



**MINUTES OF THE REGULAR TOWN BOARD MEETING
FEBRUARY 12, 2015**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 6:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present was Attorney Timothy Andringa, Treasurer Paul Eilbes and Town Clerk Julia Oliver. Joint Parks and Recreation Director Kelly Valentino was excused.
- C. Approval of the Agenda** – Motion by Russell, seconded by Huettl to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Hartwig, seconded by Kufahl to approve the minutes of the January 8, 2015 Regular Town Board meeting. Motion carried without a negative vote.
- II. Closed Session** – **The Town Board may go into Closed Session Pursuant to Wisconsin Statutes 19.85 (1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically A.) Town of Jackson / Village of Jackson agreement(s) and B.) JTRAA (“Jackson Town Residents Against Attachment”).** Motion by Huettl, seconded by Kufahl to move into Closed Session. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried.
- III. Reconvene into Open Session** – Motion by Hartwig, seconded by Huettl to reconvene into Open Session. Roll call vote: Huettl-aye, Kufahl-aye, Heidtke-aye, Hartwig-aye, Russell-aye. Motion carried.

The Open Session started at 7:04 p.m.

IV. Reports

- A. Joint Parks and Recreation – Kelly Valentino, Director** – The Town Board was provided with copies of the monthly financial “Stat Pack” and the February 2015 monthly calendar and the February Director’s Report. Heidtke summarized the information for those in attendance.
- B. Treasurer’s Report – Treasurer Eilbes** – Eilbes reported the January 31, 2015 account balances as follows: General Fund \$156,877.68; General Fund Money Market \$834,087.49; Encumbered Funds-Highway Money Market \$40,229.36; Encumbered Funds-Building Money Market \$39,682.34; Property Tax \$1,674,348.06; Property Tax Money Market \$0; Park and Planning \$968.32; Park Fund Savings \$5,388.84; Cemetery Fund \$16,691.84. Motion by Huettl, seconded by Hartwig to approve the Treasurer’s report as presented. Motion carried without a negative vote.

V. Business

- A. Any Town Citizen Comment on an Agenda Item** – Comments were made by G. Petrick, J. Wenzel, R. Dippman and G. Kannenberg with regard to item B.
- B. Discussion and Possible Action – American Legion Post 486** – Chairman Heidtke noted each Supervisor received a letter from the Legion post that summarized what Mr. Petrick shared during citizen comments. No action.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
FEBRUARY 12, 2015
PAGE 2**

- C. Discussion and Possible Action – Update, Discussion and Possible Action – Town of Jackson / Village of Jackson Cooperative Boundary and Revenue Sharing Agreement and Related Legal Issues** – Attorney Andringa provided an update which included agenda items C, D and E. Andringa stated the lawsuit work continues; the discovery process has started and the next conferencing between the attorney’s and the court will be March 30th. Attorney Andringa expects his next update for the Town Board will be in April. No action.
- D. Update, Discussion and Possible Action – Town Residents (“Jackson Town Residents Against Attachment”) Notice of Injury and Claim** – See agenda item C; no action.
- E. Update and Discussion – Town of Jackson / Village of Jackson Community Center** - No action. It was the consensus of the Town Board to remove this topic from future agendas until the Town / Village lawsuit is settled.
- F. Discussion and Possible Action – Implements of Animal Husbandry** – Motion by Kufahl, seconded by Huettl confirming the Town will follow Option F provided by the Wisconsin Towns Association and take no local action to govern implements of animal husbandry; there will be no change from the lengths and weights imposed under Wisconsin Act 377. Motion carried without a negative vote.
- G. Discussion and Possible Action –Purchase of Shelving and File Cabinets** – Motion by Kufahl, seconded by Hartwig authorizing Clerk Oliver to proceed with the purchase of additional shelving and file cabinets for the upstairs file room, amount not to exceed \$3,000. Motion carried without a negative vote.
- H. Discussion and Possible Action – Collection of Security Deposits for Outdoor Events, (such as 4-H Archery Programs** – No action; continue with the current procedure of not collecting security deposits for outdoor events/rentals/usage.
- I. Discussion and Possible Action – Contracting for Portable Toilets for the Town Park**- No action; it was the consensus of the Town Board to let each group that uses the park to provide their own portable toilet if desired. The Town Board will reconsider the agenda item in mid to late summer.
- J. Discussion and Possible Action – Town Hall Remodeling Project – Interim Demolition Work and Project Bidding** – Supervisor Kufahl reported he has received the architect information and has started to work on the bid document. Kufahl noted there are some immediate project needs; reinforcement of wall and ceiling frames were noted and the open sewer lines need to be capped. Kufahl will contact Building Inspector Hoffmann regarding the requirements and procedures to follow. Heidtke noted the mound system design is in process, there have been test holes dug and the proposed location for the new mound has been agreed to by Dave Linder from Washington County.

VI. Supervisors and Clerk Reports

- A. Buildings – Supervisor Kufahl** – Nothing additional to report.
- B. Joint Parks and Recreation Budget Oversight Ad-hoc Committee – Supervisor Russell** – Nothing additional to report.
- C. Highway Department – Chairman Heidtke** - Heidtke summarized the highway department report.
- D. Weed Commissioner – Supervisor Russell** – Nothing additional to report.
- E. Grounds - Supervisor Hartwig** – Nothing additional to report.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
FEBRUARY 12, 2015
PAGE 3**

- F. Transfer Station – Supervisor Huettl** – Nothing additional to report.
- G. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke attended the February 2nd SEWRPC Vision 2050 meeting as the Town representative to the Washington County Jurisdictional Highway Planning Committee. Heidtke mentioned a letter from Cy and Shirley Swiecichowski, which has been forwarded to Matt Clementi.
- H. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported on the DOT HWY 60 update she received. Supervisors were asked if they will be attending the WTA District meeting. Oliver noted the request by Royal Natzke, Jackson Historical Society for signage at the Zion Cemetery; Oliver noted she is researching the cemetery but it appears the Town will be taking over the abandoned Zion Cemetery. Oliver referred the Supervisors to the wind turbine article provided. Oliver asked if the Supervisors had a date preference for the Piranha shredding event; the consensus is that spring would be best. Oliver noted the Governors’ budget plan would move assessment to the county level, and the Local Government Property Insurance Fund would be dissolved. WSPL has agreed to continue paying (at least until June) for the additional recycling costs for the excessive number of plastic bottles. Oliver relayed a recommendation from BMO manager (and Town resident) Lisa Gillitzer that would give the Clerk some discretion related to assessing fees for items returned from the bank. Waste Management has submitted a proposal for a reduction in pricing. A PECFA claim has been submitted in the amount of \$9,439.60. Oliver asked if the Town Board is interested in her pursuing the ECIVIS grant program, and the laptops or tablets for Town Supervisors; the consensus was the grant program will be held until other projects are completed, and the laptops/tablets need further discussion.
- VII. Future Agenda Items** – Nothing noted.
- VIII. Announcements** – Heidtke noted the upcoming meetings.
- IX. Approval of Vouchers** – Motion by Huettl, seconded by Hartwig to approve the vouchers as presented. Motion carried without a negative vote.
- X. Adjournment** – Motion by Russell, seconded by Hartwig to adjourn. Motion carried without a negative vote.

Respectfully submitted,

Julia Oliver
Town Clerk

Minutes approved: _____

Next Resolution Number: J-15-002
Next Ordinance Number: J-15-001