



**MINUTES OF THE REGULAR TOWN BOARD MEETING
MARCH 12, 2015**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 6:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present was Attorney Timothy Andringa, Zoning Administrator Gordon Hoffmann, Town Engineer Matthew Clementi and Town Clerk Julia Oliver. Joint Parks and Recreation Director Kelly Valentino and Treasurer Paul Eilbes were excused.
- C. Approval of the Agenda** – Motion by Hartwig, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Huettl, seconded by Russell to approve the minutes of the February 12, 2015 Regular Town Board meeting. Motion carried without a negative vote.
- II. Closed Session** – **The Town Board may go into Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically the current lawsuit the Town is involved in with JTRAA (“Jackson Town Residents Against Attachment”) and the Village of Jackson.** Motion by Huettl, seconded by Russell to move into Closed Session. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried.
- III. Reconvene into Open Session** – Motion by Hartwig, seconded by Huettl to reconvene into Open Session. Motion carried without a negative vote.

The Open Session started at 7:30 p.m.

IV. Reports

- A. Joint Parks and Recreation – Kelly Valentino, Director** – The Town Board was provided with copies of the monthly financial “Stat Pack” and the March Director’s Report. Heidtke summarized the information for those in attendance.
- B. Treasurer’s Report – Treasurer Eilbes** – Clerk Oliver reported the February 28, 2015 account balances as follows: General Fund \$79,755.34; General Fund Money Market \$1,058,678.89; Encumbered Funds-Highway Money Market \$154,403.85; Encumbered Funds-Building Money Market \$39,683.86; Property Tax \$104.45; Property Tax Money Market \$0; Park and Planning \$968.32; Park Fund Savings \$5,389.05; Cemetery Fund \$16,692.48. Motion by Huettl, seconded by Hartwig to approve the Treasurer’s report as presented. Motion carried without a negative vote.

V. Business

- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
MARCH 12, 2015
PAGE 2**

- B. Update, Discussion and Possible Action – Town of Jackson / Village of Jackson Agreement(s), and Related Legal Issues** – No action. Attorney Andringa commented there is a telephonic status conference scheduled for March 30th and the discovery process continues.
- C. Update, Discussion and Possible Action - Town Residents (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim** – Motion by Huettl, seconded by Kufahl to take no action; the issue is already in litigation. Motion carried without a negative vote. Heidtke noted the item will continue to be placed on the agenda as an update/discussion item in order for residents to voice concerns or comments as needed.
- D. Update, Discussion and Possible Action – Water Extension Booster Pumps** – Town Engineer Clementi reported that satisfaction letters were sent to seven homeowners that had the booster pumps (variable speed Grundfos pump) installed as part of the water extension project. Four homeowners responded and complained about the pump noise. Videos of the noise will be posted on You Tube for anyone who wishes to hear the sound; Clementi is working with WSPL on the issue. No action.
- E. Update, Discussion and Possible Action – Town Hall Remodeling Project, Including New Septic System** – Resident David Klug has been assisting Town officials with the septic system replacement. Klug presented the findings of Vander Leest Soil Testing, including a preliminary site plan and design. Klug noted he would like to see the pump chamber moved further away from the fistball field. Motion by Russell, seconded by Huettl authorizing Vander Leest Soil Testing to proceed with the design of the replacement septic system for the Town Hall facility. Motion carried without a negative vote.
- F. Discussion and Possible Action – Resolution J-15-002, Opposition to State Budget Proposal to Change from Municipal Assessment to County Assessment** – Motion by Kufahl, seconded by Huettl to adopt Resolution J-15-002 opposing the state budget proposal to change from municipal assessment to county assessment. Motion carried without a negative vote.
- G. Discussion and Possible Action –2014-2015 Salt Contract – Storage of Remaining Contracted Tonnage** – Heidtke noted that Town has 212 tons of salt left to take on the current contract and he explained the various options for storage or selling. Motion by Huettl, seconded by Hartwig to sell 200 tons of salt to Washington County. Motion carried without a negative vote.
- H. Discussion and Possible Action – Waste Management Proposals** – No action; Clerk Oliver noted she is still waiting for Waste Management to respond to outstanding questions about the proposal.
- I. Update, Discussion and Possible Action – Zion Cemetery** – No action. Clerk Oliver noted it is likely the Town will be assuming responsibility for the cemetery; update will be provided.
- J. Discussion and Possible Action – 2015 Seasonal Grounds and Building Goals** – Heidtke announced the Supervisors should plan to arrive at 6:00 p.m. prior to the April 9th Town Board meeting in order to walk the facility and grounds to set 2015 goals. Heidtke asked Town Supervisor candidate Marcy Bishop to attend.
- K. Discussion and Possible Action – 2015 Roads Projects** – After discussion, motion by Kufahl, seconded by Hartwig to bid out the second lift on Bridge Road, and rebid if required dead-end Church Road. Motion carried without a negative vote. Motion by Russell, seconded by Kufahl authorizing Crack Filling Service to complete \$24,500 of crack filling on Town roads. Motion carried without a negative vote.

