



**MINUTES OF THE REGULAR TOWN BOARD MEETING
MAY 12, 2016**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 6:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
 - B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Town Attorney Tim Andringa and Town Clerk Julia Oliver. Treasurer Paul Eilbes was excused.
 - C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried.
 - D. Approval of the Minutes** – Motion by Huettl, seconded by Bishop to approve the minutes of the April 14, 2016 Regular Town Board meeting and the corrected minutes of the April 27, 2016 Special Town Board meeting. Motion carried.
 - E. Treasurer’s Report – Treasurer Eilbes** – Each Supervisor was given a written copy of the April 2016 Treasurer’s Report. The April 30, 2016 account balances are as follows: General Fund Checking \$102,141.27; General Fund Money Market \$1,025,505.94; Encumbered Funds-Highway Money Market \$154,584.44; Encumbered Funds-Building Money Market \$39,707.08; Property Tax Checking \$145.18; Property Tax Money Market \$0; Park and Planning Checking \$4,468.32; Park Fund Savings \$5,392.29; Cemetery Fund \$16,702.26. Motion by Hartwig, seconded by Huettl to approve the Treasurer’s report as presented. Motion carried.
 - F. Any Town Citizen Comment on Agenda Item II** – W. Hess spoke on behalf of JTRAA.
- II. Closed Session** – **The Town Board may go into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically Case No. 14-CV-897.** Motion by Hartwig, seconded by Huettl to move into Closed Session. Roll call vote; Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Bishop-aye; motion carried.
- III. Reconvene into Open Session** - Motion by Huettl, seconded by Hartwig to reconvene into Open Session. Roll call vote; Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Bishop-aye; motion carried and the Town Board reconvened into Open Session.
- A. Discussion and Possible Action on Item(s) Discussed in Closed Session, if Required.** No action.
- IV. Business**
- A. Any Town Citizen Comment on an Agenda Item** – G. Kannenberg, D. Hovland, R. Hanson, M. Philipps, C. Swiecichowski, R. Loduha, D. Marks, E. Kloehn, J. Ninedorf, A. Lucas, L. Schuenemann and D. Schreiber all commented on item H.

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- B. Discussion and Possible Action – Case No. 14-CV-897, JTRAA (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim, Arbitration, and Village of Jackson Claim -** No action. Heidtke noted the item will continue to be placed on the agenda in order for concerned residents to make comments when they desire.
- C. Discussion and Possible Action – New Agent, Bentdale Farms –** Motion by Hartwig, seconded by Bishop to accept Paul Hattimer as the new agent for Bentdale Farms, DBA Hidden Glen Golf Course. Motion carried without a negative vote.
- D. Discussion and Possible Action – Town Hall Mower: Purchase of New Mower and Repairs to Current Mower –** Heidtke noted that various staff members and Town Board members were able to attend the demonstrations of the three mowers that were brought to the Town Hall; the Bob-Cat, the eXmark and the Kubota. It was the consensus of those who were able to preview and test that the preferred mower was the Kubota. Motion by Kufahl, seconded by Huettl to purchase the Kubota 26 HP diesel mower with a 72” cut from John P. Lochen Co., Inc. for \$12,449.00. Motion carried without a negative vote. Heidtke commented that St. Lawrence has mentioned they would repair the old mower and then would be willing to split any profits realized from the mower sale with the Town. St. Lawrence estimated it would cost \$7,000 to repair the mower. It was the consensus of the Town Board that Chairman Heidtke should approach Mike Schmidt to see if he thinks it is worth repairing the mower and if Mike would be interested in making the repairs.

Item H followed item D in the meeting to accommodate the large number of residents in attendance specifically attending for item H, “Curbside Trash/Recycling Service”.

- E. Discussion and Possible Action – Confirmation of Chairman Heidtke Committee and Commission Appointments –** Motion by Huettl, seconded by Hartwig to confirm Chairman Heidtke’s appointments as follows: Park and Planning Commission - Lester Steffen, June 2016 to May 2019, Board of Appeals – Randy Vogel, June 2016 to May 2019, Community Development Authority – Robert Traska, June 2016 to May 2020 and Dennis Bell June 2016 to May 2019, Joint Village/Town Park and Recreation Group – Renee Kreiter June 2016 to May 2018. Motion carried without a negative vote.
- F. Discussion and Possible Action – Title for 1964 Oshkosh –** Clerk Oliver summarized the request from Kyle Witt, Farmers State Bank on behalf of Michael Pollesch to assist with titling the 1964 Oshkosh that was sold in 2010 to James Casey. Oliver reported she has provided copies of all the sale documentation to Mr. Witt. Oliver forwarded Mr. Witt’s request to Attorney Andringa and he stated the Town has done all that is required. No action.
- G. Discussion and Possible Action – PTS Repairs to Roads in 2016 –** Clerk Oliver provided copies of a recent email exchange with Dan Ownby of West Shore Pipe Line related to the cracking in the roads that they replaced. The warranty on the road work extends through June 2017. After discussion, motion by Bishop, seconded by Kufahl directing Chairman Heidtke to contact Payne and Dolan (contractor who paved the roads) to get them moving on the road cracks. Motion carried without a negative vote.
- H. Discussion and Possible Action – Curbside Trash/Recycling Service –** After discussion, motion by Hartwig, seconded by Kufahl to table consideration of curbside trash/recycling and not do anything at this time. Motion carried without a negative vote.
- I. Discussion and Possible Action – Town Hall Facility Landscaping –** Clerk Oliver requested direction on seasonal landscaping and mulching. After reviewing what has been mulched in the past few years the consensus is to proceed with mulching by the front Town Hall signage and around the Town Hall building. The front bed should be spruced up with some yews and day lilies. Motion by

