



**MINUTES OF THE REGULAR TOWN BOARD MEETING
APRIL 9, 2015**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl and Robert Hartwig were present. Also present was Town Treasurer Paul Eilbes and Town Clerk Julia Oliver. Supervisor Everett Russell and Joint Parks and Recreation Director Kelly Valentino were excused.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Huettl, seconded by Hartwig to approve the minutes of the March 12, 2015 Regular Town Board meeting. Motion carried without a negative vote.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – The Town Board was provided with copies of the monthly financial “Stat Pack” and the April Director’s Report. Heidtke summarized the information for those in attendance.
- B. Treasurer’s Report – Treasurer Eilbes** – Eilbes reported the March 31, 2015 account balances as follows: General Fund \$31,110.30; General Fund Money Market \$1,023,766.99; Encumbered Funds-Highway Money Market \$154,416.96; Encumbered Funds-Building Money Market \$39,685.55; Property Tax \$106.15; Property Tax Money Market \$0; Park and Planning \$968.32; Park Fund Savings \$5,389.28; Cemetery Fund \$16,693.19. Motion by Hartwig, seconded by Huettl to approve the Treasurer’s report as presented. Motion carried without a negative vote.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
- B. Discussion - Town Residents (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim** – Heidtke reported there is not an update from the Town attorney other than a decision from the judge is expected in November. Heidtke also noted the item will continue to be placed on the agenda as a discussion item in order for residents to voice concerns or comments as needed.
- C. Discussion – Request for Change in Alcohol License for Kirchhayn Country Club to Include an Area Outside of the Building** – Heidtke noted Steve Fischer will be appearing at the April Park and Planning Commisison meeting to request a Conditional Use Permit to have volleyball courts and horseshoe pits at the Kirchhayn Country Club location. Fischer stated that if he isn’t given a CUP he would still like to have an outdoor consumption area. During discussion it was noted there will be fencing to ensure the only entrance and exit to the yard is through the existing bar to prevent carryout’s and carry ins. Motion by Huettl, seconded by Hartwig to amend the Kirchhayn Country Club license to include an outside area as presented by Steven Fischer. Motion carried without a negative vote.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
APRIL 9, 2015
PAGE 2**

- D. Update and Discussion – Water Extension Project Booster Pumps** – Heidtke summarized the recent onsite reviews and discussions related to the noise produced by some (not all) of the booster pumps; he also relayed information received from Town Engineer Matt Clementi.
- E. Update, Discussion and Possible Action – Town Hall Remodeling Project, Including New Septic System** – No action. Heidtke reported he does not have an update or proposal on the septic system. Kufahl stated he does not have an update on the remodeling project.
- F. Discussion and Possible Action – Waste Management Proposal** – No action; Clerk Oliver noted she is still waiting for Waste Management to respond to outstanding questions about the proposal.
- G. Discussion and Possible Action – 2015 Seasonal Grounds and Building Goals** – It was noted the playground will need additional mulch this spring and the rock barrier along the pavilion drive will need to be mulched. Light mulching will be needed around the building(s). Additionally the Town Hall building continues to have leaks around the fireplace, in the women’s bathroom and in the doorway to the kitchen when the rain comes from the east. After discussion with regard to a solution for the leaking, motion by Huettl, seconded by Hartwig to bid out the chimney tear off and re-roofing. Motion carried without a negative vote. And to continue the leaking investigation, motion by Hartwig, seconded by Huettl authorizing Kufahl to have Noffke Roofing look at the rubber roof and for Heidtke to open up the wall/walkway to the kitchen to investigate the leaking. Motion carried without a negative vote.
- H. Discussion and Possible Action – 2015 Road Projects** – Motion by Hartwig, seconded by Kufahl to accept the Payne & Dolan bid for Bridge Road, finish course asphalt lift in the amount of \$76,626.00. Motion carried without a negative vote. The PTS road work was discussed and the possible uses for the asphalt millings, specifically dead end Spring Valley Road, Highland Road and dead end Church Road. Heidtke noted he will be meeting with Mike Strobel (Payne & Dolan) on April 16th.
- I. Discussion and Possible Action – Land Division – Ray Heidtke** – Action not required.

IV. Supervisors and Clerk Reports

- A. Buildings – Supervisor Kufahl** – Nothing additional to report.
- B. Joint Parks and Recreation Budget Oversight Ad-hoc Committee – Supervisor Russell** – Excused – no report.
- C. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report.
- D. Weed Commissioner – Supervisor Russell** – Excused – no report.
- E. Grounds - Supervisor Hartwig** – Hartwig reported he met with Clerk Oliver and Grounds Maintenance worker Rolston to review plans for spring cleanup.
- F. Transfer Station – Supervisor Huettl** – Huettl reported the concrete blocks for the bins at the Transfer Station continue to arrive; he is hoping the work will start as soon as possible.
- G. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke noted the letter received from Assessor Grota discussing proposed County assessment, he reminded the board members of the elected official wage rate changes that were authorized at the 2014 Annual Meeting, and he pointed out the two letters from Attorney Stan Riffle that were copied for each supervisor. Heidtke announced the

**MINUTES OF THE REGULAR TOWN BOARD MEETING
APRIL 9, 2015
PAGE 3**

May 9th shredding event that will be held at the Town Hall and he stated there are copies of the Washington County Sheriff's office annual report available for review.

- A. Clerk's Report and Correspondence – Clerk Oliver** – Oliver reported over seven hundred pages of documents have been pulled and copied in response the lawsuit discovery process and the process is not complete yet. Oliver reminded the supervisors that April 21st is Open Book and Board of Review is May 13th; all supervisors have been provided with a copy of "Guide for Board of Review Members". The town had a 24.5% turnout for the April 7th election; congratulations to Ray Heidtke, Paul Huettl, Milt Wille and first time Supervisor Marcy Bishop. Oliver stated she will have the small hot water heater from the old bar moved to the pavilion and she reminded the supervisors if they wish to get rid of any town property, such as the old Oshkosh V-Plow or the cast aluminum playground animals, action will need to be taken by the electors at the annual meeting on April 21st.
- V. Future Agenda Items** – Nothing noted.
- VI. Announcements** – Heidtke noted the upcoming meetings.
- VII. Approval of Vouchers** – Motion by Kufahl, seconded by Hartwig to approve the vouchers as presented. Motion carried without a negative vote.
- VIII. Adjournment** – Motion by Hartwig, seconded by Huettl to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Julia Oliver
Town Clerk

Minutes approved: _____

Next Resolution Number: J-15-003
Next Ordinance Number: J-15-001