to annexation. Heidtke noted he attended a SEWRPC meeting.
 - H. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported on a complaint from Roy Pingel related to the cost of Transfer Station replacement placards and a complaint from Frances Wanty on the inability to hear during Town Board meetings. Each Supervisor received a copy of the May 7, 2014 correspondence from Attorney Riffle’s office.
- V. Future Agenda Items** – Nothing additional noted.
- VI. Announcements** – Heidtke announced the upcoming meetings. All were reminded that there will be a Special Town Board meeting on May 14, 2014, 7:00 PM at the Town Hall.
- VII. Approval of Vouchers** – Motion by Russell, seconded by Huettl to approve the vouchers as presented. Motion carried without a negative vote.
- VIII. Adjournment** – Motion by Russell, seconded by Huettl to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Julia Oliver
Town Clerk

Minutes approved: _____

Next Resolution Number: J-14-004
Next Ordinance Number: J-14-004