



**MINUTES OF THE REGULAR TOWN BOARD MEETING
DECEMBER 8, 2016**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 p.m. by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the record by Clerk Oliver.
 - B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Marcy Bishop were present. Also present was Deputy Andrew Meier, Treasurer Paul Eilbes and Town Clerk Julia Oliver.
 - C. Approval of the Agenda** – Motion by Huettl, seconded by Hartwig to approve the agenda. Motion carried.
 - D. Approval of the Minutes** – Motion by Huettl, seconded by Hartwig to approve the minutes of the October 17, 2016 Special Town Board meeting, the November 10, 2016 Regular Town Board meeting and the November 16, 2016 Special Town Board meeting. Motion carried.
 - E. Treasurer’s Report – Treasurer Eilbes** - Treasurer Eilbes reported the November 2016 account balances are as follows: General Fund Checking \$57,357.61; General Fund Money Market \$762,324.99; Encumbered Funds-Highway Money Market \$154,674.86; Encumbered Funds-Building Money Market \$39,718.69; Property Tax Checking \$146.05; Property Tax Money Market \$0; Park and Planning Checking \$4,448.48; Park Fund Savings \$5,393.87; Cemetery Fund \$16,707.14.
- II. Business**
- A. Any Town Citizen Comment on an Agenda Item** – There were no comments.
 - B. Discussion - Regarding Mediation Between the Town of Jackson, the Village of Jackson, and JTRAA (Jackson Town Residents Against Attachment) Consistent With Wis. Stat. 66.0307(4m)** – Heidtke reported that the mediation is continuing and there was no update from Attorney Andringa.
 - C. Discussion - SEWRPC Draft Transportation Improvement Program 2017-2020** – Heidtke reported he attended a meeting on November 16, 2016 at the Wisconsin State Fair Park to hear the report on *the draft of the Transportation Improvement Program for Southeastern Wisconsin: 2017-2020*. Heidtke highlighted the areas of the transportation draft that will affect the residents of the Town of Jackson.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
DECEMBER 8, 2016
PAGE 2**

- D. Discussion and Possible Action – Additional Special Assessments and Charges – 2016 Tax Roll** – Clerk Oliver reported she had received a late request from the Village of Jackson to add Town residents delinquent sewer bills to the tax roll for collection. Oliver asked that in the future the Jackson Utility Clerk Diane Lemke present the delinquent bills to the Town by the second Thursday in November in order for the Town Board to approve adding them to the tax roll. After discussion, motion by Bishop, seconded by Huettl authorizing the Clerk to add the delinquent sewer bill charges to the 2016 tax roll. Motion carried without a negative vote.
- E. Discussion and Possible Action – Approval of Scott Construction Additional Charges on Invoice for Pioneer Road Work Completed in 2016** – Motion by Kufahl, seconded by Huettl to approve the payment of \$3005.16 for additional charges from Scott Construction for the Pioneer Road 2016 road work. Motion carried without a negative vote.
- F. Discussion and Possible Action – Fire Services Contract** – Oliver provided a copy of the contract she received from the Village Fire Department and noted the increased amount. Oliver noted in the past ten years the Town's portion of the contract has increased 29.7%. Motion by Kufahl, seconded by Hartwig to enter into the *Agreement for 2017 Jackson Fire Department Services*. Motion carried without a negative vote.
- G. Discussion and Possible Action – 2017 Road Repairs Early Request for Bid – Church Road, Mill Road and Western Avenue** – After discussion, motion by Huettl, seconded by Bishop to move forward with the road bids for work on Church Road, Mill Road and Western Avenue to be completed in 2017. Motion carried without a negative vote.
- H. Discussion and Possible Action – Use of Consent Agenda** – Motion by Bishop, seconded by Huettl to table until next month to allow the Town Board members time to review information related to the consent agenda before voting. Motion carried without a negative vote.
- I. Discussion and Possible Action – Disposal/Sale of Old Mower Parts, Old Snow Blower and 1971 Oshkosh** – No action; place on next month's agenda.

III. Reports

- A. Sheriff Liaison Report – Deputy Meier** – Nothing to report.
- B. County Board Report – County Supervisor Heidtke** – Heidtke reported the County Clerk is retiring after twelve years of service in that position.
- C. Buildings – Supervisor Kufahl** – Nothing additional to report. Heidtke noted the beam support work and window removal work related to the remodeling project has been completed in the Center Area of the building
- D. Highway Department – Chairman Heidtke** - Heidtke summarized the Highway Department report.
- E. Weed Commissioner** – Nothing additional to report.

**MINUTES OF THE REGULAR TOWN BOARD MEETING
DECEMBER 8, 2016
PAGE 3**

- F. Grounds - Supervisor Hartwig** – Nothing additional to report.
 - G. Transfer Station – Supervisor Huettl** – Huettl reported that Transfer Station Supervisor Flitsch has mentioned he could still use some additional workers.
 - H. Chairman’s Report and Correspondence – Chairman Heidtke** – Nothing additional to report. Heidtke noted the next Wisconsin Towns Association District meeting will be held on February 10, 2017 in Juneau.
 - I. Clerk’s Report and Correspondence – Clerk Oliver** – Oliver reported she has received two records requests related to the November election; one request has over 65 items. Oliver noted she confirmed with Transfer Station Supervisor Flitsch that the Transfer Station will be open as regularly scheduled on December 24th and December 31st. Oliver noted she still needs the information for the October 19, 2016 minutes. Oliver reminded everyone of the email she forwarded about the Greater Jackson Business Alliance Christmas Get Together.
- IV. Future Agenda Items** – Nothing additional noted.
- V. Announcements** – Chairman Heidtke noted the Park and Planning Commission will not meet in December.
- VI. Approval of Vouchers** – Motion by Huettl, seconded by Hartwig to approve the vouchers as presented. Motion carried.
- VII. Adjournment** – Motion by Huettl, seconded by Bishop to adjourn. Motion carried. Meeting adjourned.

Respectfully submitted,

Julia Oliver, Town Clerk

Minutes Approved: _____

Next Resolution Number: J-16-006 Next Ordinance Number: J-16-002
