



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
DECEMBER 13, 2012**

- I. Call Meeting to Order and Pledge of Allegiance** – The meeting was called to order at 7:00 PM by Chairman Heidtke. The Pledge of Allegiance was recited.
- A. Official Meeting Notification** - The official meeting notice was read into the public record by Clerk Oliver.
- B. Roll Call** - Chairman Ray Heidtke, Supervisors Paul Huettl, Dan Kufahl, Robert Hartwig and Everett Russell were present. Also present was Treasurer Paul Eilbes and Clerk Julia Oliver.
- C. Approval of the Agenda** - Motion by Huettl, seconded by Hartwig to approve the agenda. Motion carried without a negative vote.
- D. Approval of the Minutes** – Motion by Kufahl, seconded by Russell to approve the minutes of the October 1, 2012 Special Town Board meeting, the October 11, 2012 Regular Town Board meeting, the November 8, 2012 Regular Town Board meeting and December 6, 2012 Joint Town/Village Board meeting. Motion carried without a negative vote.
- II. Reports**
- A. Joint Parks and Recreation – Kelly Valentino, Director** – Kelly Valentino asked to be excused; a written Director’s report dated December 13, 2012 was provided for distribution.
- B. Treasurer’s Report – Treasurer Eilbes** – Eilbes reported the November 30, 2012 account balances as follows: General Fund \$137,753.51; General Fund Money Market \$355,823.52; Encumbered Funds Money Market \$186,318.20; Property Tax \$.01; Property Tax Money Market \$0; Park and Planning \$2,068.13; Park and Planning Money Market \$7,503.70; Cemetery \$10,010.18. Motion by Russell, seconded by Hartwig to approve the Treasurer’s report as presented. Motion carried without a negative vote.
- III. Business**
- A. Any Town Citizen Comment on an Agenda Item** – Luke Mayefske representing the Dahlberg Przybala Law office commented on item B.
- B. Discussion and Update – Long Term Drinking Water Solution** – Nothing new to report.
- C. Discussion and Possible Action – Continuum Architects + Planners, S.C. – Contract for Town Hall Remodeling Project** – Daniel Beyer representing Continuum presented the revised proposal; revisions were made to the original proposal after the November 30, 2012 walk thru due to the additional efforts needed to address the mechanicals, electrical service, sprinkler system, additional enclosure for food prep and structural engineering requirements. After discussion, motion by Kufahl,

**MINUTES OF THE REGULAR TOWN BOARD MEETING  
DECEMBER 13, 2012  
PAGE 2**

seconded by Hartwig to contract with Continuum Architects + Planners, S.C. for Task One of the revised proposal for an amount not to exceed \$6,942. Motion carried without a negative vote.

- D. Discussion and Possible Action – Resolution J-12-006, Recognition of Election Officials for Their Extraordinary Efforts in 2012** – Motion by Hartwig, seconded by Huettl to adopt Resolution J-12-006 “Recognition of the Election Officials for Their Extraordinary Efforts in 2012”. Motion carried without a negative vote.
- E. Discussion and Possible Action – Adopt 2013 Town Budget** – Motion by Russell, seconded by Huettl to adopt the 2013 Town Budget as presented. Motion carried without a negative vote.
- F. Discussion and Possible Action – Approve Special Assessments for the 2012 Tax Bills** – Motion by Kufahl, seconded by Hartwig to approve the Special Assessments that will be included on the 2012 tax bills. Motion carried without a negative vote.
- G. Discussion and Possible Action – Relocation of Horseshoe Pit** – Motion by Kufahl, seconded by Huettl to revisit the horseshoe pit decision in the spring of 2013 and also to ask Joint Parks and Recreation Director Kelly Valentino to make a recommendation with regard to the issue. Motion carried without a negative vote.
- H. Discussion and Possible Action – Amendments to the 2012 Town Budget** – Motion by Huettl, seconded by Russell to approve the amendments to the 2012 budget as presented. Motion carried without a negative vote.
- I. Discussion and Possible Action – Appointment (2) to the Ad-Hoc Joint Parks and Recreation Budget Oversight Subcommittee** – Motion by Kufahl, seconded by Hartwig to confirm the appointments of Ray Heidtke and Everett Russell to the Ad-Hoc Joint Parks and Recreation Budget Oversight Subcommittee. Motion carried without a negative vote.

**IV. Supervisors and Clerk Reports**

- A. Building and Building Committee – Supervisor Kufahl** – Nothing to report.
- B. Highway Department – Chairman Heidtke** – Heidtke summarized the Highway Department report.
- C. Weed Commissioner – Supervisor Huettl** – Nothing to report.
- D. Grounds - Supervisor Hartwig** – Hartwig commented the fistball range has been partially prepped and will be completed in the spring.
- E. Transfer Station – Supervisor Russell** – Russell reported the Transfer Station clean up is going well and that the 2013 placards will be green.
- F. Chairman’s Report and Correspondence – Chairman Heidtke** – Heidtke reported on correspondence received from resident Mark Koenke related to the long term water solution.

**MINUTES OF THE REGULAR TOWN BOARD MEETING  
DECEMBER 13, 2012  
PAGE 3**

**G. Clerk's Report and Correspondence – Clerk Oliver** – Clerk Oliver reported on the response she sent to Mr. Koenke, and also the payment received from JAYBA, the open balance to be received in February 2013. Each Town Board member received a copy of an opinion letter from Attorney Riffle related to the “Incidental Alcohol Sales in Unlicensed Businesses”. The EDWC Annual Meeting will be February 12, 2013. Attorney Anderson is moving forward with the legal action related to code noncompliance by Donald Sigmund. The WTA Urban Towns Association membership application has been received and the Board consensus was not to participate. The 2012 tax bills went in the mail today. The Washington County Health Department has provided notification that January is National Radon Action Month. Goodwill is no longer accepting electronics; the Town is now taking any they receive to Best Buy. Notice was received from Wendy Kannenberg, Village of Jackson President that Mike Kufahl and Don Olsen are the Village appointees to the Ad-Hoc Joint Parks and Recreation Budget Oversight Subcommittee. Clerk Oliver confirmed she “checked in” with Eric Nitschke, WI DNR, Pat Hodgins, West Shore Pipeline and Bob McNutt, Arcadis regarding updates or information to share with the Town Board. West Shore is requiring Arcadis to have a draft of their Phase 2 Analysis information available by December 21<sup>st</sup>.

**V. Future Agenda Items** – Nothing mentioned.

**VI. Announcements** – Heidtke commented on the Cty. Hwy. P reconstruction project postponement from 2013 to 2014. Scheduled meetings were announced.

**VII. Approval of Vouchers** – Motion by Huettl, seconded by Russell to approve the vouchers as presented. Motion carried without a negative vote.

**VIII. Adjournment** – Motion by Hartwig, seconded by Huettl to adjourn. Motion carried without a negative vote.

Respectfully submitted,

---

Julia Oliver, Town Clerk

Minutes approved: \_\_\_\_\_