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Huettl, seconded by Hartwig to authorize the expenditure of up to \$2400 for mulch and plantings at the Town Hall. Motion carried without a negative vote.

- J. Discussion and Possible Action – House Number (Fire Sign) Price Increase** – Clerk Oliver presented the current costs to purchase and install the house number signage. The Town currently collects \$45 per house number, but the cost to purchase and install is \$91.89. Oliver recommended an increase to \$60. Motion by Huettl, seconded by Kufahl to increase the house sign (fire sign) fee to \$60. Motion carried without a negative vote.

V. Supervisors and Clerk Reports

- A. Buildings – Supervisor Kufahl** – Nothing additional to report.
- B. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report. Heidtke reported Elmer Kowalske came to his home to request 25 mph. speed limit on Center Road in front of his property.
- C. Weed Commissioner** – Nothing additional to report.
- D. Grounds - Supervisor Hartwig** – Nothing additional to report.
- E. Transfer Station – Supervisor Huettl** – Nothing additional to report.
- F. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke reported there was a SEWRPC meeting concerning road issues in Washington County. Heidtke noted the Washington County Sheriff has provided a copy of the 2015 Annual Report for Town Board review.
- G. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver provided the Town Board with copies of the Wisconsin Towns Association communication related to “Just Fix It”. JAYBA held a dedication for the new T-Ball field on May 11th. While the new field was being constructed one of the contractors knocked down the driveway marker pole; JAYBA was notified. Town maintenance employees have complained that the trash bags left by JAYBA were leaking all over the pavement (including paint from the interior painting project), and the recyclables were not separated from the trash. Additionally when JAYBA grills at the pavilion they allow grease to leak all over the sidewalk. Clerk Oliver commented the parents are speeding through the parking lot. Oliver has contacted Lee Recreation to request assistance with the annual playground inspection. Also just today the rope ladder came off of the equipment and will need repair. A second request was sent to Hilgart requesting soil to fill in the settling of ground related to the new mound system. Caps on top of the mound system were broken off during the winter; the damage appears to have been caused by snow mobiles. A request was forwarded from the Washington County Highway Department to the Town, from a driver on who requested signage on Western Avenue that the upcoming intersection was County Road P. Washington County Clerk Brenda Jaszewski is not running for reelection in 2016. Two individuals have announced their candidacy. Governor Walker declared an energy emergency because the WSPL is currently shut down for maintenance and he doesn’t want fuel shortages to effect summer travels. I received confirmation the Argo Impactor (rock crusher) was moved on May 6, 2016 into the Lannon Stone Quarry site without incident or damage to Town roads. An update was provided to the Town Board regarding a dog license that was sold by the Village to a Town resident: the Village charges more than the Town for dog licenses, yet the Village Clerk is unwilling to refund the resident. According to WTA there isn’t anything the Town can do to assist the resident. The Town has requested the refund on behalf of the resident, and the Village has ignored the request. WTA said the resident would have to sue the Village

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to get a refund. Apparently the resident is supposed to have a better knowledge of Village addresses than the Village staff. Chairman Heidtke has suggested a Special Town Board meeting on June 23, 2016 to work thru the codification editorial analysis with General Code representative Marcia Clifford. All but one baseboard heater in the bar are not working; the condition of the air conditioning is unknown. Reminder: Board of Review will be held on May 19th from 6-8 PM, immediately following there will be a Special Town Board meeting to discuss the Red Fox House Trust past due taxes.

- VI. Future Agenda Items** – Nothing additional noted.
- VII. Announcements** – Chairman Heidtke noted upcoming meetings.
- VIII. Approval of Vouchers** – Motion by Huettl, seconded by Hartwig to approve the vouchers as presented. Motion carried.
- IX. Adjournment** – Motion by Huettl, seconded by Hartwig to adjourn. Motion carried. Meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-16-004 Next Ordinance Number: J-16-002
