



**MINUTES OF THE SPECIAL TOWN BOARD MEETING
MARCH 6, 2013**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present were Building Committee members Domenic Foti, Shawn Maney, Thomas Peters, Jeff Wenezl, Gerald Groth, and Pam Kruse. Clerk Julia Oliver was present.
- C. Approval of the Agenda** - Motion by Hartwig, seconded by Russell to approve the agenda. Motion carried without a negative vote.

II. Business

- A. Any Town Citizen Comment on an Agenda Item** - There were no comments.

- B. Discussion and Possible Action – Town Hall Remodeling Project – Dan Beyer, Continuum Architects + Planners** – No action. Dan Beyer summarized the work completed to date: the spaces were measured, he completed a preliminary code review and he developed some different options for the use of space. Beyer then presented two options and highlighted the positives and challenges of each option. The lower level of the barn remodeling presents the biggest challenge both for meeting code and cost of remodel. The “very rough” cost estimates are \$300,000 - \$400,000 if option 2A or 2B are selected; these options do not include any remodeling to the barn but they both include mechanical upgrades, upgrades to meet current code for an assembly occupancy and fire separation as required. The “rough” cost estimates are \$500,000 - \$650,000 for option 1A and 2A; included is the remodeling of the lower level of the barn in addition to the options in 2A and 2B. It was noted that the food prep area in both plans only includes outlets and work surface.

Chairman Heidtke reiterated that the remodeling project must address the long-range plan for the facility; the primary purpose can't be to create space for rent, but must meet the business and service needs for the Town, specifically a larger space for elections and addressing the fact the offices are undersized. Kufahl wanted to ensure there was an interior walkway from the current Board room to the remodeled area. Others stated that something needs to be done to make use of the barn.

The potential uses for the barn are directly affected by whether or not the building is structural sound. Kufahl reminded the members that the barn upper level floor is designed for dispersed weight, not concentrated weight. The Town Board concurred that there is a need to have a structural engineer evaluate the building. Beyer will have a structural engineer inspect the barn and complete a report (the estimated cost is \$2,000). Additionally he will closely review the codes related to fire separation and sprinkler system requirements, and provide some cost estimates required to meet the code.

- III. Adjournment** – Motion by Huettl, seconded by Russell to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes approved: _____