VI. Supervisors and Clerk Reports

**MINUTES OF THE REGULAR TOWN BOARD MEETING
MARCH 12, 2015
PAGE 3**

- A. Buildings – Supervisor Kufahl** – Nothing additional to report.
 - B. Joint Parks and Recreation Budget Oversight Ad-hoc Committee – Supervisor Russell** – Nothing additional to report.
 - C. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report. Heidtke noted the Cty. Hwy. NN at Jackson Drive/Cty. Hwy. G roundabout construction will cause Jackson Drive heading south to be closed from June through completion (which is anticipated to be September). Heidtke also noted he has received the County bridge inspection report and there were three bridges that need work.
 - D. Weed Commissioner – Supervisor Russell** – Nothing additional to report.
 - E. Grounds - Supervisor Hartwig** – Nothing additional to report.
 - F. Transfer Station – Supervisor Huettl** – Huettl reported the concrete blocks for the bins at the Transfer Station have started to arrive.
 - G. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke attended Wisconsin Towns Association meeting in Juneau; he briefly explained the possible Board of Review changes that were discussed at the meeting.
 - H. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported on correspondence from METCO regarding continued well testing at the Town Garage. Resident Lisa Kasubaski sent correspondence regarding the suffix of Mourning Dove Drive. Kevin Weighner a representative working on the State Hwy. 60 resurfacing project contacted the Town about the removal of the Forest Hills subdivision signage in the State right-of-way. There was a 13.7% voter turnout for the February 17th election. Oliver reminded the Town Board they are to provide a copy of all correspondence they receive that is related to Town affairs for placement in their file in the Clerk’s office. Oliver noted she spoke with Supervisor Huettl concerning the cost of taking magazines to American Metal and Paper verses the revenue we receive. The “shredding event” is confirmed for May 9th; Piranha will be at the Town Hall for two hours to accept resident items for shredding. The facility renters on May 3, 2015 (Schmandt – confirmation party) and July 26th (Feil – anniversary party) will be bringing in their own food. Oliver said she waived the alcohol spot check fee for the American Legion Post 486 based on the Town Board action at the February 2015 meeting waiving all fees and monetary donations for the American Legion. The fencing request that was made by the JayHawks and approved by the Town Board will not be installed; the group found the fencing would not be necessary. Oliver noted JAYBA did an outstanding job of submitting their usage contract early this year. Unfortunately when Kettle Moraine Lutheran High School requested to use the fields the dates were filled. JAYBA and KMLHS have worked out the scheduling conflicts.
- VII. Future Agenda Items** – Nothing noted.
- VIII. Announcements** – Heidtke noted the upcoming meetings.
- IX. Approval of Vouchers** – Motion by Kufahl, seconded by Hartwig to approve the vouchers as presented. Motion carried without a negative vote.
- X. Adjournment** – Motion by Russell, seconded by Hartwig to adjourn. Motion carried without a negative vote.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
MARCH 12, 2015
PAGE 4**

Respectfully submitted,

Julia Oliver
Town Clerk

Minutes approved: _____

Next Resolution Number: J-15-003
Next Ordinance Number: J-15-001