



**MINUTES OF THE REGULAR TOWN BOARD MEETING
MAY 14, 2015**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Town Attorney Timothy Andringa, Town Engineer Matthew Clementi, Town Treasurer Paul Eilbes and Town Clerk Julia Oliver. Joint Parks and Recreation Director Kelly Valentino was excused.
- C. Approval of the Agenda** – Motion by Kufahl, seconded by Hartwig to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Huettl, seconded by Hartwig to approve the minutes of the April 9, 2015 Regular Town Board meeting. Motion carried without a negative vote.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – The Town Board was provided with copies of the May Director’s Report and the monthly financial “Stat Pack”. Chairman Heidtke summarized the information for those in attendance.
- B. Treasurer’s Report – Treasurer Eilbes** – Eilbes reported the April 30, 2015 account balances as follows: General Fund Checking \$59,697.58; General Fund Money Market \$1,023,851.14; Encumbered Funds-Highway Money Market \$154,429.65; Encumbered Funds-Building Money Market \$39,687.18; Property Tax Checking \$140.41; Property Tax Money Market \$0; Park and Planning Checking \$1,668.32; Park Fund Savings \$5,389.50; Cemetery Fund \$16,693.88. Motion by Hartwig, seconded by Huettl to approve the Treasurer’s report as presented. Motion carried without a negative vote.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion - Town Residents (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim** – Attorney Andringa reported there is not an update; the item is on the agenda as a discussion item in order for residents to voice concerns or comments as needed.
- C. Update and Discussion – Town of Jackson/Village of Jackson – Related Legal Issues** – Attorney Andringa reported there is not an update. Andringa noted they are continuing with the discovery.
- D. Correspondence and Discussion – Village of Jackson Refusal to Provide Sewer Service to Town Residents** – Attorney Andringa reported on the letter sent from the Wisconsin Public Service Commission to the Village addressing the Village refusal to provide sewer service to properties under construction in the Town, which are located in areas that have previously received water and/or sewer service.

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- E. Discussion and Possible Action – Request for Amendment to Alcohol License for Kirchhayn Country Club to Include an Area Outside of the Building** – Motion by Kufahl, seconded by Huettl to approve the amendment to the alcohol license for Kirchhayn Country Club to include an area outside of the building as presented. Motion carried without a negative vote.

- F. Update, Discussion and Possible Action – Water Extension Project, Including Booster Pumps and Road Work** –Town Engineer Clementi provided an update on the booster pump noise concerns and the status of the road repairs. Clementi will contact Attorney Sargeant to bring him up to date on the booster pump issue and request his assistance. Clementi noted the water system warranty period is through December 19, 2016 and the paving and landscaping warranty period is estimated to be through May 26, 2017, depending on if the work is completed by the target date of May 26, 2015. No action.

- G. Update, Discussion and Possible Action – Strawberry Glen Drainage Concern** – Clementi provided a brief history of the settling concerns along the buried drainage pipe in the Strawberry Glen subdivision. Clementi proposed a remedy involving removal of grass and soil, add clay and compact, then top dress and seed. Motion by Huettl, seconded by Bishop that the Town address the drainage problem using town equipment and labor under Clementi’s supervision. Motion carried without a negative vote.

- H. Update, Discussion and Possible Action – Town Hall Facility Projects: New Septic system, Roof and Chimney Repairs, Windows, Painting and Wood Repairs** – Motion by Huettl, seconded by Kufahl to bid out the septic system. Motion carried without a negative vote. Heidtke commented that the septic system requests for bids will be sent to Kons, Hilgart and Wollner, and will be posted; David Klug will not bid but has offered to advise. Proposals for the roof work were received from Noffke, Lee Carter and Northern; the bid parameters will be revised and the bidders will be asked for revised bids in order to have comparable information. The Town Board discussed what painting, window replacement and wood repairs are needed; requests for bids will be posted for action at the June meeting.

- I. Discussion and Possible Action – Approval of Two Parcel Certified Survey Map – Section 32, Pamela Otto** – Motion by Huettl, seconded by Kufahl to approve the two parcel Certified Survey Map for Pamela Otto. Motion carried without a negative vote.

- J. Update – Additional Assistance for Maintenance (Mowing) at the Town Hall Park** – Heidtke reminded the Town Board of the action last season to hire a part time worker to assist Bruce Rolston with the Town Hall park maintenance; the person selected committed but then never showed up to work. Tom Okruhlica has been hired this summer.

IV. Supervisors and Clerk Reports

- A. Buildings – Supervisor Kufahl** – Kufahl noted he is holding off moving forward on the building remodeling bidding until the legislature makes a decision on the prevailing wage issue.

- B. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report, provided a summary of the recent Washington County bridge inspection report (completed for the Town) and provided information on the Cty. Hwy. NN / G roundabout.

- C. Weed Commissioner** – no report.

- D. Grounds - Supervisor Hartwig** – Hartwig reported he would like to put day lilies or a similar perennial around the flag pole this year.

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- E. Transfer Station – Supervisor Huettl** – Huettl reported all recycling bins have been moved inside to stream line sorting process. Heidtke commented that Steve Spaeth is looking for additional workers; please pass along information to town residents that might be interested.

- F. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke noted the thank you letter received from the Washington County Sheriff’s department for support of the “Every 15 Minutes” program.

- G. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported the Town has been awarded a 2015 DNR Recycling Grant in the amount of \$7,663.24. The annual water testing was completed by Washington County on May 11th. On that date there were several JAYBA issues discovered related to the pavilion cleanliness and food service. A letter was received from the Washington County Health Department and phone notification from Supervisor Kufahl. ME Maintenance Engineering has place two LED bulbs in the board room fixtures for the Town Board to consider. A letter from the American Legion Post 486 states they agree to replace worn USA flags at the two flag pole locations as needed.

- V. Future Agenda Items** – Nothing noted.

- VI. Announcements** – Heidtke noted the upcoming meetings.

- VII. Approval of Vouchers** – Motion by Huettl, seconded by Hartwig to approve the vouchers as presented. Motion carried without a negative vote.

- VIII. Adjournment** – Motion by Huettl, seconded by Hartwig to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Julia Oliver
Town Clerk

Minutes approved: _____

Next Resolution Number: J-15-004
Next Ordinance Number: J-15-001